

Jerome School District #261
Board of Trustees Agenda
March 18, 2014
6:00 p.m.
Administrative Complex Board Room

Board of Trustees present: Don Mitchell, Esther Peters, John Crozier, Alice Thibault, Byron Burnham.

Others present: Superintendent Dale Layne, Clerk Lorri Prescott, Jerome High School Principal Eric Anderson, Jerome High School Teacher Darrell Muck, Jerome High School Teacher Laura Lee Carlisle, Horizon Elementary School Teacher Susan Reid, Jerome High School Students Benny Carlisle and Brennen Clegg, and Jerome High School Parent Shan Traugher.

Educating Today for Tomorrow's World

1) Call to Order

- a) Waive reading of the minutes of the previous board meeting as submitted to each board member.
The meeting was called to order at 6:00 p.m. by Chairman Don Mitchell.

2) Motion to Amend Agenda to include two new Consent items and two New Business items and remove one Executive item.

A motion was made by John Crozier and seconded by Byron Burnham to amend the agenda to include two new Consent items and two New Business items and remove one Executive Session item. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
Alice Thibault
John Crozier
Byron Burnham

3) Consent Agenda

- a) Approval of previous minutes
 - i) February 2014
- b) Financial Report
 - i) Cash Report
 - (1) Reconciliation
 - ii) Accrual Report
 - (1) Revenue and Expense Summary
 - (2) Balance Sheet
 - iii) Building Financial Reports
 - (1) Jefferson Elementary School
 - (2) Horizon Elementary School
 - (3) Summit Elementary School
 - (4) Jerome Middle School
 - (5) Jerome High School
 - (6) Special Services
- c) Personnel
 - i) Retirement
 - (1) Horizon Elementary School Teacher Special Education – Sheryl Gibbons
 - (2) Horizon Elementary School Custodian – Edith Cunningham
 - (3) Summit Elementary School Child Nutrition Cook – Sharla Rasmussen
 - ii) Transfers
 - (1) Summit Elementary School Teacher 4th Grade – Samantha Fletcher
 - (2) Jerome Middle School Volleyball Coach 7th Grade – Nicole Wolf
 - iii) Resignations
 - (1) Jerome Middle School Volleyball Coach 7th Grade – Kaitlyn Kelley
 - (2) Summit Elementary School Custodian – Jordie Byington
 - (3) Summit Elementary School Custodian – Carolyn Owens
 - (4) Jerome High School Teacher Language Arts – Aaron Lee
 - (5) Jerome High School Teacher Language Arts – Katie Knudsen
 - iv) New Hires

- (1) Horizon Elementary School Teacher 3rd Grade – Hannah Blair
- (2) Horizon Elementary School Teacher Special Education – Wendy Drew
- (3) Jerome High School Teacher English Language Arts – Erin McCracken
- (4) Jerome High School Softball Assistant Coach (2014) – Brad Myers
- (5) Jerome Middle School Volleyball Coach 8th Grade – Diane Geist

A motion was made by Byron Burnham and seconded by Esther Peters to approve the Consent Agenda as presented. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
Alice Thibault
John Crozier
Byron Burnham

4) Scheduled Visitors

- a) Susan Reid, Horizon Elementary School Teacher: Overview of the English as a Second Language class offered to adults, sponsored by CSI and Jerome School District provides the children's program in conjunction with the adult class.
- b) Darrell Muck, Jerome High School Teacher and BPA Students: Results of state competition for BPA students was reported, two students will be attending the National competition this year, Mr. Muck was named BPA 2014 Advisor.
- c) Eric Anderson, Jerome High School Principal, Extra Curricular Eligibility Policy: Student testing schedule for April 2014 presented and the current Extra Curricular Eligibility Policy reviewed by Principal Anderson.

5) Community Comments: No community comments for March, 2014.

6) Communications

- a) Jerome High School Ag Science/Technology Program Review, communication from Idaho Division of Professional-Technical Education.

7) Approval of Bills

A motion was made by Byron Burnham and seconded by Esther Peters to approve the bills as presented. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
Alice Thibault
John Crozier
Byron Burnham

8) Reports

- a) Superintendent
 - i) Enrollment Update: March enrollment totals added to 2013-2014 enrollment report.
 - ii) Negotiations Update: Scheduled negotiation meetings will be posted publically according to the open meeting law.
 - iii) Legislative Update: Review of the education changes proposed during the 2014 Legislative session.
 - iv) Jefferson Elementary School Principal Applicant Interviews will be conducted on April 1st.
- b) Curriculum Director
- c) Federal Programs Director
- d) Jefferson Elementary School
- e) Horizon Elementary School
- f) Summit Elementary School
- g) Jerome Middle School
- h) Jerome High School
- i) Northside Jr/Sr High School
- j) Food Service
- k) Special Education

9) Continuing Business

- a) District Facilities Update: Site surveys have been scheduled for Jerome High School and Jefferson Elementary School. A motion was made by Byron Burnham and seconded by Alice Thibault to approve the Authorization for Professional Services by EHM Engineers, Inc. as presented. The motion passed by the following:

AYE: Don Mitchell
Esther Peters

Alice Thibault
John Crozier
Byron Burnham

10) **New Business**

a) Annual Budget Hearing – June 24, 2014

A motion was made by Byron Burnham and seconded by Esther Peters to set June 24, 2014, as the Annual Budget Hearing date. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
Alice Thibault
John Crozier
Byron Burnham

b) Schedule Special Meeting in April

A motion was made by Byron Burnham and seconded by John Crozier to schedule a Special Board Meeting for April 7, 2014. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
Alice Thibault
John Crozier
Byron Burnham

c) Certification of Bond Election Results Accepted

A motion was made by Alice Thibault and seconded by Byron Burnham to accept the March 11, 2014, Bond Election Results as certified by the Jerome County Commissioners. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
Alice Thibault
John Crozier
Byron Burnham

d) College of Southern Idaho ESL Classes: Susan Reid, Horizon Elementary School Teacher and ESL Instructor for College of Southern Idaho's Adult Education, presented information about the ESL classes held in Jerome each week.

e) Jerome High School Extra Curricular Eligibility Policy

A motion was made by Alice Thibault and seconded by Byron Burnham to accept the recommendation by Jerome High School Principal Eric Anderson and amend the Extra Curricular Eligibility Policy to include: "If a student-athlete has passed the 4 out of 5 classes but not met the minimum 2.0 GPA from the previous trimester a student would not forfeit the entire season if that said student could demonstrate a 2.0 minimum GPA during the mid-term grade report." The motion passed by the following:

AYE: Don Mitchell
Esther Peters
Alice Thibault
John Crozier
Byron Burnham

f) JHS Business Professionals of America Travel Request

A motion was made by Alice Thibault and seconded by Byron Burnham to approve the JHS Business Professionals of America out-of-state travel request allowing students to attend the National Leadership Conference in Indiana, and to include the payment of the registration fees for the JHS representatives. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
Alice Thibault
John Crozier
Byron Burnham

g) Student Teacher Placement Request for 2014-2015 School Year

i) Jordann Hollified at Summit Elementary School

A motion was made by Alice Thibault and seconded by Byron Burnham to approve the placement of one Student Teacher at Summit Elementary School during the 2014-2015 school year. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
Alice Thibault
John Crozier
Byron Burnham

h) Jerome High School 2014 Testing Schedule

A motion was made by Alice Thibault and seconded by Byron Burnham to approve the Jerome High School April 2014 Testing Schedule, including a no school day for Freshmen on April 16, as proposed by Jerome High School Principal Eric Anderson. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
Alice Thibault
John Crozier
Byron Burnham

11) Executive Session

a) IC 67-2345(1)(b) – Personnel or Student

(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent or public school student.

i) Personnel Issues

ii) Student Issues

A motion was made by John Crozier and seconded by Byron Burnham that the Board of Trustees of Jt. Jerome School District #261 recess into executive session in the manner and for the purpose authorized by Section 67-2345(1)(b), Idaho Code, regarding personnel issues involving certified employees of the district and student issues. The motion passed by a roll call vote of:

AYE: Don Mitchell
Esther Peters
Alice Thibault
John Crozier
Byron Burnham.

The board recessed into executive session at 8:40 p.m.

The board returned to open session at 9:40 p.m.

i)(1) Certified Professional Employee on Administrative Paid Leave

A motion was made by Byron Burnham and seconded by John Crozier to accept the recommendation of Superintendent Layne to place a Certified Professional Employee on administrative paid leave. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
Alice Thibault
John Crozier
Byron Burnham

i)(2) Separation Agreement for Certified Professional Employee

A motion was made by Byron Burnham and seconded by John Crozier to accept the recommendation of Superintendent Layne and enter into separation agreement with a Certified Professional Employee. The motion passed by the following:

AYE: Don Mitchell ABSTAIN: Alice Thibault
Esther Peters
John Crozier
Byron Burnham

ii)(2) Declaration of Student Truancy

A motion was made by Byron Burnham and seconded by John Crozier to declare four (4) students habitually truant. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
Alice Thibault
John Crozier
Byron Burnham

12) **New Business Continuing**

a) Approval of Administrative Contracts

i) Principals and Assistant Principals

A motion was made by John Crozier and seconded by Byron Burnham to approve administrative contracts for the 2014-15 academic year for all current principals and assistant principals. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
Alice Thibault
John Crozier
Byron Burnham

ii) Program Directors

A motion was made by John Crozier and seconded by Byron Burnham to approve program director contracts for the 2014-15 academic year for all current directors. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
Alice Thibault
John Crozier
Byron Burnham

13) **Adjourn**

There being no other business before the board, the meeting was adjourned at 9:45 p.m.