

Jerome School District #261
Board of Trustees Agenda
March 19, 2019
6:00 p.m.
Administrative Complex Board Room

Board of Trustees present: Alice Thibault, Staci Leavitt, Esther Peters, Annette Lott; Trustees present by phone conference: Don Mitchell. Others present: Superintendent Dale Layne, Business Manager Brian Bridwell, Clerk Lorri Prescott, Curriculum Director Janet Avery, Federal Programs Director Kim Lickley, Jerome Middle School Custodian Gene Kissinger, Jerome School District Foundation President Megan Williams, Community Member Jason Capps.

Educating Today for Tomorrow's World

1) Call to Order

- a) Waive reading of the minutes of the previous board meeting as submitted to each board member
The meeting was called to order by Chairman Alice Thibault at 6:00 p.m

2) Executive Session

- a) IC 74-206(1)(a)(b)(c) – Personnel or Student. (Action)
 - (a)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent or public school student.
 - i) Personnel Issues
 - ii) Student Issues

A motion was made by Esther Peters and seconded by Staci Leavitt that the Board of Trustees of Jt. Jerome School District #261 recess into executive session in the manner and for the purpose authorized by Section 74-206(1)(a)(b), Idaho Code, regarding personnel issues involving employees or student issues involving students of the district. The motion passed by roll call vote:

AYE: Alice Thibault

Staci Leavitt

Esther Peters

Don Mitchell

Annette Lott

The board recessed into executive session at 6:10 p.m.

The board returned to open session at 7:10 p.m.

3) Jerome School District *Excellence in Education Awards*

Jerome School District Staff: Gene Kissinger, Jerome Middle School Custodian was recognized by Board Chairman Thibault as one of the Jerome School District Excellence in Education Award Recipients for March 2019. Lori Cottle, Jerome Middle School Teacher, and Michelle Powell, Horizon Elementary School Teacher will be recognized by Superintendent Layne at a school staff meeting.

4) Consent Agenda

- a) Approval of previous minutes
 - i) February 26, 2019
- b) Financial Report
 - i) Cash Report
 - (1) Reconciliation
 - ii) Accrual Report
 - (1) Revenue and Expense Summary
 - (2) Balance Sheet
 - i) Building Financial Reports
 - (1) Jefferson Elementary School -- Reconciliation -- Check Register -- Balance Sheet
 - (2) Horizon Elementary School -- Reconciliation -- Check Register -- Balance Sheet
 - (3) Summit Elementary School -- Reconciliation -- Check Register -- Balance Sheet
 - (4) Jerome Middle School -- Reconciliation -- Check Register -- Balance Sheet
 - (5) Jerome High School -- Reconciliation -- Check Register -- Balance Sheet
 - (6) Special Services -- Reconciliation -- Check Register -- Balance Sheet
- c) Personnel
 - i) Transfers SY 2019-20
 - (1) Summit Elementary School Grade 4 Dual Language Immersion Spanish – Rosa Gonzalez

- (2) Summit Elementary School Grade 4 Dual Language Immersion English – Jodi Ostler
- (3) Summit Elementary School Grade 5 – Susan McGinnis

ii) Resignations SY 2018-19

- (1) Horizon Elementary School Para Professional Special Education – Ceara Davis
- (2) Horizon Elementary School Child Nutrition Cook – Bonnie Walters
- (3) Summit Elementary School Child Nutrition Cook – Marcy Ray

iii) Resignations SY 2019-20

- (1) Summit Elementary School Teacher Grade 5 – Trisha Neudorff
- (2) Jerome High School Teacher Mathematics – Jennifer Lewis
- (3) Jerome High School Girls Basketball Head Coach – Jeremy Munroe
- (4) Jerome High School Girls Basketball Assistant Coach – Troy Meier
- (5) Jerome High School Girls Basketball Assistant Coach (.5 FTE) – Larry Prigmore

iv) New Hire SY 2019-20

- (1) Jerome School District Alternative School Principal – Sean Spagnolo
- (2) Summit Elementary School Teacher Grade 5 – John Derr

A motion was made by Staci Leavitt and seconded by Annette Lott to approve the Consent Agenda as presented.

The motion passed by the following:

AYE: Alice Thibault

Staci Leavitt

Esther Peters

Don Mitchell

Annette Lott

5) **Scheduled Visitors**

- a) Megan Williams, Jerome School District Foundation President: presentation of Foundation events and activities for school years 2018 and 2019 with an update of district staff mini-grant opportunities provided by the Foundation and fundraising plans for the next school year.

6) **Communications**

- a) Thank You from Willard Brown Family

7) **Reports** Items A thru I written and oral reports submitted to Board of Trustees by Principals and Program Directors.

- a) Curriculum Director
- b) Federal Program Director
- c) Special Education Director
- d) Jefferson Elementary School
- e) Horizon Elementary School
- f) Summit Elementary School
- g) Jerome Middle School
- h) Jerome High School
- i) Child Nutrition Director
- j) Superintendent
 - i) Enrollment Summary: comparison of current month student enrollment with previous years' enrollment.
 - i) Facilities Update: Summer projects at each school will include: school building entrances and vestibules remodeling for security; alternative school classrooms update; sealing block walls at Jerome High School to prevent leaks. Plans for a chicken coop and rabbit hutch have been approved for Jerome High School Ag Department.
 - ii) Summer School Dates for 2019: Migrant Summer School June 3 to June 20 at Summit Elementary School; High School and Middle School May 28 to July 3; IRI Elementary – July 15 to August 1, at Jefferson Elementary School.
 - ii) Teacher Fairs: Administrators have attended a teacher fair at Idaho State University and plan to attend a fair at Boise State University in April, to distribute information about Jerome School District.
 - iii) 2019-20 Negotiations Update and Committee Selection: The first meeting is scheduled for April 2019.
 - iii) Supplemental Levy Election – March 12, 2019
 - iv) Kindergarten Registration for SY 2019-20 – April 16-17, 2019
 - v) Education Law Seminar – April 22-23, 2019

- k) Trustees' Reports - Idaho School Board Association Training Exercise – *Acronyms used in Education*

Jerome School District Trustee Don Mitchell withdrew from the meeting at 8:45 p.m.

8) **Approval of Bills**

A motion was made by Staci Leavitt and seconded by Esther Peters to approve the bills as presented. The motion passed by the

following:

AYE: Alice Thibault
Staci Leavitt
Esther Peters
Annette Lott

9) Continuing Business

a) Consideration of Land Purchase

A motion was made by Esther Peters and seconded by Annette Lott to table the Consideration of Land Purchase until a future meeting. The motion passed by the following:

AYE: Alice Thibault
Staci Leavitt
Esther Peters
Annette Lott

10) New Business

a) Set Annual Budget Hearing – June 25, 2019

A motion was made by Staci Leavitt and seconded by Annette Lott to set the date of June 25, 2019, as the Annual Budget Hearing date. The motion passed by the following:

AYE: Alice Thibault
Staci Leavitt
Esther Peters
Annette Lott

b) Certification of Supplemental Levy Election Results Accepted

A motion was made by Esther Peters and seconded by Staci Leavitt to accept the March 12, 2019, Supplemental Levy Election Results as certified by the Jerome County Commissioners. The motion passed by the following:

AYE: Alice Thibault
Staci Leavitt
Esther Peters
Annette Lott

c) Policy 5450 Vacation Leave (1st Reading – Information)

d) Consideration of Jerome Middle School Agriculture Department Out of State Travel Request

A motion was made by Staci Leavitt and seconded by Esther Peters to approve the out of state travel request, by Jerome Middle School Agriculture Teacher, Joshua Evans, for students to travel to Richmond, Utah, to participate in the Black and White Days National Dairy Show and Judging Event, May 2019. The motion passed by the following:

AYE: Alice Thibault
Staci Leavitt
Esther Peters
Annette Lott

e) Approval of Jerome School District Job Description: School Counselors K-12

A motion was made by Esther Peters and seconded by Annette Lott to approve the Certified School Counselors K-12 Job Description as submitted by District Administration. The motion passed by the following:

AYE: Alice Thibault
Staci Leavitt
Esther Peters
Annette Lott

11) Executive Session

a) IC 74-206(1)(a)(b)(c) – Personnel or Student. (Action)

(a)(b)To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent or public school student.

- i) Personnel Issues
- ii) Student Issues

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AYE: Alice Thibault
Staci Leavitt
Esther Peters
Annette Lott

The board recessed into executive session at 9:00 p.m.

The board returned to open session at 9:20 p.m.

12) Consideration of Personnel Executive Item(s)

a) Consideration of Superintendent Administrative Contract

A motion was made by Annette Lott and seconded by Esther Peters to approve the extension of the administrative contract for Dale Layne as Superintendent for one additional year to include the 2020-21 year. The motion passed by the following:

AYE: Alice Thibault
Staci Leavitt
Esther Peters
Annette Lott

b) Approval of Administrative Contracts

i) Principals and Assistant Principals

A motion was made by Staci Leavitt and seconded by Esther Peters to approve administrative contracts for the 2019-20 academic year for all current principals and assistant principals. The motion passed by the following:

AYE: Alice Thibault
Staci Leavitt
Esther Peters
Annette Lott

iv) Program Directors

A motion was made by Staci Leavitt and seconded by Esther Peters to approve administrative contracts for the 2019-20 academic year for all current directors. The motion passed by the following:

AYE: Alice Thibault
Staci Leavitt
Esther Peters
Annette Lott

c) Certified Employee P1819-18 Leave Request

A motion was made by Staci Leavitt and seconded by Esther Peters to approve the request for additional unpaid leave submitted by Certified Employee P1819-18, and direct Superintendent Layne to send written notice to employee that a written request must be submitted each time additional leave is used. The motion passed by the following:

AYE: Alice Thibault
Staci Leavitt
Esther Peters
Annette Lott

13) Consideration of Student Executive Item(s)

a) Declaration of Truancy

A motion was made by Staci Leavitt and seconded by Esther Peters to accept the declaration made by Jerome School District Clerk, Lorri Prescott, as designee of the Board of Trustees, for one student, T1819-25 as habitually truant. The motion passed by the following:

AYE: Alice Thibault
Staci Leavitt
Esther Peters
Annette Lott

14) Adjourn: There being no other business before the board, a motion was made by Staci Leavitt and seconded by Annette Lott, the Board unanimously approved to adjourn the meeting at 9:25 p.m.