

## ***NOTICE OF SPECIAL MEETING***

***March 16, 2017***

BOARD OF TRUSTEES OF SCHOOL DISTRICT NO. 261

Jerome, Lincoln and Gooding Counties, Idaho

Board Members Present: Esther Peters, Alice Thibault, Don Mitchell, Annette Lott, Staci Leavitt. Others Present: Superintendent Dale Layne, District Clerk Lorri Prescott, Jerome High School Principal Nathan Tracy, Jerome High School Assistant Principal Jeremy Munroe, Jerome High School Athletic Director Kaly Gillette-Shippen, Jerome High School Counselor Christi Gilmore, Personnel P1617-13 and Representatives.

NOTICE IS HEREBY GIVEN to the patrons of school district No. 261, that a special meeting of the Board of Trustees of said district was called to be held on March 16, 2017, at 1:00 p.m. at Jerome School District Administration Offices, 125 4<sup>th</sup> Avenue West, Jerome. The meeting was called to order by Chairman Esther Peters at 1:00 p.m.

### **1) Approval of Personnel Resignations**

- a) Summit Elementary School Child Nutrition Cashier – Michelle Turner

A motion was made by Alice Thibault and seconded by Annette Lott to accept the resignation by Summit Elementary School Child Nutrition Cashier, Michelle, Turner. The motion passed by the following: AYE: Esther Peters, Alice Thibault, Don Mitchell, Annette Lott, Staci Leavitt.

### **2) Approval of Personnel Transfers**

- a) Summit Elementary School Child Nutrition Cashier – Jazmine Rosales

A motion was made by Alice Thibault and seconded by Annette Lott to accept the transfer request by the Jerome School District Child Nutrition Director and transfer Jazmine Rosales to Summit Elementary School as Child Nutrition Cashier. The motion passed by the following: AYE: Esther Peters, Alice Thibault, Don Mitchell, Annette Lott, Staci Leavitt.

### **3) Approval of New Hire Personnel**

- a) Jerome High School Child Nutrition Cook – Maria Juarez

- b) Jerome Middle School Child Nutrition Cook – Bertha Ortega

A motion was made by Alice Thibault and seconded by Annette Lott to hire new personnel, Maria Juarez and Bertha Ortega, for Jerome High School Child Nutrition Cook positions. The motion passed by the following: AYE: Esther Peters, Alice Thibault, Don Mitchell, Annette Lott, Staci Leavitt.

### **4) Executive Session**

- a) IC 74-206(1)(a)(b) – Personnel or Student

(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent or public school student.

- i) Personnel

A motion was made by Alice Thibault and seconded by Staci Leavitt that the Board of Trustees of Jt. Jerome School District #261 recess into executive session in the manner and for the purpose authorized by Section 74-206(1)(a)(b), Idaho Code, regarding personnel and student issues involving students of the district. The motion passed by roll call vote:

AYE: Esther Peters, Alice Thibault, Don Mitchell, Annette Lott, Stacie Leavitt

The board recessed into executive session at 1:05 p.m.

The board returned to open session at 2:35 p.m.

A motion was made by Staci Leavitt and seconded by Alice Thibault that the Board of Trustees of Jt. Jerome School District #261 recess into a second executive session in the manner and for the purpose authorized by Section 74-206(1)(a)(b), Idaho Code, regarding personnel and student issues involving students of the district. The motion passed by roll call vote:

AYE: Esther Peters, Alice Thibault, Don Mitchell, Annette Lott, Staci Leavitt

The board recessed into executive session at 2:45 p.m.

The board returned to open session at 3:30 p.m.

## **5) Consideration of Personnel Executive Items**

### **a) Personnel**

#### **i) Classified Employee Dismissal P1617-12**

A motion was made by Staci Leavitt and seconded by Alice Thibault to accept the recommendation by Superintendent Layne to dismiss one Classified Employee P1617-12 and to direct Superintendent Layne to send written notice to the employee. The motion passed by the following:

AYE: Esther Peters, Alice Thibault, Don Mitchell, Annette Lott, Staci Leavitt

#### **ii) Classified Employee Dismissal P1617-13**

A motion was made by Don Mitchell and seconded by Staci Leavitt to ratify the recommendation to dismiss one Classified Employee P1617-13 and to direct Superintendent Layne to send written notice to the employee. The motion passed by the following:

AYE: Esther Peters, Don Mitchell, Annette Lott, Staci Leavitt

NO: Alice Thibault

There being no other business before the board, a motion was made by Alice Thibault and seconded by Staci Leavitt, the Board unanimously approved to adjourn the meeting at 3:45 p.m.