

**Jerome School District #261**  
**Board of Trustees Agenda**  
**February 25, 2014**  
**6:00 p.m.**  
**Administrative Complex Board Room**

Board of Trustees present: Don Mitchell, Esther Peters, John Crozier, Byron Burnham. Not present: Alice Thibault.  
Others present: Superintendent Dale Layne, Business Manager Brian Bridwell, Clerk Lorri Prescott, Payroll Clerk Gina Cakebread; Mike Friend, Executive Director of Idaho School District Council; Jerome High School Head Football Coach Sid Gambles, Jerome High School Head Softball Coach Jay Cummins, and Jerome High School Assistant Softball Coach Leonard Horton.

***Educating Today for Tomorrow's World***

**1) Call to Order**

- a) Waive reading of the minutes of the previous board meeting as submitted to each board member.  
The meeting was called to order at 6:00 p.m. by Chairman Don Mitchell.

**2) Motion to Amend Agenda to include six new Consent items and eight new Executive Session items.**

A motion was made by John Crozier and seconded by Byron Burnham to amend the agenda to include six new Consent items and eight new Executive Session items. The motion passed by the following:

AYE: Don Mitchell

Esther Peters

John Crozier

Byron Burnham

**3) Consent Agenda**

- a) Approval of previous minutes
  - i) January 2014
  - ii) Special Meeting February 4, 2014
  - iii) Special Meeting February 10, 2014
  - iv) Special Meeting February 18, 2014
- b) Financial Report
  - i) Cash Report
    - (1) Reconciliation
  - ii) Accrual Report
    - (1) Revenue and Expense Summary
    - (2) Balance Sheet
  - iii) Building Financial Reports
    - (1) Jefferson Elementary School
    - (2) Horizon Elementary School
    - (3) Summit Elementary School
    - (4) Jerome Middle School
    - (5) Jerome High School
    - (6) Special Services
- c) Personnel
  - i) Retirement
    - (1) Summit Elementary School Counselor – Deborah Walsh
    - (2) Horizon Elementary School Teacher Special Education – Sue German
    - (3) Jerome Middle School Teacher Music – Marianne Boesiger
  - ii) Transfers
    - (1) Jefferson Elementary School Interim Principal – Keelie Campbell
    - (2) Jerome School District Computer Technician – Daniel Blackburn
    - (3) Horizon Elementary School 2014-15 Music Teacher – Benita Remaley
  - iii) Resignations
    - (1) Jerome School District Computer Technician – Carlos Hernandez
    - (2) Jerome Middle School Soccer Coach Boys – Carlos Hernandez
    - (3) Summit Elementary Teacher Grade 4/LEP – Rhonda Birnie
    - (4) Jerome High School Teacher English Language Arts – Erica Rogers

- (5) Jerome High School Soccer Head Coach Girls – Robert Orloski
- (6) Jerome High School Cheerleader Advisor – Anne Sharp
- (7) Jerome High School Baseball Head Coach (2014-15 year) – Tom Bobrowski

iv) **New Hires**

- (1) Jerome High School 2014-15 Vocational Agriculture Teacher – Alan Willmore
- (2) Jerome High School Track Assistant Coach Girls – Kelly Williams
- (3) Jerome School District Teacher Special Education – Brant Hagen

A motion was made by Esther Peters and seconded by John Crozier to approve the Consent Agenda as presented. The motion passed by the following:

AYE: Don Mitchell  
Esther Peters  
John Crozier  
Byron Burnham

4) **Scheduled Visitors**

- a) Sid Gambles, Jerome High School Football Coach: presented request for out of state travel to a summer football camp and use of the schools' football equipment.
- b) Jay Cummins, Jerome High School Softball Coach and Leonard Horton, Jerome High School Softball Assistant Coach: requested an out of state travel approval to a practice destination during spring break.
- c) Mike Friend, Executive Director, Idaho School District Council: presented an outline of the Statewide Health Insurance Program.

5) **Community Comments:** No community comments for February, 2014.

6) **Communications**

- a) Department of Education Transportation Department Inspection Results, from inspection conducted December 2013.
- b) Food Service Administrative Review Report: a comprehensive evaluation of school meal programs.
- c) Thank You from Brusseau Family

7) **Approval of Bills**

A motion was made by John Crozier and seconded by Byron Burnham to approve the bills as presented. The motion passed by the following:

AYE: Don Mitchell  
Esther Peters  
John Crozier  
Byron Burnham

8) **Reports (Information)**

- a) Superintendent: an art exhibit by Jerome High School students is scheduled on March 11 at the Administration Offices; Frogs in the Classroom Grant awarded to Jerome Middle School teacher; Day on the Hill, in Boise, was attended by Mr. Layne and Mr. Bridwell; the District's three year Professional Development Plan has been approved by the State Department of Education.
  - i) Enrollment Update: comparison of enrollment from previous schools years to current enrollment presented.
  - ii) American Sign Language Course: Jerome High School plans to offer students a Sign Language course next school year. Students will have the option to earn college credit through the College of Southern Idaho with this course.
  - iii) Jerome High School Girls Basketball Ball Team: the team won the 4A Academic State Championship for 2014 with a cumulative GPA of 3.827.
  - iv) Bond Election Open House, February 27, 6-8 p.m. Sawtooth Inn, Jerome. Floor plans and information about the Bond Election on March 11 will be presented.
- b) Curriculum Director
- c) Federal Programs Director
- d) Jefferson Elementary School
- e) Horizon Elementary School
- f) Summit Elementary School
- g) Jerome Middle School
- h) Jerome High School
- i) Northside Jr/Sr High School
- j) Food Service

k) Special Education

9) **Continuing Business**

a) Health Insurance: Mike Friend, Executive Director of Idaho School District Council, reviewed the current Statewide Health Insurance Program.

b) Policy 2705 Military Compact Waiver

c) Policy 3565 Termination of Driving Privileges

d) Policy 5495 Compensation Time – Non Contract Employees

e) Policy 6400 Principals

f) Policy 7600F Declaration of Financial Emergency Resolution

g) Policy 7600P Declaration of Financial Emergency Procedure

A motion was made by John Crozier and seconded by Esther Peters to approve Policies 2705, 3565, 5495, 6400, 7600F and 7600P as presented for second reading. The motion passed by the following:

AYE: Don Mitchell

Esther Peters

John Crozier

Byron Burnham

10) **New Business**

a) Jerome High School Softball Team Out of State Travel Request

A motion was made by John Crozier and seconded by Byron to approve the out of state travel request by Jerome High School Softball coaches to attend spring break softball practice sessions in St. George, Utah, on the contingency that names of chaperones and lodging details are submitted before travel. The motion failed by the following roll call vote:

AYE: John Crozier

NAY: Don Mitchell

Byron Burnham

Esther Peters

i) It was agreed that the board would reconsider the request again, if more details were presented regarding the itinerary, chaperones, and lodging arrangements.

b) Jerome High School Football Team Equipment Use and Out of State Travel Request

A motion was made by Byron Burnham and seconded by John Crozier to approve the out of state travel request by Jerome High School Football Team and approve the use of high school and middle school football equipment for use at spring and summer camps. The motion passed by the following:

AYE: Don Mitchell

Esther Peters

John Crozier

Byron Burnham

c) Jerome High School Early Graduation Request

A motion was made by Byron Burnham and seconded by Esther Peters to approve the Jerome High School early graduation request by one student. The motion passed by the following:

AYE: Don Mitchell

Esther Peters

John Crozier

Byron Burnham

d) Jerome High School New Courses Approval

A motion was made by Byron Burnham and seconded by Esther Peters to approve the Jerome High School new courses for school year 2014-2015 as presented. The motion passed by the following:

AYE: Don Mitchell

Esther Peters

John Crozier

Byron Burnham

e) Jerome City Council request use of school property for Vietnam Veterans Memorial Wall Display

A motion was made by Byron Burnham and seconded by Esther Peters to approve the request by the Jerome City Council to host the Vietnam War Wall Replica display in August, 2014, at Summit Elementary School, or the alternative site of Horizon Elementary School. The motion passed by the following:

AYE: Don Mitchell

Esther Peters  
John Crozier  
Byron Burnham

f) Student Teacher Placement Request for 2014-2015 School Year

i) Chelsey Clixby at Horizon Elementary School

A motion was made by Byron Burnham and seconded by John Crozier to approve the placement of one Student Teacher at Horizon Elementary School during the 2014-2015 school year. The motion passed by the following:

AYE: Don Mitchell  
Esther Peters  
John Crozier  
Byron Burnham

**11) Executive Session**

a) IC 67-2345(1)(b) – Personnel or Student

(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent or public school student.

i) Personnel Issue

ii) Student Issue

A motion was made by John Crozier and seconded by Esther Peters that the Board of Trustees of Jt. Jerome School District #261 recess into executive session in the manner and for the purpose authorized by Section 67-2345(1)(b), Idaho Code, regarding personnel issues involving certified employees of the district and student issues. The motion passed by a roll call vote of:

AYE: Don Mitchell  
Esther Peters  
John Crozier  
Byron Burnham.

The board recessed into executive session at 8:17 p.m.

The board returned to open session at 9:20 p.m.

i)(1) Additional Leave Days Request by Certified Personnel

A motion was made by John Crozier and seconded by Esther Peters to deny the request by a Certified Professional Employee for additional leave days without pay. The motion passed by the following:

AYE: Don Mitchell  
Esther Peters  
John Crozier  
Byron Burnham

ii)(2) Declaration of Student Truancy

A motion was made by Esther Peters and seconded by Byron Burnham to declare thirteen (13) students habitually truant. The motion passed by the following:

AYE: Don Mitchell  
Esther Peters  
John Crozier  
Byron Burnham

**11) New Business Continuing**

a) Approval of Superintendent Administrative Contract

A motion was made by Byron Burnham and seconded by Esther Peters to approve the extension of the administrative contract for Dale Layne as Superintendent for one additional year to include the 2015-16 year. The motion passed by the following:

AYE: Don Mitchell  
Esther Peters  
John Crozier  
Byron Burnham

**12) Adjourn**

There being no other business before the board, the meeting was adjourned at 9:30 p.m.