

Jerome School District #261
Board of Trustees Agenda
January 26, 2016
6:00 p.m.
Administrative Complex Board Room

Board of Trustees present: Alice Thibault, Byron Burnham, Staci Leavitt, Esther Peters (by telephone conference). Trustee not present: Don Mitchell. Others present: Superintendent Dale Layne, Business Manager Brian Bridwell, Clerk Lorri Prescott, Jerome School District Federal Programs Director Dr. Brendalynn Love, Jerome High School Principal Keelie Campbell; Jerome High School Teachers Samuel Sharp, Val Jones and Lori Peterson; Jerome High School Students Logan King, Diego Casillas, Braden Lampe, Brandon Jones; Jerome Middle School Principal Ryan Ellsworth, Jerome Middle School Students of the Month for 2016 and Parents; Community Members Lynn Olsen and Jennifer Jones, and Jerome Boy Scout Troop.

Educating Today for Tomorrow's World

1) Call to Order

- a) Waive reading of the minutes of the previous board meeting as submitted to each board member.
The meeting was called to order at 6:00 p.m. by Trustee Alice Thibault.

2) Motion to Amend Agenda to add one Consent item.

A motion was made by Byron Burnham and seconded by Staci Leavitt to amend the agenda to add one Consent item. The motion passed by the following:

AYE: Alice Thibault
Byron Burnham
Staci Leavitt

3) Jerome Middle School Students of the Month

Award recipients for Jerome Middle School Students of the Month for January 2016 were recognized by Trustee Staci Leavitt and the Board of Trustees.

4) Consent Agenda

- a) Approval of previous minutes
 - i) December 15, 2015
 - ii) Special Meeting January 19, 2016
- b) Financial Report
 - i) Cash Report
 - (1) Reconciliation
 - ii) Accrual Report
 - (1) Revenue and Expense Summary
 - (2) Balance Sheet
 - iii) Building Financial Reports
 - (1) Jefferson Elementary School
 - (2) Horizon Elementary School
 - (3) Summit Elementary School
 - (4) Jerome Middle School
 - (5) Jerome High School
 - (6) Special Services
- c) Personnel
 - i) Retirement
 - (1) Summit Elementary Teacher Grade 5 – Mary Fraley
 - ii) Transfers
 - iii) Resignations
 - (1) Jefferson Elementary School Child Nutrition Cook – Deborah McNabb
 - (2) Horizon Elementary School Teacher Grade 1 (SY 16-17) – Kabina Parker
 - (3) Jerome High School Coach Girls Cross Country (.5 FTE – SY 16-17) – Kabina Parker
 - iv) New Hires
 - (1) Jerome High School Teacher Mathematics Gr 9-12 (SY 2016-17)– Jeffrey Yeager

A motion was made by Byron Burnham and seconded by Staci Leavitt to approve the Consent Agenda as

presented. The motion passed by the following:

AYE: Alice Thibault

Byron Burnham

Staci Leavitt

5) **Scheduled Visitors**

- a) Lori Peterson, Jerome High School Teacher, and Business Professional of America students: update of regional competition results and presentations of students' projects for state competition.
- b) Brendalynn Love, Jerome School District Federal Programs Director: 21st Century Grant application overview.
- c) Keelie Campbell, Jerome High School Principal, and Samuel Sharp with Val Jones, Jerome High School Teachers: Semester transition plan for the 2016-17 school year presented to Trustees.

6) **Community Comments:** No community comments for January, 2016.

7) **Continuing Business**

- a) ISBA Board Training Exercise – Building Relationships with Legislators
Building Relationships with Legislators training exercise was reviewed by all board members.
- b) Construction – Change Orders
A motion was made by Byron Burnham and seconded by Staci Leavitt to approve the construction change orders as presented. The motion passed by the following:
AYE: Alice Thibault
Byron Burnham
Staci Leavitt
- c) Jerome High School Trimester to Semester Transition Plan
A motion was made by Byron Burnham and seconded by Staci Leavitt for the Jerome School District schools to convert from a Trimester System to a Semester System for the 2016-17 school year. The motion passed by the following:
AYE: Alice Thibault
Byron Burnham
Staci Leavitt
Esther Peters

8) **Communications**

- a) Department of Education Student Transportation Inspection Report reviewed by the Trustees.

9) **Approval of Bills**

A motion was made by Byron Burnham and seconded by Staci Leavitt to approve the bills as presented. The motion passed by the following:

AYE: Alice Thibault

Byron Burnham

Staci Leavitt

10) **Reports**

- a) Superintendent
 - i) Enrollment Update: comparisons of student enrollment through January 2016.
 - ii) Facilities Update: Jerome High School new cafeteria and gymnasium roof and some interior walls are finished.
(1) Non Completion Letter: working with contractor on completion of bus loading area at Jefferson Elementary.
 - iii) Idaho School Threat and Vulnerability Assessment (ISTVA): a voluntary program with involvement from the Jerome School District to undergo the assessment.
 - iv) Annual Education Law Institute, April 25-26, 2016, in Boise, sessions topics were discussed.
- b) Trustees' Reports
 - i) Day on the Hill, February 15-16, 2016 in Boise, the agenda for the event was reviewed by the Board.
- c) Curriculum Director
- d) Federal Programs Director
- e) Special Services Director
- f) Child Nutrition Director
- g) Jefferson Elementary School
- h) Horizon Elementary School

- i) Summit Elementary School
- j) Jerome Middle School
- k) Jerome High School
- l) Northside Jr/Sr High School

11) New Business

a) Superintendent Evaluation

The board will complete the superintendent evaluation in the February, 2016, meeting.

b) Declaration of Excess Property

i) Tractor, 1980 John Deere 955, 3 cylinder diesel, 25 horse power – VIN GH3048D008739

ii) Truck, 1984 Ford ¾ ton, 460, V8 manual transmission, 4x4 – VIN 1FTHF26L0FPA97814

A motion was made by Byron Burnham and seconded by Staci Leavitt to approve the request by the District for the District Maintenance Director to be empowered during the 2016 year for the disposal of surplus real property item: Tractor, 1980 John Deere 955 VIN GH3048D008739, and Truck, 1984 Ford ¾ ton VIN 1FTHF26L0FPA97814, without an appraisal, as outlined under Idaho Code Section 33-601. The motion passed by the following:

AYE: Alice Thibault

Byron Burnham

Staci Leavitt

c) Jerome School District Job Description Approval

i) Certified Teacher Dual Immersion Elementary

A motion was made by Staci Leavitt and seconded by Byron Burnham to approve the Jerome School District Certified Teacher Dual Immersion Elementary Job Description as presented. The motion passed by the following:

AYE: Alice Thibault

Byron Burnham

Staci Leavitt

d) Jerome High School Schedule Change Request for Student Testing on April 12, 2016

A motion was made by Byron Burnham and seconded by Staci Leavitt to approve the Jerome High School April 2016 Testing Schedule, including a no school day for Freshmen on April 12, as proposed by Jerome High School Principal Keelie Campbell. The motion passed by the following:

AYE: Alice Thibault

Byron Burnham

Staci Leavitt

e) Policy 2140 Student and Family Privacy Rights (1st Reading – Information)

f) Policy 2150P Copyright Compliance (1st Reading – Information)

g) Policy 2390 Migrant Education Program (1st Reading – Information)

h) Policy 2395 Idaho Digital Learning Academy Classes (1st Reading – Information)

i) Policy 2440 Alternative Credit Options (1st Reading – Information)

j) Policy 3330 Student Discipline (1st Reading – Information)

k) Policy 3340 Corrective Actions and Punishments (1st Reading – Information)

l) Policy 3390 Extra- and Co-Curricular Chemical Use Policy (1st Reading – Information)

m) Policy 4105 Public Participation in Board Meeting (1st Reading – Information)

n) Policy 4105F Request to Appear Before the Board (1st Reading – Information)

o) Policy 4520 Soliciting and Accepting Grants or Donations (1st Reading – Information)

p) 21st Century Grant Approval

A motion was made by Byron Burnham and seconded by Staci Leavitt to approve of the 21st Century Grant Application as requested by Dr. Love, Jerome School District Federal Programs Director. The motion passed by the following:

AYE: Alice Thibault

Byron Burnham

Staci Leavitt

12) Adjourn

There being no other business before the board, a motion was made by Byron Burnham and seconded by Staci Leavitt, the Board unanimously approved to adjourn the meeting at 8:00 p.m.