

Jerome School District #261
Board of Trustees Agenda
April 24, 2018
6:00 p.m.
Administrative Complex Board Room 011518

Board of Trustees present: Esther Peters, Staci Leavitt, Alice Thibault, Don Mitchell, Annette Lott. Others present: Superintendent Dale Layne, Business Manager Brian Bridwell, Clerk Lorri Prescott, Curriculum Director Janet Avery, Federal Programs Director Kim Lickley, Special Services Director Kindel Mason, Jerome High School Principal Nathan Tracy, Assistant Principal/Athletic Director Jeremy Munroe, Assistant Principal Melissa Rice, Jerome High School Teacher Val Jones, Jerome Middle School Principal Landon Marlor, Teacher Laine Bragg and Para Professional Linda Shewmaker and Teacher Laine Bragg, Summit Elementary School Principal Eva Meyerhoeffer, Assistant Principal Jill Taylor and Teachers Aimee Mangum and LeeAnn Gott, Jefferson Elementary School Principal Angie Brulotte, Assistant Principal Toni Harbaugh, Teachers Stephanie Anderson, Tammy Munk, Ruth Quispe Visitors: College of Southern Idaho Trustee Jack Nelsen, Jerome Middle School Pass Committee Teachers; Jefferson Elementary School Dual Immersion Program students and parents; and Excellence in Education Award Recipients' family members.

Educating Today for Tomorrow's World

1) Call to Order

- a) Waive reading of the minutes of the previous board meeting as submitted to each board member.

2) Motion to Amend Agenda to add three items to the Consent Agenda, two items to New Business and one item to Executive Session. The additional agenda items are due to the Consent Agenda Staff Resignation, New Hired and Transferred staff requests, Policy Updates and Early Graduate Request were received after original posting of agenda.

A motion was made by Staci Leavitt and seconded by Alice Thibault to amend the agenda by adding three items to the Consent Agenda, two items to New Business and one item to Executive Session. The additional agenda items are due to the Consent Agenda Staff Resignation, New Hired and Transferred staff requests, Policy Updates and Early Graduate Request were received after original posting of agenda. The motion passed by the following:

AYE: Esther Peters

Staci Leavitt

Alice Thibault

Don Mitchell

Annette Lott

3) Jerome School District *Excellence in Teaching Awards*

Award recipients, Val Jones, Jerome High School Teacher, LeeAnn Gott, Summit Elementary School Teacher, and Linda Shewmaker, Jerome Middle School Special Education Para Professional, were recognized by Superintendent Layne as the Jerome School District Excellence in Education Award Recipients for April 2018

4) Consent Agenda

- a) Approval of previous minutes

- i) March 20, 2018

- ii) Special Meeting April 3, 2018

- b) Financial Report

- i) Cash Report

- (1) Reconciliation

- ii) Accrual Report

- (1) Revenue and Expense Summary

- (2) Balance Sheet

- i) Building Financial Reports

- (1) Jefferson Elementary School - Reconciliation - Check Register - Balance Sheet

- (2) Horizon Elementary School - Reconciliation - Check Register - Balance Sheet

- (3) Summit Elementary School- Reconciliation - Check Register - Balance Sheet

- (4) Jerome Middle School- Reconciliation - Check Register - Balance Sheet

- (5) Jerome High School- Reconciliation - Check Register - Balance Sheet

- (6) Special Services- Reconciliation - Check Register - Balance Sheet

- c) Personnel (SY 2018-19)

- i) Retirement
 - (1) Jerome High School Teacher Special Education – Lynne Ostler
- ii) Transfers
 - (1) Jerome Middle School Teacher Science – Thomas Larsen
 - (2) Jerome Middle School Teacher PASS – Anthony Perkins
 - (3) Jefferson Elementary School Para Professional Library – Lisa Hernandez
- iii) Resignations
 - (1) Horizon Elementary School Principal – Terri Fisher
 - (2) Summit Elementary School Teacher Grade 4 – Brakae Campbell
 - (3) Horizon Elementary School Teacher Early Education Program – Venice O’Brien
 - (4) Horizon Elementary School Para Professional Building – Kenia Shutt
 - (5) Jerome Middle School Coach 7th Grade Boys Basketball – Chase Wright
 - (6) Jerome Middle School Advisor Cheer/Dance (.5 FTE) – April Craig
 - (7) Jefferson Elementary School Para Professional – Elara Smith
- iv) New Hires
 - (1) Jerome High School Teacher Music Vocal – Amanda Hall
 - (2) Jerome Middle School Teacher Agriculture – Joshua Evans
 - (3) Jerome Middle School Teacher English Language Arts – Marc Hughes
 - (4) Horizon Elementary School Teacher Early Education Program – Brandi Zollinger
 - (5) Summit Elementary School Teacher Interventionist – Karen Groves
 - (6) Summit Elementary School Teacher Grade 4 – Rebecca Teschner
 - (7) Jerome School District School Psychologist – Kerrie Raines
 - (7) Summit Elementary School Teacher Grade 5 – Janilee Miller

A motion was made by Alice Thibault and seconded by Staci Leavitt to approve the Consent Agenda as presented with amendments. The motion passed by the following:

AYE: Esther Peters
 Staci Leavitt
 Alice Thibault
 Don Mitchell
 Annette Lott

5) Scheduled Visitors

- a) Jack Nelsen, College of Southern Idaho Trustee Zone 3: presented a summary of the programs at the College of Southern Idaho in Twin Falls.
- b) Laine Bragg, Jerome Middle School Teacher with PASS Program Committee Members: presentation on the needs for the Positive Alternative to School Suspension program at Jerome Middle School and the referral process which will begin during the 2018-19 school year.
- c) Angie Brulotte, Jefferson Elementary School Principal with Dual Language Immersion Program Teachers, Students and Parents: presentation of an overview of the Dual Language Immersion Program, Grades Kindergarten through 2nd grade with plans for additional of Grade 3 for 2018-19 school year. Students from the program presented an invitation for the Dual Language Immersion Celebration in May to Trustees in Spanish and English, overview of the program

6) Communications: No Communications for April, 2018.

7) Reports: Items A thru J written reports by Principals and Program Directors submitted to the Board of Trustees.

- a) Curriculum Director
- b) Federal Program Director
- c) Special Education Director
- d) Jefferson Elementary School
- e) Horizon Elementary School
- f) Summit Elementary School
- g) Jerome Middle School
- h) Jerome High School
- i) Northside Jr/Sr High School
- j) Child Nutrition Director
- k) Superintendent: Staff Dress Code Policy reviewed by Trustees.
 - i) Enrollment Summary: comparison of current month student enrollment with previous years’ enrollment.
 - ii) Facilities Update: Administration building window and paint project bids have been received.

- (1) Tiger Drive: the City of Jerome is preparing to correct the drainage issue in front of Jerome High School and will plan to pave the road up to the walking path for the length of the high school property.
- iii) Negotiations Update: next meeting will be Monday, May 7, at the Administration building.
- iv) Summary of 2018 Legislative Session: review of K-12 Legislation, rulemaking, and appropriation changes for 2018.
- v) Jerome High School Class of 2018 Graduation: May 25, 6:00 p.m. Jerome High School Gymnasium
- l) Trustees' Reports
 - i) Idaho School Board Association Training Exercise – Training Services offered by ISBA for School Board Trustees.

8) Approval of Bills

A motion was made by Alice Thibault and seconded by Annette Lott to approve the bills as presented. The motion passed by the following:

AYE: Esther Peters
Staci Leavitt
Alice Thibault
Don Mitchell
Annette Lott

9) Continuing Business

- a) Long-Range Planning for New School and Real Estate Acquisition: continued discussion on school placement concept, a property appraisal has been completed.

10) New Business

- a) Jerome High School and Middle School Alternative Summer School Plan Approvals

A motion was made by Alice Thibault and seconded by Staci Leavitt to approve the Jerome High School and Jerome Middle School Alternative Summer School Plans as presented. The motion passed by the following:

AYE: Esther Peters
Staci Leavitt
Alice Thibault
Don Mitchell
Annette Lott

- b) Policy 2365 Participation of Private School Students in Federally Funded District Programs (1st Reading – Information)
- c) Policy 3340P Corrective Actions and Punishments (1st Reading – Information)
- d) Policy 6100P Board/Superintendent Relations (1st Reading – Information)

- e) Out of State Travel Requests

- i) Jerome High School and Middle School Latinos In Action
- ii) Jerome High School Family and Consumer Sciences

A motion was made by Alice Thibault and seconded by Staci Leavitt to approve the out of state travel requests made by Jerome High School and Middle School Latinos In Action Advisors, for the Latinos in Action students to travel to Farmington, Utah, May 2018; and the request by Jerome High Family and Consumer Sciences teacher, for the FCCLA representative to travel to Atlanta, Georgia, for the FCCLA National Leadership Conference. The motion passed by the following:

AYE: Esther Peters
Staci Leavitt
Alice Thibault
Don Mitchell
Annette Lott

- f) Consideration of Jerome School District Job Description Change Request

- i) Extracurricular Coach Advisor – Head
- ii) Extracurricular Coach Advisor – Assistant

A motion was made by Alice Thibault and seconded by Staci Leavitt to accept the recommendation of the Jerome High School Athletic Director Jeremy Munroe, and approve the changes to the ExtraCurricular Head Coach/Advisor and Assistant Coach/Advisor Job Descriptions as presented. The motion passed by the following:

AYE: Esther Peters
Staci Leavitt
Alice Thibault

Don Mitchell
Annette Lott

- g) Approval for Northwest Nazarene University Counseling Intern, Angie Hanson, placement for 2018-19 at Jerome Middle School.
A motion was made by Staci Leavitt and seconded by Alice Thibault to approve the placement of Counseling Intern, Angie Hanson, for the 2018-19 school year, as requested by Jerome Middle School Principal Landon Marlor. The motion passed by the following:
AYE: Esther Peters
Staci Leavitt
Alice Thibault
Don Mitchell
Annette Lott
- h) Consideration to grant Superintendent or his designee authority to restrict suspended or expelled students from being on district property.
A motion was made by Staci Leavitt and seconded by Alice Thibault to grant Superintendent Layne or his designee authority to restrict suspended or expelled students from being on district property. The motion passed by the following:
AYE: Esther Peters
Staci Leavitt
Alice Thibault
Don Mitchell
Annette Lott

11) Executive Session

- a) IC 74-206(1)(a)(b)(c)(j) – Personnel or Student; Property; Negotiations. (Action)
(a)(b)(j) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent or public school student. Negotiations.
(1) Personnel Issues
(2) Student Issues
(3) Property
(4) Negotiations

A motion was made by Alice Thibault and seconded by Staci Leavitt that the Board of Trustees of Jt. Jerome School District #261 recess into executive session in the manner and for the purpose authorized by Section 74-206(1)(a)(b)(c)(j), Idaho Code, regarding personnel issues involving employees or student issues involving students of the district; property matters; and negotiations. The motion passed by roll call vote:

AYE: Esther Peters
Staci Leavitt
Alice Thibault
Don Mitchell
Annette Lott

The board recessed into executive session at 8:40 p.m.
The board returned to open session at 10:55 p.m.

12) Consideration of Personnel Executive Item(s)

- a) Renewal of Certificated Personnel Contracts
i) 2 – 3 Category Teacher Contracts
C - Renewable Teacher Contracts
A motion was made by Staci Leavitt and seconded by Alice Thibault to approve the Category 2 Teacher Contracts, Category 3 Teacher Contracts, and Renewable Teacher Contracts for the 2018-19 academic year as presented. Category 1 Teacher Contracts will be used for certificated personnel hired after August 1st of the school year. The motion passed by the following:
AYE: Esther Peters
Staci Leavitt
Alice Thibault

Don Mitchell
Annette Lott

13) Consideration of Student Executive Item(s)

a) Jerome High School Early Graduation Request

A motion was made by Staci Leavitt and seconded by Annette Lott to approve the Jerome High School early graduation request by Jerome High School Student E1718-1. The motion passed by the following:

AYE: Esther Peters

Staci Leavitt
Alice Thibault
Don Mitchell
Annette Lott

b) Declaration of Truancy

A motion was made by Staci Leavitt and seconded by Alice Thibault to accept the declaration made by Jerome School District Clerk, Lorri Prescott, as designee of the Board of Trustees, for four students, T1718-13, T1718-14, T1718-15 and T1718-16, as Habitually Truant. The motion passed by the following:

AYE: Esther Peters

Staci Leavitt
Alice Thibault
Don Mitchell
Annette Lott

c) Student Discipline

i) Student D1718-27

A motion was made by Staci Leavitt and seconded by Alice Thibault to accept the recommendations of the hearing officer and expel Student D1718-27 from Jerome School District Schools for the remainder of the 2017-18 school year and the first semester of the 2018-19 school year, then student may be allowed to enroll at Northside Jr/Sr High School in January, 2019, and upon successful completion of one semester at Northside Jr/Sr High School, and completion of drug and alcohol counseling, may return to Jerome High School in August, 2019, for the 2019-20 school year, and to direct Superintendent Layne or his district designee to notify student and parents by letter of their decision. The motion passed by the following:

AYE: Esther Peters

Staci Leavitt
Alice Thibault
Don Mitchell
Annette Lott

ii) Student D1718-28

A motion was made by Staci Leavitt and seconded by Alice Thibault to accept the recommendations of the hearing officer and expel Student D1718-27 from Jerome School District Schools for the remainder of the 2017-18 school year and the first semester of the 2018-19 school year, then student may be allowed to enroll at Northside Jr/Sr High School in January, 2019, and upon successful completion of one semester at Northside Jr/Sr High School, and completion of drug and alcohol counseling, may return to Jerome High School in August, 2019, for the 2019-20 school year, and to direct Superintendent Layne or his district designee to notify student and parents by letter of their decision. The motion passed by the following:

AYE: Esther Peters

Staci Leavitt
Alice Thibault
Don Mitchell
Annette Lott

14) Adjourn

There being no other business before the board, a motion was made by Staci Leavitt and seconded by Alice Thibault, the Board unanimously approved to adjourn the meeting at 11:00 p.m.