

Jerome School District #261
Board of Trustees Agenda
September 22, 2015
6:00 p.m.
Administrative Complex Board Room

Board of Trustees present: Don Mitchell, Esther Peters, Alice Thibault, Staci Leavitt. Not Present: Byron Burnham. Others present: Superintendent Dale Layne, Business Manager Brian Bridwell, Clerk Lorri Prescott, Jerome Middle School Principal Ryan Ellsworth, Jerome Middle School Assistant Principal Collin Robertson, Jerome School District Nurse Michelle Keller, Jerome High School Cheer Team Coach Kira Capps, Jerome High School Dance Team Coach Caroline Andersen, and Jerome Middle School Students of the Month for March 2015 and Parents, Jerome Boy Scout Troup and Leader, and Parent Ines Gonzales.

Educating Today for Tomorrow's World

1) Call to Order

- a) Waive reading of the minutes of the previous board meeting as submitted to each board member.
The meeting was called to order at 6:00 p.m. by Chairman Don Mitchell.

2) Motion to Amend Agenda to add one Continuing Business Item.

A motion was made by Esther Peters and seconded by Staci Leavitt to amend the agenda to add one Continuing Business item. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
Alice Thibault
Staci Leavitt

3) Jerome Middle School Students of the Month

Award recipients for Jerome Middle School Students of the Month for September 2015 were recognized by Trustee Don Mitchell and the Board of Trustees.

4) Consent Agenda

- a) Approval of previous minutes
 - i) August 25, 2015
 - ii) Special Meeting September 14, 2015
- b) Financial Report
 - i) Cash Report
 - (1) Reconciliation
 - ii) Accrual Report
 - (1) Revenue and Expense Summary
 - (2) Balance Sheet
 - iii) Building Financial Reports
 - (1) Jefferson Elementary School
 - (2) Horizon Elementary School
 - (3) Summit Elementary School
 - (4) Jerome Middle School
 - (5) Jerome High School
 - (6) Special Services
- c) Personnel
 - i) Retirement
 - (1) Horizon Elementary School Child Nutrition Cook – Filomena Slanus
 - ii) Transfers
 - (1) Jefferson Elementary School Head Custodian – Tara Sears
 - iii) Resignations
 - (1) Jerome Middle School Head Coach Track 7th Grade – Chelsea Brubaker
 - (2) Jerome High School Head Coach Baseball – Joshua Clixby
 - (3) Jerome High School Assistant Coach Cheer Team – Jessica Hiatt
 - (4) Jerome Middle School Child Nutrition Cook – Judith Orsland

(5) Jerome Middle School Para Professional Building – Jenny Perron

iv) **New Hires**

(1) Jerome Middle School Head Coach Track 7th Grade – McKinsey Rodriguez

(2) Jefferson Elementary School Building Custodian – Michael Kissinger

(3) Jerome Middle School Para Professional Special Education – Jeannie Fagundes

(4) Jerome Middle School Child Nutrition Cook – Fernanda Stobart

(5) Jerome High School Child Nutrition Cook – Deborah McNabb

A motion was made by Esther Peters and seconded by Staci Leavitt to approve the Consent Agenda as presented.

The motion passed by the following:

AYE: Don Mitchell

Esther Peters

Alice Thibault

Staci Leavitt

5) **Scheduled Visitors**

- a) Kira Capps, Jerome High School Cheer Coach and Cheer Team Members: update on summer cheer camp attendance and presented plans for a Jerome High School fall dance hosted by the cheer and dance teams.
- b) Ines Gonzales, Parent of Jerome School District Student: raised concerns about students loading busses after school at the elementary level and requested a review of the process.
- c) Michelle Keller, Jerome School District Nurse: presented a report on National School Nurse Conference attended during summer and gave an update on the School Nurse Professional Development Plan for 2015-16 school year.
- d) Ryan Ellsworth, Jerome Middle School Principal and Collin Robertson, Jerome Middle School Assistant Principal: presented Key Performance Indicators for 2015-16 and an update on school and student activities at Jerome Middle School.

6) **Community Comments:** No community comments for September, 2015.

7) **Communications:** No communications for September, 2015. FFA Washington Leader Conference Report and Idaho Quality Program Standards Grant Update were both submitted for review in August 2015.

8) **Approval of Bills**

A motion was made by Esther Peters and seconded by Alice Thibault to approve the bills as presented. The motion passed by the following:

AYE: Don Mitchell

Esther Peters

Alice Thibault

Staci Leavitt

9) **Reports**

- a) Superintendent: student transportation processes discussed.
 - i) Enrollment Update: comparison by total enrollment, grades and buildings with 2014 enrollment reviewed.
 - ii) Facilities Update: a central crosswalk was added Jefferson Elementary School to alleviate student drop off and pick up issues; Jerome High School construction remains on schedule; district landscaping improvements are complete.
 - iii) Strategic Plan: reviewed by trustees and will be posted by October 1st.
 - iv) ISBA Resolution #7 Optimize the Reimbursement to the School-Based Medicaid Program: all resolutions that will be presented at the Idaho School Boards Convention were discussed.
- b) Trustees' Reports
 - i) Idaho School Boards Association Fall Region IV Meeting, Thursday, October 1st, 6:30 p.m. Buhl High School
- c) Curriculum Director
- d) Federal Programs Director
- e) Special Services Director
- f) Child Nutrition Director
- g) Jefferson Elementary School
- h) Horizon Elementary School
- i) Summit Elementary School
- j) Jerome Middle School
- k) Jerome High School
- l) Northside Jr/Sr High School

10) **Continuing Business**

- a) Idaho School Board Association Training Exercise – Updating Policies: Trustees reviewed the ISBA training exercises.

- b) Approval of 2015-16 Transportation Contract Revision with North Side Bus Company
A motion was made by Alice Thibault and seconded by Esther Peters to approve 2015-16 Transportation Contract with the North Side Bus Company as revised. The motion passed by the following:
AYE: Don Mitchell
Esther Peters
Alice Thibault
Staci Leavitt
- c) Policy 2425 Parental Rights
- d) Policy 3295 Hazing, Harassment, Intimidation, Bullying, Cyber Bullying
- e) Policy 3295P Hazing, Harassment, Intimidation, Bullying, Cyber Bullying Procedure
- f) Policy 3330 Student Discipline
- g) Policy 4600P Volunteer Assistance Procedures
- h) Policy 5265 Employee Responsibilities Regarding Student Harassment, Intimidation and Bullying
A motion was made by Alice Thibault and seconded by Esther Peters to approve Policies 2425, 3295, 3295P, 3330, 4600P, 5265 as presented for second reading. The motion passed by the following:
AYE: Don Mitchell
Esther Peters
Alice Thibault
Staci Leavitt
- i) Construction: Approval of Change Orders STR-001 thru STR-017
A motion was made by Alice Thibault and seconded by Esther Peters to approve the construction change orders STR-001 thru STR-017 as presented by Starr Construction. The motion passed by the following:
AYE: Don Mitchell
Esther Peters
Alice Thibault
Staci Leavitt

11) New Business

- a) Jerome School District Job Description for School Speech Language Therapist Aide (SLPA) Approval
A motion was made by Alice Thibault and seconded by Staci Leavitt to approve the Jerome School District School Speech Language Therapist Aide (SLPA) job description as presented. The motion passed by the following:
AYE: Don Mitchell
Esther Peters
Alice Thibault
Staci Leavitt
- b) Jerome Middle School Cheer and Dance Team Extracurricular Salary Approval
A motion was made by Alice Thibault and seconded by Staci Leavitt to approve the Jerome Middle School request to pay one stipend of 5% step 1 on the 2015-16 Extra Curricular Salary Schedule to the Jerome Middle School Dance and Cheer Coaches. The motion passed by the following:
AYE: Don Mitchell
Esther Peters
Alice Thibault
Staci Leavitt
- c) Jerome High School Memorandum of Understanding with Jerome Physical Therapy Approval
A motion was made by Alice Thibault and seconded by Staci Leavitt to approve the Jerome High School Memorandum of Understanding with Jerome Physical Therapy for providing athletic trainer services to the Jerome High School Athletics and Activities for the 2015-16 school year. The motion passed by the following:
AYE: Don Mitchell
Esther Peters
Alice Thibault
Staci Leavitt
- d) Policy 3270 Student Access To and Responsible Use of District Computer, Network and Internet (1st Reading – Information)

- e) Policy 5330 Personnel Access To and Responsible Use of District Computer, Network and Internet (1st Reading – Information)
- f) Policy 5330P Acceptable Use Policy Access to Networked Information Resources – Remove Policy (1st Reading- Information)
- g) Policy 5330F Responsible Use Agreement and Contract for Employees and Volunteers (1st Reading – Information)

12) Executive Session

- a) IC 74-206(1)(a)(b) – Personnel or Student
 - (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent or public school student.
 - i) Personnel

A motion was made by Alice Thibault and seconded by Esther Peters that the Board of Trustees of Jt. Jerome School District #261 recess into executive session in the manner and for the purpose authorized by Section 74-206 (1)(a)(b), Idaho Code, regarding personnel issues involving classified and certified employees of the district and public school student issues. The motion passed by roll call vote:

AYE: Don Mitchell
Esther Peters
Alice Thibault
Staci Leavitt

The board recessed into executive session at 9:28 p.m.
The board returned to open session at 9:50 p.m.

- 1) Personnel
 - a) Classified Employee Dismissal – P1516-8
- A motion was made by Alice Thibault and seconded by Staci Leavitt to accept the recommendation by Superintendent Layne to dismiss one Classified Employee P1516-8. The motion passed by the following:
- AYE: Don Mitchell
Esther Peters
Alice Thibault
Staci Leavitt

13) Adjourn

There being no other business before the board, the meeting was adjourned at 9:55 p.m.