

Jerome School District #261
Board of Trustees Agenda
May 26, 2015
6:00 p.m.
Administrative Complex Board Room

Board of Trustees present: Don Mitchell, Esther Peters, Alice Thibault, Byron Burnham, John Crozier. Others present: Superintendent Dale Layne, Business Manager Brian Bridwell, Clerk Lorri Prescott, Jerome High School Principal Keelie Campbell, Jerome Middle School Principal Ryan Ellsworth, Jerome High School Teacher Hiroshi Fukuoka, Jerome Middle School Teacher and Jerome Education Association Chief Negotiator Jolene Dockstader, Jefferson Elementary Teacher Lisa Henderson, School Nurse Michelle Keller, Jerome Middle School Students of the Month for April 2015, and community guests: Staci Leavitt, Lara Miller, and Erin Coppin.

Educating Today for Tomorrow's World

1) Call to Order

- a) Waive reading of the minutes of the previous board meeting as submitted to each board member.
The meeting was called to order at 6:00 p.m. by Chairman Don Mitchell.

2) Motion to Amend Agenda to add one Consent Item.

A motion was made by John Crozier and seconded by Esther Peters to amend the Agenda to add one Consent Item as presented. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
Alice Thibault
Byron Burnham
John Crozier

3) Jerome Middle School Students of the Month

Award recipients for Jerome Middle School Students of the Month for April 2015 were recognized by Trustee Byron Burnham and the Board of Trustees.

4) Executive Session: IC 67-2345(1)(b) – Personnel or Student

(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent or public school student.

- i) Personnel Issues
- ii) Student Issues

A motion was made by Byron Burnham and seconded by Esther Peters that the Board of Trustees of Jt. Jerome School District #261 recess into executive session in the manner and for the purpose authorized by Section 67-2345 (1)(b), Idaho Code, regarding personnel issues involving classified employees of the district and public school student issues. The motion passed by roll call vote:

AYE: Don Mitchell
Esther Peters
Alice Thibault
Byron Burnham
John Crozier

The board recessed into executive session at 6:12 p.m.

The board returned to open session at 6:45 p.m.

i) Personnel Issues

- (a) Withdraw Decision to Accept Recommendation for Renewal of Contract of Certified Professional Employee for 2015-16 School Year

A motion was made by Alice Thibault and seconded by Esther Peters to withdraw the decision to accept the recommendation of renewal of contract of Certified Professional Employee for 2015-16 school year. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
Alice Thibault
Byron Burnham
John Crozier

(b) Certified Professional Employee Additional Leave Request

A motion was made by Alice Thibault and seconded by Byron Burnham to approve the request by a Certified Professional Employee for additional leave days without pay from May 7 thru June 8, 2015, and direct Superintendent Layne to send written notice to employee. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
Alice Thibault
Byron Burnham
John Crozier

(c) Classified Employee Dismissal

A motion was made by Alice Thibault and seconded by Byron Burnham to accept the recommendation by Superintendent Layne to dismiss one Classified Employee and direct Superintendent Layne to send written notice to employee. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
Alice Thibault
Byron Burnham
John Crozier

ii) Student Issues

(a) Student Discipline

A motion was made by Alice Thibault and seconded by Byron Burnham to accept the recommendations of the hearing officer and expel Student D1415-17 from Jerome School District schools for one full year. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
Alice Thibault
Byron Burnham
John Crozier

(b) Declaration of Truancy

A motion was made by Byron Burnham and seconded by Esther Peters to declare twenty-four students as habitually truant. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
Alice Thibault
Byron Burnham
John Crozier

5) **Consent Agenda**

a) Approval of previous minutes

i) April 2015

ii) Special Meeting May 14, 2015

b) Financial Report

i) Cash Report

i) Reconciliation

ii) Accrual Report

i) Revenue and Expense Summary

ii) Balance Sheet

iii) Building Financial Reports

(1) Jefferson Elementary School

- (2) Horizon Elementary School
- (3) Summit Elementary School
- (4) Jerome Middle School
- (5) Jerome High School
- (6) Special Services

c) Personnel

i) Retirement

ii) Transfers

- i) Horizon Elementary School Teacher Grade 1 – Tammy Dey
- ii) Horizon Elementary School Teacher Grade 1 – Susan Reid
- iii) Jefferson Elementary School Para Professional Computer – Shelby Elison
- iv) Horizon Elementary School Teacher Grade K – Amy Jaskowiak
- v) Jerome High School Counselor – Kim Green
- vi) Jefferson Elementary School Secretary (1 FTE) – Emily Perry
- vii) Jefferson Elementary School Teacher Grade 3 – Aleasa Herman
- viii) Jerome Food Service Inventory Control (.5 FTE) – Joe Cone
- ix) Jerome High School Advisor Scholastic Tournament – Nicole Lebsack
- x) Jefferson Elementary School Secretary – Anne Jackson
- xi) Jerome Middle School Teacher Music – Darren Olsen
- xii) Jerome Middle School Extracurricular Vocal Instructor – Darren Olsen
- xiii) Horizon Elementary School Head Custodian – Terry Daniels
- xiv) Jerome School District Maintenance General – Thomas Boguslawski

iii) Resignations

- i) Jerome Middle School Teacher Science Grade 6-8 – Marion Oneida
- ii) Horizon Elementary School Teacher Grade 3 – Jordana Vazquez
- iii) Jefferson Elementary School Secretary – Elise Gilbert
- iv) Jerome High School Teacher Physical Education – Paige Vickrey
- v) Jerome High School Teacher English Language Arts – Eva Matuszyk
- vi) Jerome High School Head Coach Soccer Girls – Eva Matuszyk
- vii) Jerome High School Assistant Coach Tennis – Eva Matuszyk
- viii) Jerome Middle School Teacher English as Second Language – Tammy Rasmussen
- ix) Jerome Middle School Teacher Music Secondary – David McConnehey
- x) Jerome Middle School Teacher Mathematics Gr 6-8 – Dawn Thornton
- xi) Jerome High School Advisor Scholastic Tournament – Steve Bruns
- xii) Summit Elementary School Teacher Grade 5 – Tracy Renteria Garcia
- xiii) Jerome High School Teacher Mathematics / Athletic Director – Des Case
- xiv) Jerome High School Head Coach Basketball Girls – Scott Burton
- xv) Jerome School District SIOP Coach – Jennie Gibson

iv) New Hires

- i) Jerome Middle School Assistant Coach Football 7th Grade – Jeff Poulsen
- ii) Horizon Elementary School Para Professional JEEP – Guadalupe Morales-Chavez
- iii) Jefferson Elementary School Teacher Grade 1 – Tamrah Munk
- iv) Jerome Middle School Assistant Coach Football 8th Grade – Brian Wilson

A motion was made by John Crozier and seconded by Esther Peters to approve the Consent Agenda as presented. The motion passed by the following:

AYE: Don Mitchell
 Esther Peters
 Alice Thibault
 Byron Burnham
 John Crozier

6) **Scheduled Visitors**

- a) Jolene Dockstader, Jerome Education Association Chief Negotiator: reviewed 2015-16 Negotiated Contract Agreement and Jerome Education Association voting results: 49% of certificated staff voted with 91% yes and 9% no votes.
- b) Hiroshi Fukuoka, Jerome High School Band Teacher: travel plans outlined for the Jerome High School band to march in the National 4th of July Parade in Washington DC in 2016.

- c) Michelle Keller, Jerome School District Nurse: presented year-end report of nursing activities and statistics at the schools and outlined school nurse responsibilities for the students, schools and district.

7) Community Comments: No community comments for May 2015.

8) Communications (Information)

- a) Nurse Keller Year End Report, 9/2/2014 – 6/5/2015
- b) Jerome High School and Middle School Band Competition Results: 1st place for Jerome High School Band and 3rd place for the Jerome Middle School Band, received at the Music competition in Utah.

9) Approval of Bills

A motion was made by Alice Thibault and seconded by John Crozier to approve the bills as presented. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
Alice Thibault
Byron Burnham
John Crozier

10) Reports

- a) Superintendent: Jerome High School Graduation will be 6:00 p.m. on May 28, 2015, at College of Southern Idaho Gymnasium; Idaho School Boards Association will hold board member training in Jerome on July 15, 2015.
 - i) Enrollment Update: overall enrollment for the 2015-16 school year increased over the 2013-14 school year.
 - ii) Facilities Update: bid package for the Jerome High School Construction and Remodel Project reviewed.
 - iii) Child Nutrition Program Fresh Fruit and Vegetable Grant Award: Jerome's Child Nutrition Program awarded with grant for the 2015-16 school year.
- b) Trustees' Reports: current Education Law manuals are available for review in the Superintendent's office.
- c) Curriculum Director
- d) Federal Programs Director
- e) Special Services Director
- f) Child Nutrition Director
- g) Jefferson Elementary School
- h) Horizon Elementary School
- i) Summit Elementary School
- j) Jerome Middle School
- k) Jerome High School
- l) Northside Jr/Sr High School

11) Continuing Business

- a) Policy 1645 Board Development Opportunities
 - b) Policy 7500 Financial Management
 - c) Policy 8100 Transportation
 - d) Policy 8110 Safety Bussing
 - e) Policy 8120 Bus Routes, Stops and Non-Transportation Zones
- A motion was made by Alice Thibault and seconded by Esther Peters to approve Policies 1645, 7500, 8100, 8110 and 8120 as presented for second reading. The motion passed by the following:
- AYE: Don Mitchell
Esther Peters
Alice Thibault
Byron Burnham
John Crozier

12) New Business

- a) 2015-16 Negotiated Contract Approval
- A motion was made by John Crozier and seconded by Byron Burnham to approve the 2015-16 Negotiated Contract Agreement as presented. The motion passed by the following:
- AYE: Don Mitchell
Esther Peters

Alice Thibault
Byron Burnham
John Crozier

b) Implementation of Dual Immersion Program in Jerome School District

A motion was made by Byron Burnham and seconded by Esther Peters to approve the implementation of the Dual Immersion Program for the school year 2016-17, with no additional cost to the Jerome School District. Start-up costs to be funded by outside entities. The program is to be reviewed after one year for consideration of continuing the program. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
Alice Thibault
Byron Burnham
John Crozier

c) Jerome High School Cheer and Dance Teams Out of State Travel Request

A motion was made by Byron Burnham and seconded by Esther Peters to approve the out of state travel request by Jerome School District Cheer and Dance team to attend a competition in Utah, July, 2015, provided of chaperone list is provided before travel. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
Alice Thibault
Byron Burnham
John Crozier

d) Declaration of Excess Property: Maintenance Modular

A motion was made by Alice Thibault and seconded by Byron Burnham to approve the request by the District for the District Maintenance Director to be empowered during the upcoming 2015 summer for the disposal of surplus real property item: Maintenance Modular Building ETag #89232 WHT #986475, without an appraisal, as outlined under Idaho Code Section 33-601. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
Alice Thibault
Byron Burnham
John Crozier

e) Policy 5100 Hiring Process and Criteria (1st Reading – Information)

f) Policy 5220 Assignments, Reassignments, Transfers (1st Reading – Information)

g) Policy 5405 Personal Leave (1st Reading – Information)

13) **Adjourn**

There being no other business before the board, the meeting was adjourned at 8:45 p.m.