

**Jerome School District #261**  
**Board of Trustees Agenda**  
**April 22, 2014**  
**6:00 p.m.**  
**Administrative Complex Board Room**

Board of Trustees present: Don Mitchell, Esther Peters, John Crozier, Byron Burnham. Absent: Alice Thibault. Others present: Superintendent Dale Layne, Business Manager Brian Bridwell, Clerk Lorri Prescott, Jerome High School Teacher Laura Lee Carlisle, Jerome High School Latinos in Action Students: Cecelia Magallon, Jaime Trevino and Noemi Valadez; Jerome High School Band and Choir Students: Reagan Jones and Danielle Heuer; and Eric Heringer, Managing Director of Piper Jaffray.

***Educating Today for Tomorrow's World***

**1) Call to Order**

- a) Waive reading of the minutes of the previous board meeting as submitted to each board member.  
The meeting was called to order at 6:05 p.m. by Chairman Don Mitchell.

**2) Motion to Amend Agenda to include three new Consent items, one new Scheduled Visitor item and one new Executive item.**

A motion was made by John Crozier and seconded by Byron Burnham to amend the agenda to include three new Consent items, one new Scheduled Visitor item and one new Executive Session item. The motion passed by the following:

AYE: Don Mitchell  
Esther Peters  
John Crozier  
Byron Burnham

**3) Consent Agenda**

- a) Approval of previous minutes
- i) March 2014
  - ii) Special Meeting April 7, 2014
- b) Financial Report
- i) Cash Report
    - (1) Reconciliation
  - ii) Accrual Report
    - (1) Revenue and Expense Summary
    - (2) Balance Sheet
  - iii) Building Financial Reports
    - (1) Jefferson Elementary School
    - (2) Horizon Elementary School
    - (3) Summit Elementary School
    - (4) Jerome Middle School
    - (5) Jerome High School
    - (6) Special Services
- c) Personnel
- i) Retirement
    - (1) Summit Elementary School Teacher Gifted & Talented – Katie Cutler
  - ii) Transfers
    - (1) **Horizon Elementary School Teacher Special Education - Rhoda Hanway**
    - (2) Jerome High School Basketball Boys Assistant Coach – Jeffrey Miller
    - (3) Summit Elementary School Teacher Grade 4 – Alicia Teeter
  - iii) Resignations
    - (1) **Jerome Middle School Teacher Mathematics – Kira Capps**
    - (2) Jerome Middle School Teacher Special Education – Melanie Roberts
    - (3) Jerome Middle School Vocal Advisor – Marianne Boesiger
    - (4) Jerome High School Football Assistant Coach – Brian Davis
    - (5) Jerome High School Football 9<sup>th</sup> Grade Assistant Coach – Jeffrey Miller

- (6) Jerome High School Basketball Boys Varsity Assistant Coach – Tyson Clark
- iv) New Hires
  - (1) Jerome High School Cheerleader Advisor – Kira Capps
  - (2) Jerome High School Teacher English Language Arts - Katelynn Kukrall
  - (3) Jerome Middle School Teacher Music – David McConnehey
  - (4) Jerome Middle School Vocal Conductor – David McConnehey
  - (5) **Jerome Middle School Teacher Science – Marion Oneida**

A motion was made by John Crozier and seconded by Esther Peters to approve the Consent Agenda as presented. The motion passed by the following:

AYE: Don Mitchell  
 Esther Peters  
 John Crozier  
 Byron Burnham
- 4) **Scheduled Visitors**
  - a) Laura Lee Carlisle, Jerome High School Teacher and Jerome High School Students, Latinos in Action: Students reported on attending the Latinos In Action Conference and showed a video of their dance presentation from the conference.
  - b) **Jerome High School Band and Choir Students:** Students reported on their recent trip to Disneyland where they performed on the Disney Stage.
- 5) **Community Comments:** No community comments for April, 2014.
- 6) **Communications**
  - a) District Student Immunization Report Card: Schools recordkeeping of student immunizations report.
  - b) FCCLA State Results: Students qualified to attend the national conference in July, 2014.
  - c) Jerome County Search and Rescue: Card of appreciation for use of district meeting rooms.
- 7) **Approval of Bills**

A motion was made by Esther Peters and seconded by Byron Burnham to approve the bills as presented. The motion passed by the following:

AYE: Don Mitchell  
 Esther Peters  
 John Crozier  
 Byron Burnham
- 8) **Reports**
  - a) Superintendent
    - i) Graduation 2014 – Thursday, May 29, 6:00 p.m. at College of Southern Idaho Gymnasium
    - ii) Enrollment Update: Review of current enrollment through April 2014.
    - iii) Gifted and Talented CenturyLink Grant: Jerome Middle School program was named as the recipient of the grant for 2014.
    - iv) Students Relocation during Construction Plan: As construction continues into the next school year the Jefferson kindergarten program will be moved entirely to Horizon Elementary School, the JEEP program will move to the Administration offices. The Jefferson Kindergarten will remain part of Jefferson Elementary School and under the supervision of the Jefferson Principal.
    - v) 2014-15 Substitute Teachers: Plans to review and report substitute teaching assignments for the next school year are in process.
  - b) Curriculum Director
  - c) Federal Programs Director
  - d) Jefferson Elementary School
  - e) Horizon Elementary School
  - f) Summit Elementary School
  - g) Jerome Middle School
  - h) Jerome High School
  - i) Northside Jr/Sr High School
  - j) Food Service
  - k) Special Education
- 9) **Continuing Business**

- a) ISBA Board Training Exercises – Core Standards Overview  
Core Standards Overview, presented by Idaho School Boards Association, reviewed by board members.
- b) Approval of Architectural Services Contract  
A motion was made by Byron Burnham and seconded by John Crozier to approve the Architectural Service Contract for LKV Architects as presented. The motion passed by the following:  
AYE: Don Mitchell  
Esther Peters  
John Crozier  
Byron Burnham

#### 10) New Business

- a) Preview of 2014 Bond Sale: Review of Bond Financing Plan and Schedule of Bond Sale in May, 2014.
  - i) Eric Heringer, Piper Jaffray, Presentation
- b) Elementary and Alternative Summer School Approvals  
A motion was made by Byron Burnham and seconded by Esther Peters to approve the Elementary 2014 Summer School Plan and the Alternative 2014 Summer School Plan as presented. The motion passed by the following:  
AYE: Don Mitchell  
Esther Peters  
John Crozier  
Byron Burnham
- c) Jerome School District Job Description Review – Facilities Director  
A motion was made by Byron Burnham and seconded by John Crozier to approve Jerome School District Facilities Director Job Description as presented. The motion passed by the following:  
AYE: Don Mitchell  
Esther Peters  
John Crozier  
Byron Burnham
- d) Policy 8170 District Owned Vehicles (1<sup>st</sup> Reading - Information)
- e) Policy 8170P District Owned Vehicles Procedure (1<sup>st</sup> Reading – Information)
- f) Jerome High School FCCLA Nationals Convention Out of State Travel Request  
A motion was made by John Crozier and seconded by Byron Burnham to approve the JHS Family Career and Community Leaders of America student out-of-state travel request allowing students to attend the National Leadership Conference in Texas, and to include the payment of the registration fees for the JHS student representatives. The motion passed by the following:  
AYE: Don Mitchell  
Esther Peters  
John Crozier  
Byron Burnham

#### 11) Executive Session

- a) IC 67-2345(1)(b) – Personnel or Student
  - (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent or public school student.
    - i) Personnel Issues
    - ii) Student Issues
- b) IC 67-2345(1)(c) - Negotiations  
(c) to conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency.

A motion was made by Byron Burnham and seconded by John Crozier that the Board of Trustees of Jt. Jerome School District #261 recess into executive session in the manner and for the purpose authorized by Section 67-2345(1)(b) and (c), Idaho Code, regarding personnel issues involving certified employees of the district, student issues and negotiations. The motion passed by a roll call vote of:

AYE: Don Mitchell  
Esther Peters  
John Crozier  
Byron Burnham

The board recessed into executive session at 8:12 p.m.

The board returned to open session at 9:20 p.m.

**12) New Business Continuing**

a) Approval of Certificated Personnel Contract Renewals

- i) 2 – 3 Category Teacher Contracts
- ii) C - Renewable Teacher Contracts
- iii) R - Retired Teacher Contract

A motion was made by Byron Burnham and seconded by Esther Peters to approve the Category 2 Teacher Contracts, Category 3 Teacher Contracts, Renewable Teacher Contracts and the Retired Teacher Contract for the 2014-15 academic year as presented. Category 1 Teacher Contracts will be used for certificated personnel hired after August 1<sup>st</sup> of the school year. The motion passed by the following:

AYE: Don Mitchell  
Esther Peters  
John Crozier  
Byron Burnham

b) CPE Probation

A motion was made by Byron Burnham and seconded by John Crozier to remove one Certified Professional Employee from formal probation for the 2014-15 academic year and to continue probation for one Certified Professional Employee for the 2014-15 academic year. The motion passed by the following:

AYE: Don Mitchell  
Esther Peters  
John Crozier  
Byron Burnham

c) Additional Leave Days Request

A motion was made by John Crozier and seconded by Byron Burnham to approve the request by one Certified Professional Employee for sick leave days without pay if needed. The motion passed by the following:

AYE: Don Mitchell  
Esther Peters  
John Crozier  
Byron Burnham

d) Declaration of Student Truancy

A motion was made by Byron Burnham and seconded by Esther Peters to declare two students as habitually truant. The motion passed by the following:

AYE: Don Mitchell  
Esther Peters  
John Crozier  
Byron Burnham

e) Alternate Route Graduation Approvals

A motion was made by Byron Burnham and seconded by John Crozier to approve the Jerome High School Administration request of Alternate Route to Graduation for students as listed. The motion passed by the following:

AYE: Don Mitchell  
Esther Peters  
John Crozier  
Byron Burnham

**13) Adjourn**

There being no other business before the board, the meeting was adjourned at 9:25 p.m.