

Jerome School District #261
Board of Trustees Agenda
March 15, 2016
6:00 p.m.
Administrative Complex Board Room

Board of Trustees present: Don Mitchell, Esther Peters, Byron Burnham, Staci Leavitt. Not present: Alice Thibault. Others present: Superintendent Dale Layne, Business Manager Brian Bridwell, Clerk Lorri Prescott, Jerome School District Special Services Director Kindel Mason, Summit Elementary Principal Eva Meyerhoeffer and Assistant Principal Jill Taylor, Summit Elementary School Teachers Julie Kirk, Liz Schroeder and Scott Grisso; Jerome Middle School Principal Ryan Ellsworth, Jerome Middle School Students of the Month for 2016 and Parents; and Jerome High School Teachers Lori Peterson and Don Black, and Jerome High School Business Professionals of America students: Josh Powell, Jordan Jones, Brandon Jones, Braden Lampe, Diego Casillas and Jose Macias; and Jerome High School parent Jennifer Jones.

Educating Today for Tomorrow's World

1) Call to Order

- a) Waive reading of the minutes of the previous board meeting as submitted to each board member.
The meeting was called to order at 6:00 p.m. by Chairman Don Mitchell.

2) Jerome Middle School Students of the Month

Award recipients for Jerome Middle School Students of the Month for March 2016 were recognized by Trustee Byron Burnham and the Board of Trustees.

3) Consent Agenda

- a) Approval of previous minutes
i) February 23, 2016
- b) Financial Report
i) Cash Report
(1) Reconciliation
ii) Accrual Report
(1) Revenue and Expense Summary
(2) Balance Sheet
iii) Building Financial Reports
(1) Jefferson Elementary School
(2) Horizon Elementary School
(3) Summit Elementary School
(4) Jerome Middle School
(5) Jerome High School
(6) Special Services
- c) Personnel
i) Retirement
ii) Transfers
(1) Horizon Elementary School Teacher Grade 1 – Susan Reid
(2) Summit Elementary School Teacher Interventionist Grade 5 – Julie Kirk
(3) Jerome School District Instructional Coach – Elizabeth Schroeder
iii) Resignations
(1) Jefferson Elementary School Teacher Special Education – Valerie Whitby
(2) Jefferson Elementary School Teacher Special Education – Chelsey Clixby
(3) Jerome Middle School Counselor – Matthew Alexander
(4) Jerome High School Assistant Coach Boys Soccer – Ben Carlisle
(5) Jerome High School Teacher Mathematics Gr 9-12 – Ashley Atkin
(6) Jerome High School Teacher Social Studies – Joshua Clixby
(7) Jerome High School Assistant Coach Football – Joshua Clixby
(8) New Hires

A motion was made by Esther Peters and seconded by Staci Leavitt to approve the Consent Agenda as presented.

The motion passed by the following:

AYE: Don Mitchell

Esther Peters

Byron Burnham
Staci Leavitt

4) Scheduled Visitors

- a) Lori Peterson and Don Black, Jerome High School Teachers, and Business Professionals of America Students: The BPA Computer Animation team placed first in State competition.
- b) Sid Gambles, Jerome High School Teacher and Football Head Coach: Outlined summer football camp details.
- c) Jeremy Munroe, Jerome High School Teacher and Girls Basketball Coach: Submitted plan for summer basketball camp.
- d) Eva Meyerhoeffer, Summit Elementary School Principal: Presented an overview of Summit Elementary School's plans and programs, reviewed test scores and goals for student growth.
- e) Kindel Mason, Jerome School District Special Services Director: Outlined special education program at each school, highlighted activities and success stories of students in the program.

5) Community Comments: No community comments for March, 2016.

6) Communications: No communications for March, 2016.

7) Reports

- a) Superintendent: Staffing needs for the district for the 2016-17 school year discussed; district technology and communication needs reviewed.
 - i) Enrollment Update: Comparison of student enrollment through March 2016.
 - ii) Facilities Update: A tour of Jerome High School construction project scheduled for Thursday, March 17; Jefferson Elementary School received finishing touches on construction project.
 - iii) Negotiations Update: The next meeting is scheduled for March 30, 2016,
 - iv) Educator Career Fairs: Administrators are registered to attend Educator Fairs at several Idaho and Utah Universities.
 - v) School Resource Officers: The District SRO program and job description reviewed.
 - vi) Dual Immersion Program Enrollment Update: Kindergarten and 1st Grades classes are filling up in the Jefferson Elementary program which will begin in the 2016-17 school year.
- b) Trustees' Reports
- c) Curriculum Director
- d) Federal Programs Director
- e) Special Services Director
- f) Child Nutrition Director
- g) Jefferson Elementary School
- h) Horizon Elementary School
- i) Summit Elementary School
- j) Jerome Middle School
- k) Jerome High School
- l) Northside Jr/Sr High School
- m) School District Nurse

8) Approval of Bills

A motion was made by Byron Burnham and seconded by Esther Peters to approve the bills as presented. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
Byron Burnham
Staci Leavitt

9) Continuing Business

- a) Idaho School Board Association Training Exercise – Communicating with Patrons
Communicating with Patrons training exercise was reviewed by all board members.
- b) Construction – Change Orders
A motion was made by Byron Burnham and seconded by Staci Leavitt to approve the construction change orders as presented. The motion passed by the following:
AYE: Don Mitchell
Esther Peters
Byron Burnham
Staci Leavitt

c) Jerome High School Senior Trip Chaperone List: A list of chaperones will be presented to the school board by the Jerome High School Senior Class representatives before traveling out of state to their destination.

d) Policy 3370 Searches and Seizure

e) Policy 3450 Student Vehicle Parking

f) Policy 3450F Student Vehicle Parking Form

A motion was made by Esther Peters and seconded by Staci Leavitt to approve Policies 3370, 3450, and 3450F as presented.

The motion passed by the following:

AYE: Don Mitchell

Esther Peters

Byron Burnham

Staci Leavitt

10) New Business

a) Annual Budget Hearing – June 28, 2016

A motion was made by Byron Burnham and seconded by Esther Peters to set June 28, 2016, as the Annual Budget Hearing date. The motion passed by the following:

AYE: Don Mitchell

Esther Peters

Byron Burnham

Staci Leavitt

b) Jerome High School Extra Curricular Activities Out of State Travel Requests

i) Dance Team

ii) Cheerleaders

iii) Girls Basketball Team

iv) Football Team Travel and Use of Equipment

v) Business Professionals of American

vi) Debate Team

A motion was made by Byron Burnham and seconded by Staci Leavitt to approved the following out of state travel requests, all contingent on providing approved list of chaperones: Jerome High School Dance Team travel to dance and choreography camp in Ogden, Utah; Jerome High School Cheerleaders travel to stunt camp in Salt Lake City, Utah; Jerome High School Girls Basketball Team travel to team camp at Eastern Oregon University; Jerome High School Football Team travel to summer camp in Logan, Utah, and the use of high school football equipment for summer camps; Jerome High School BPA students to travel to the National Leadership Conference in Boston, Massachusetts, and the district will pay the registration fee for student participants; and Jerome High School Debate student to travel to the national competition in Salt Lake City, Utah. The motion passed by the following:

AYE: Don Mitchell

Esther Peters

Byron Burnham

Staci Leavitt

c) Student Teacher Placement Request for 2016-2017 School Year - Joy Black at Horizon Elementary School

A motion was made by Staci Leavitt and seconded by Esther Peters to approve the Student Teacher Placement request at Horizon Elementary School. The motion passed by the following:

AYE: Don Mitchell

Esther Peters

Byron Burnham

Staci Leavitt

d) Policy 2700P Publication of High School Graduation Requirements (1st Reading – Information)

e) Policy 2700F High School Graduation Requirements Participation Form (1st Reading – Information)

f) Policy 4405 School Resource Officers (1st Reading – Information)

11) Executive Session

a) IC 74-206(1)(a)(b) – Personnel or Student

(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent or public school student.

i) Personnel

A motion was made by Esther Peters and seconded by Byron Burnham that the Board of Trustees of Jt. Jerome School District #261 recess into executive session in the manner and for the purpose authorized by Section 74-206(1)(a)(b), Idaho Code, regarding personnel issues involving employees of the district and public school student issues. The motion passed by roll call vote:

AYE: Don Mitchell

Esther Peters

Byron Burnham

Staci Leavitt

The board recessed into Executive Session at 10:10 p.m.

Upon a motion by Byron Burnham and a second by Esther Peters, the Board unanimously approved to move back into Open Session at 11:25 p.m.

12) Consideration of Personnel Executive Item(s)

a) Consideration of Administrative Contracts

i) Principals and Assistant Principals

A motion was made by Byron Burnham and seconded by Staci Leavitt to approve administrative contracts for the 2016-17 academic year for all current principals and assistant principals. The motion passed by the following:

AYE: Don Mitchell

Esther Peters

Byron Burnham

Staci Leavitt

ii) Program Directors

A motion was made by Byron Burnham and seconded by Staci Leavitt to approve administrative contracts for the 2016-17 academic year for all current directors. The motion passed by the following:

AYE: Don Mitchell

Esther Peters

Byron Burnham

Staci Leavitt

b) Certified Professional Employee Additional Leave Request

A motion was made by Byron Burnham and seconded by Staci Leavitt to approve the request by one Certified Professional Employee P1516-20 for additional unpaid leave days and to direct Superintendent Layne to send written notice to the employee. The motion passed by the following:

AYE: Don Mitchell

Esther Peters

Byron Burnham

Staci Leavitt

13) Adjourn

There being no other business before the board, a motion was made by Byron Burnham and seconded by Esther Peters, the Board unanimously approved to adjourn the meeting at 11:30 p.m.