



A R C H I T E C T S

LEATHAM KROHN VAN OCKER

April 26, 2016

Dale Layne, Superintendent
Jerome Joint School District No. 261
125 4th Avenue West
Jerome, Idaho 83338

Re: Design and Engineering Services Letter of Agreement
Horizon Elementary School
Reroof and Fire Sprinkler Upgrade Project

Dale:

Thank you for the opportunity to submit this Design Services Letter of Agreement related to reroofing and upgrading the fire sprinkler system at Horizon Elementary School. Based on our previous discussions, LKV Architects will provide the following services:

- Finalize reroofing scope and design.
- Coordinate fire sprinkler system design by others.
- Develop architectural construction drawings and specifications related to the approved reroofing design concept, and incorporate the fire sprinkler system drawings prepared by others into a single set of bidding and construction documents.
- Submit completed architectural and fire sprinkler system construction documents to the City of Jerome for final review, approval, and permitting.
- Assist Starr Corporation with competitive bidding of the project and issue addendums and clarifications as necessary.
- Provide construction administration services during construction, to include site visits, submittal and shop drawing review, responses to contractor questions and requests for clarification, and review of contractor applications for payment.
- Conduct final inspection of the work at the conclusion of construction and provide technical assistance as required to resolve issues that may arise during the contractor warranty period.

For the above referenced architectural services, LKV Architects' fee will be 5% of final construction cost not including the project CM fee.

LKV Architects looks forward to assisting the Jerome School District with this important project. Please feel free to contact us with any questions or concerns.

Respectfully,

Wayne Thowless, Architect
LKV Architects

Agreement Approved by:
LKV Architects

Amber Van Ocker
Partner

• 4.29.16
Date

Jerome School District No. 261

Don Mitchell
Board Chairman

4-26-16
Date

AMBER VAN OCKER - MATT REDDY - BROOK THORNTON - WAYNE THOWLESS

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