

Jerome School District #261
Board of Trustees Agenda
June 26, 2018
6:00 p.m.
Administrative Complex Board Room 011518

Board of Trustees present: Esther Peters, Alice Thibault, Don Mitchell, Annette Lott. Not present: Staci Leavitt. Others present: Superintendent Dale Layne, Business Manager Brian Bridwell, Clerk Lorri Prescott, Curriculum Director Janet Avery, Jerome Middle School Principal Landon Marlor.

Educating Today for Tomorrow's World

1) Call to Order

Waive reading of the minutes of the previous board meeting as submitted to each board member.
The meeting was called to order at 6:00 p.m. by Chairman Esther Peters.

2) Motion to Amend Agenda to change the date on the agenda to read June 26 and to add six items to the Consent Agenda. The agenda date correction from June 28 to June 26 and additional agenda items are due to the Consent Agenda error and Staff New Hired information was received after original posting of agenda.

A motion was made by Alice Thibault and seconded by Annette Lott to amend the agenda to change the date on the agenda to read June 26 and to add six items to the Consent Agenda. The agenda date correction from June 28 to June 26 and additional agenda items are due to the Consent Agenda error and Staff New Hired information was received after original posting of agenda. The motion passed by the following:

AYE: Esther Peters
Alice Thibault
Don Mitchell
Annette Lott

3) Annual Budget Hearing

a) Revised Budget FY17-18

Revised Budget FY17-18 was presented for approval by Brian Bridwell during the budget hearing.

A motion was made by Alice Thibault and seconded by Annette Lott to approve the revised budget for Fiscal Year 2017-18 as presented. The motion passed by the following:

AYE: Esther Peters
Alice Thibault
Don Mitchell
Annette Lott

b) Proposed Budget FY18-19

Proposed Budget FY18-19 was presented by Brian Bridwell during the budget hearing.

A motion was made by Alice Thibault and seconded by Annette Lott to adopt the proposed budget for Fiscal Year 2018-19 as presented. The motion passed by the following:

AYE: Esther Peters
Alice Thibault
Don Mitchell
Annette Lott

4) Consent Agenda

a) Approval of previous minutes

i) May 22, 2018

b) Financial Report

i) Cash Report

(1) Reconciliation

ii) Accrual Report

(1) Revenue and Expense Summary

(2) Balance Sheet

i) Building Financial Reports

(1) Jefferson Elementary School -- Reconciliation -- Check Register -- Balance Sheet

(2) Horizon Elementary School -- Reconciliation -- Check Register -- Balance Sheet

- (3) Summit Elementary School -- Reconciliation -- Check Register -- Balance Sheet
 - (4) Jerome Middle School -- Reconciliation -- Check Register -- Balance Sheet
 - (5) Jerome High School -- Reconciliation -- Check Register -- Balance Sheet
 - (6) Special Services -- Reconciliation -- Check Register -- Balance Sheet
- c) Personnel
- i) Retirement
 - (1) Horizon Elementary School Para Professional Building – Dale Shropshire
 - ii) Transfers
 - (1) Horizon Elementary School Principal – Wendy Ohlensehlen
 - (2) Jerome High School Counselor – Work Base Learning Coordinator – Kim Green
 - (3) Jerome High School Teacher PE/Health – Cory Musgrave
 - (4) Jerome High School Para Professional Special Education – Wendy Somerset
 - (5) Horizon Elementary School Para Professional Building – Sandra Reynoso
 - (6) Jefferson Elementary School Para Professional Computer – Jill Dean
 - (7) Jerome Middle School Child Nutrition Cook – Randa Briggs
 - iii) Resignations
 - (1) Jerome High School Teacher Science – Kimball Hardman
 - (2) Jerome High School Teacher ESL LEP Secondary – Alyssa Ollivier
 - (3) Summit Elementary School Teacher Special Education – Kristina McClurg
 - (4) Jerome High School Advisor Dance Team – Caroline Andersen
 - (5) Jerome High School Assistant Coach Volleyball – Heather Webb
 - (6) Jerome High School Assistant Coach Volleyball – Jordan Geist
 - (7) Jerome High School Assistant Coach Volleyball – Amanda Capps
 - (8) Jerome High School Assistant Coach Soccer Girls – Alyssa Ollivier
 - (9) Jerome School District Computer Technician – Brady Flores
 - (10) Jerome Middle School Coach Soccer Boys 7-8th Grade (.5 FTE) – Antonio Hernandez
 - (11) Jerome High School Advisor Debate Team – Carla Bamford
 - (12) Jefferson Elementary School Child Nutrition Cook – Carol Sullivan
 - (13) Jerome Middle School Child Nutrition Cook – Tamie Eacker
 - iv) New Hires
 - (1) Jerome High School Teacher Science – Cameron Knight
 - (2) Jerome High School Teacher Science – Nancy Ryan
 - (3) Summit Elementary School Teacher Special Education – Joshua LaCroix
 - (4) Summit Elementary School Para Professional Special Education – Eric Hess
 - (5) Horizon Elementary School Para Professional Early Education Program – Trina Baird
 - (6) Horizon Elementary School Para Professional Early Education Program – Sandra Kissinger
 - (7) Horizon Elementary School Para Professional Special Education – Cieara Davis
 - (8) Jerome School District Computer Technician – Hunter Cunningham
 - (9) Jefferson Elementary School Para Professional Building – Amanda Greenwell
 - (10) Jerome High School Para Professional Special Education – Teleisa Larsen
 - (11) Jerome High School Assistant Coach Varsity Volleyball – Kelly Williams
 - (12) Jerome High School Assistant Coach Varsity Volleyball – Jessica Reynoso
 - (13) Jerome High School Assistant Coach Varsity Volleyball – Cieara Davis
 - (14) Jerome Middle School Coach Basketball Boys and Girls 7th Grade – Carole Wright
 - (15) Jerome Middle School Coach Basketball Boys 8th Grade – Matthew Burk
 - (16) Jerome Middle School Coach Volleyball 7th Grade B – Eric Hopkins
 - (17) Jerome Middle School Teacher Physical Education/Health – Aaron Jackson
 - (18) Jerome Middle School Teacher English Language Arts – Emily Cannon
 - (19) Jerome Middle School Librarian – Julie Weekes
 - (20) Jefferson Elementary School Child Nutrition Cook – Valerie Wilkes
 - (21) Summit Elementary School Child Nutrition Cook – Marcy Ray
- A motion was made by Alice Thibault and seconded by Annette Lott to approve the Consent Agenda as presented with amendments. The motion passed by the following:
- AYE: Esther Peters
 Alice Thibault
 Don Mitchell
 Annette Lott

- 5) **Scheduled Visitors:** No Scheduled Visitors for June, 2018.
- 6) **Communications**
- a) Jerome High School and Northside Alternative High School End of Year Report 2017-18
- 7) **Reports:** Items A through I written reports submitted to the Board of Trustees.
- a) Curriculum Director
 - b) Federal Program Director
 - c) Special Education Director
 - d) Jefferson Elementary School
 - e) Horizon Elementary School
 - f) Summit Elementary School
 - g) Jerome Middle School
 - h) Jerome High School
 - i) Child Nutrition Director
 - j) Superintendent: Lock Blocks for classroom doors were purchased with a grant received by the Seagraves Foundation for added safety and security for the classroom; Extra-Curricular athletics and coaching positions at Jerome Middle School reviewed for the 18-19 school year, a need for two Assistant Wrestling Coaches was determined.
 - i) Enrollment Summary: student enrollment totals for 2017-18 school year reviewed.
 - ii) Facilities Update: Jerome High School entrance on Tiger Drive project with City of Jerome is in planning stage; summer projects include numerous classroom floor re-covering at all schools.
 - (1) District Office Bids: submitted bid packages for district office update project reviewed.
 - iii) Fees Lawsuit Information: communication from Idaho School District's attorneys reviewed.
 - iv) Current Certified Openings for 2018-19 School Year – Hiring Update
 - v) Audit 2017-18 School Year scheduled July 30-August 3, 2018
 - k) Trustees' Reports
 - i) Idaho School Board Association Training Exercise – JSD Budget Hearing FY18-19
- 8) **Approval of Bills**
- A motion was made by Alice Thibault and seconded by Annette Lott to approve the bills as presented. The motion passed by the following:
- AYE: Esther Peters
 Alice Thibault
 Don Mitchell
 Annette Lott
- 9) **Continuing Business**
- a) Long-Range Planning for New School and Real Estate Acquisition: continued discussion on school placement concept, and property acquisition.
 - b) Jerome High School Soccer Team Out of State Travel Details: vehicle and driver information provided to Trustees.
 - c) Policy 4160 Parents Rights to Know Notices:
 A motion was made by Alice Thibault and seconded by Annette Lott to approve Policy 4160 as presented for second reading. The motion passed by the following:
 AYE: Esther Peters
 Alice Thibault
 Don Mitchell
 Annette Lott
 - d) Update on Jerome Freedom Fest 2018 on June 30 – Jerome Spirit Committee Celebration Plans: use of district property, trash removal and safety of community patrons plans submitted by committee for board review.
 - e) Approval of Updated School Resource Officers Memorandum of Understanding to include Body Worn Cameras and Storage of Rifles.
 A motion was made by Alice Thibault and seconded by Annette Lott to approve the request by the City of Jerome Policy Department and District Administration to include the use of body worn cameras by School Resource Officers and the locked storage of rifles on school property to the School Resource Officers Memorandum. The motion passed by the following:

AYE: Esther Peters
Alice Thibault
Don Mitchell
Annette Lott

10) **New Business**

- a) Consideration of scheduling a Special Meeting in July, 2018: available dates for the special meeting were noted and a special meeting will be scheduled when a quorum will be in attendance.

- a) Consideration of July 17, 2018, Board Meeting Date Change
The Chairman announced the next order business would be to change the schedule of the July 24, 2018, regular meeting of the Board of Trustees from July 24, 2018 to July 17, 2018, at 6:00 p.m. in the Administrative Offices Board Room. A motion was made by Alice Thibault and seconded by Don Mitchell to reschedule the July meeting of the Board of Trustees as presented. The motion passed by the following:
AYE: Esther Peters
Alice Thibault
Don Mitchell
Annette Lott

- b) Review of Jerome School District Policy 5360 Dress Code: the dress code policy for school district staff was reviewed by Trustees and suggested changes were noted, the policy will be presented for first reading in July, 2018.

- c) Jerome High School Graduation Date for May 2019: the 2018-19 academic calendar was reviewed and dates for Graduation 2019 discussed, Jerome High School Administration will select the date for the ceremony.

- d) Consideration of Summit Elementary School Counselor Internship for 2018-19 School Year – Kim Green
A motion was made by Alice Thibault and seconded by Don Mitchell to approve the request by American Public University System for Kim Green to complete a Counseling Internship at Summit Elementary School for the 2018-19 school year. The motion passed by the following:
AYE: Esther Peters
Alice Thibault
Don Mitchell
Annette Lott

- e) Consideration 2018-19 Student Handbooks Approval
 - i) Jefferson Elementary School
 - ii) Horizon Elementary School
 - iii) Summit Elementary School
 - iv) Jerome Middle School
A motion was made by Alice Thibault and seconded by Don Mitchell to approve the Student Handbooks as presented from Jerome Middle School, Summit Elementary School, Horizon Elementary School and Jefferson Elementary School for the 2018-19 school year. The motion passed by the following:
AYE: Esther Peters
Alice Thibault
Don Mitchell
Annette Lott

- f) Policy 2360_Extra-Curricular and Co-Curricular Programs (1st Reading – Information)
- g) Policy 2395_Idaho Digital Learning Academy Classes (1st Reading – Information)
- h) Policy 2420_Parent and Family Engagement (1st Reading – Information)
- i) Policy 2420P_Parent and Family Engagement Guidelines (1st Reading – Information)
- j) Policy 2440_Alternative Credit Options (1st Reading – Information)
- k) Policy 2700_High School Graduation Requirements (1st Reading – Information)
- l) Policy 2700P_Publication of Graduation Requirements (1st Reading – Information)
- m) Policy 3200_Student Rights and Responsibilities (1st Reading – Information)
- n) Policy 3320_Substance and Alcohol Abuse (1st Reading – Information)
- o) Policy 3330_Student Discipline (1st Reading – Information)
- p) Policy 3380_Extra-Curricular and Co-Curricular Participation (1st Reading – Information)
- q) Policy 3390_Extra-Curricular and Co-Curricular Chemical Use (1st Reading – Information)

- r) Policy 3400_Extra-Curricular Activities Drug-Testing Program (1st Reading – Information)
- s) Policy 3440_Student Fees, Fines and Charges / Return of Property (1st Reading – Information)
- t) Policy 4300_Conduct on School Property (1st Reading – Information)
- u) Policy 5330F_Responsibilities Use Agreement and Contract for Employees and Volunteers (1st Reading – Information)

11) Executive Session

- a) IC 74-206(1)(a)(b)(c) – Personnel or Student; Property
 - (a)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent or public school student; (c) to acquire an interest in real property which is not owned by a public agency.
 - i) Personnel Issues
 - ii) Property

A motion was made by Alice Thibault and seconded by Annette Lott that the Board of Trustees of Jt. Jerome School District #261 recess into executive session in the manner and for the purpose authorized by Section 74-206(1)(a)(b)(c), Idaho Code, regarding personnel issues involving employees or student issues involving students of the district; and property matters. The motion passed by roll call vote:

AYE: Esther Peters
Alice Thibault
Don Mitchell
Annette Lott

The board recessed into executive session at 9:25 p.m.
The board returned to open session at 9:35 p.m.

12) Consideration of Personnel Executive Item(s)

- a) Renewal of Certified Professional Employee Category 3 Contract for 2018-19 School Year
 - A motion was made by Alice Thibault and seconded by Annette Lott to accept the recommendation by Jerome High School Administration to renew the category 3 contract for Certified Professional Employee P1718-30 for the 2018-19 school year and direct Superintendent Layne to notify employee of their decision. The motion passed by the following:
 - AYE: Esther Peters
 - Alice Thibault
 - Don Mitchell
 - Annette Lott

13) Adjourn

There being no other business before the board, a motion was made by Alice Thibault and seconded by Don Mitchell, the Board unanimously approved to adjourn the meeting at 9:40 p.m.