

Jerome School District #261
Board of Trustees Agenda
May 22, 2018
6:00 p.m.
Administrative Complex Board Room 011518

Board of Trustees present: Esther Peters, Staci Leavitt, Alice Thibault, Don Mitchell, Annette Lott. Others present: Superintendent Dale Layne, Business Manager Brian Bridwell, Clerk Lorri Prescott, Curriculum Director Janet Avery, Federal Programs Director Kim Lickley, Special Services Director Kindel Mason, Jerome High School Principal Nathan Tracy, Assistant Principal/Athletic Director Jeremy Munroe, Teacher Vanessa Fitzsimons, Jerome Middle School Principal Landon Marlor, Teachers Jolene Dockstader and Rick Burke, Summit Elementary School Assistant Principal Jill Taylor and Teachers Aimee Mangum, Penni Aufderheide and Trisha Neudorff, Student Aiden Hyatt, Jefferson Elementary School Principal Angie Brulotte, Assistant Principal Toni Harbaugh, Horizon Elementary School Principal Terri Fisher, Teacher Megan Bailey and Para Professional Bernice Davis; Visitors: Twin Falls YMCA Director Randy Wastradowski and Bill Maikranz; Jerome City Police Chief Dan Hall and Student Resource Officer Guillermo Garcia; Excellence in Education Award Recipients' family members; and Idaho Representative District 25 Maxine Bell.

Educating Today for Tomorrow's World

1) Call to Order

- a) Waive reading of the minutes of the previous board meeting as submitted to each board member.

2) Motion to Amend Agenda to add three items to the Consent Agenda, one item to the Superintendent's Report. The additional agenda items are due to the Consent Agenda Staff Resignation, New Hired and Transferred staff requests and addition to Superintendent's Report, were received after original posting of agenda.

A motion was made by Staci Leavitt and seconded by Alice Thibault to amend the agenda by adding three items to the Consent Agenda, one item to the Superintendent's Report. The additional agenda items are due to the Consent Agenda Staff Resignation, New Hired and Transferred staff requests and addition to Superintendent's Report, were received after original posting of agenda. The motion passed by the following:

AYE: Esther Peters

Staci Leavitt

Alice Thibault

Don Mitchell

Annette Lott

3) Jerome School District *Excellence in Teaching Awards*

Award recipients, Rick Burke, Jerome Middle School Teacher, Megan Bailey, Horizon Elementary School Teacher, and Julie McKay, Horizon Elementary School Secretary, were recognized by Superintendent Layne as the Jerome School District Excellence in Education Award Recipients for May 2018.

4) Recognition of Service for *Maxine Bell*, Idaho Representative – District 25

Representative Maxine Bell was recognized by Jerome School District Board of Trustees, Superintendent Layne and School Administration for her years of dedication and valuable contributions to the district's staff and student.

5) Consent Agenda

- a) Approval of previous minutes

- i) April 24, 2018

- ii) Special Meeting May 10, 2018

- b) Financial Report

- i) Cash Report

- (1) Reconciliation

- ii) Accrual Report

- (1) Revenue and Expense Summary

- (2) Balance Sheet

- i) Building Financial Reports

- (1) Jefferson Elementary School - Reconciliation - Check Register - Balance Sheet

- (2) Horizon Elementary School - Reconciliation - Check Register - Balance Sheet

- (3) Summit Elementary School - Reconciliation - Check Register - Balance Sheet

- (4) Jerome Middle School - Reconciliation - Check Register - Balance Sheet

- (5) Jerome High School - Reconciliation - Check Register - Balance Sheet
 - (6) Special Services - Reconciliation - Check Register - Balance Sheet
 - c) Personnel (SY 2018-19)
 - i) Retirement
 - ii) Transfers
 - (1) Jefferson Elementary School Teacher Special Education – Nickole Mellon
 - (2) Summit Elementary School Teacher Grade 4 – Angeline Fabricius
 - (3) Jerome Middle School Teacher Social Studies – Kevin Rogers
 - iii) Resignations
 - (1) Jerome High School Teacher Science – M Garcia-Ruiz
 - (2) Jerome High School Teacher English Language Arts – Carla Bamford
 - (3) Jerome Middle School Teacher Social Studies – Froylan Vargas
 - (4) Jerome Middle School Teacher Science – John Kohler
 - (5) Jerome Middle School Teacher Science – Nicholas Spackman
 - (6) Jerome Middle School Coach Volleyball 7thB Team – Rebecca Hoff
 - (7) Jerome Middle School Coach Football 7th Grade – Froylan Vargas
 - (8) Jerome High School Head Coach Softball – John Wiest
 - (9) Jerome School District Instructional Coach – Elizabeth Schroeder
 - iv) New Hires
 - (1) Horizon Elementary School Teacher Grade 1 – Arianne Smith
 - (2) Jefferson Elementary School Teacher Gr 1 – Kylie Castle
 - (3) Jefferson Elementary School Teacher Gr 3 DLIS – Felipe deJesus Navarro Alvarez
 - (4) Jerome High School Teacher English Language Arts – Aaron Lee
 - (5) Jerome High School Teacher Special Education – Cindy Mitchell
 - (6) Jerome High School Teacher English Language Arts – Michael Jurgensmeier
 - (7) Jerome Middle School Coach Soccer Girls 7th-8th Grade – Cinthia Sedano
- A motion was made by Alice Thibault and seconded by Annette Lott to approve the Consent Agenda as presented with amendments. The motion passed by the following:
- AYE: Esther Peters
 Staci Leavitt
 Alice Thibault
 Don Mitchell
 Annette Lott

6) Scheduled Visitors

- a) Penni Aufderheide and Trisha Neudorff, Summit Elementary School Teachers and Robotics Team: a presentation of the program's robot controlled by student Aiden Hyatt, overview of grants received and team events by Ms. Aufderheide.
- b) Randy Wastradowski, YMCA Director in Twin Falls with After School Program Information: presented proposal to partner with Jerome School District and offering an after school supervised and structured program with activities to students for the 2018-19 school year.
- c) Dan Hall, Jerome City Police Chief: introduced Student Resource Officer Guillermo Garcia to the board members and requested the district consider adding policy allowing SRO officers to wear and deploy body cameras to document incidents, cameras will be periodically monitored by Chief for appropriate action; also consideration for ready access to the officer's patrol rifle in case of emergency by placing rifle in a locked cabinet in the SRO office on school property.
- d) Jolene Dockstader, Jerome Education Association Chief Negotiator: reviewed 2018-19 Negotiated Contract Agreement and Jerome Education Association voting results: Certificated staff voted with 99% Yes, 1% No votes.

7) Communications

- a) Idaho State Department of Education 2018 Secondary Alternative Summer School Approval
- b) Seagraves Foundation Safety Equipment Offer: for additional security to classroom by securing doors.
- c) 2018-19 District Memorandum of Understanding with Idaho Digital Learning

8) Reports: Items A through J written reports submitted to the Board of Trustees.

- a) Curriculum Director
- b) Federal Program Director
- c) Special Education Director
- d) Jefferson Elementary School
- e) Horizon Elementary School
- f) Summit Elementary School
- g) Jerome Middle School

- h) Jerome High School
- i) Northside Jr/Sr High School
- j) Child Nutrition Director
- k) Superintendent: Dual Immersion Program at Jefferson Elementary School reviewed.
 - i) Enrollment Summary: comparison of student enrollment numbers with previous years' enrollment.
 - ii) Facilities Update: final bids expected for administration building project; Jerome High School track resurfacing project in process; schools' security vestibule plans in final stage and ready for review.
 - iii) Negotiations Update: 2018-19 negotiated contract has been submitted for board approval.
 - iv) Idaho Power: additional payment to district for Jerome High School, Jerome Middle School and Jefferson Elementary School energy efficiency program has been received by district.
 - v) Class Action Complaint and Response: complaint will be served to every Idaho school district and charter school with the goal of bringing an end to the practice of charging school fees.
- l) Trustees' Reports
 - i) Jerome High School Graduation, Friday, May 25, 6 p.m. Jerome High School Gymnasium

9) Approval of Bills

- a) Payables Report

A motion was made by Alice Thibault and seconded by Staci Leavitt to approve the bills as presented. The motion passed by the following:
AYE: Esther Peters
Alice Thibault
Don Mitchell
Annette Lott
Staci Leavitt
- b) Capital Construction Adjustments

A motion was made by Alice Thibault and seconded by Staci Leavitt to approve the capital construction adjustments as presented. The motion passed by the following:
AYE: Esther Peters
Alice Thibault
Don Mitchell
Annette Lott
Staci Leavitt

10) Continuing Business

- a) Long-Range Planning for New School and Real Estate Acquisition: continued discussion on school placement concept, and property acquisition.
- b) Policy 2365 Participation of Private School Students in Federally Funded District Programs
- c) Policy 3340P Corrective Actions and Punishments
- d) Policy 6100P Board/Superintendent Relations

A motion was made by Alice Thibault and seconded by Staci Leavitt to approve Policies 2365, 3340P, 6100P as presented for second reading. The motion passed by the following:
AYE: Esther Peters
Alice Thibault
Don Mitchell
Annette Lott
Staci Leavitt

11) New Business

- a) Consideration 2017-18 Jerome High School Student Handbook Approval

A motion was made by Staci Leavitt and seconded by Alice Thibault to approve the Jerome High School Student Handbook for the 2018-19 school year with the changes submitted for review. The motion passed by the following:
AYE: Esther Peters
Alice Thibault
Don Mitchell
Annette Lott
Staci Leavitt

b) Out of State Travel Requests

i) Summit Elementary School Robotics Team Travel to National Conference

A motion was made by Alice Thibault and seconded by Staci Leavitt to approve the Summit Elementary School Robotics Team out of state travel request for students to attend the Global Conference on Educational Robotics in Death Valley, California, July, 2018, and to include the payment of the registration fees for the Summit Elementary student representatives, contingent on securing transportation for students, teachers and chaperones on a school or coach bus, with list of students and plans presented prior to travel. The motion passed by the following:

AYE: Esther Peters

Alice Thibault

Don Mitchell

Annette Lott

Staci Leavitt

ii) Jerome High School Boys Soccer Team Travel to Oregon Soccer Tournament

A motion was made by Alice Thibault and seconded by Annette Lott to approve the Jerome High School Boys Soccer Team out of state travel request for students to attend a soccer tournament in Newport, Oregon, July, 2018, contingent on presenting the number of student athletes and coaches traveling, list of drivers with copy of driver's licenses, vehicles and plans presented prior to travel. The motion passed by the following:

AYE: Esther Peters

Alice Thibault

Don Mitchell

Annette Lott

Staci Leavitt

iii) Jerome High School Girls Basketball Team Travel to Summer Camp Oregon

A motion was made by Alice Thibault and seconded by Annette Lott to approve the Jerome High School Girls Basketball Team out of state travel request for students to attend a basketball camp in LaGrande, Oregon, July, 2018. The motion passed by the following:

AYE: Esther Peters

Alice Thibault

Don Mitchell

Annette Lott

Staci Leavitt

c) Policy 4160 Parents Rights to Know Notices (1st Reading – Information)

d) Consideration of Jerome High School Football Program Equipment Use for Summer Camps

A motion was made by Staci Leavitt and seconded by Alice Thibault to approve the use of the Jerome High School football equipment for use at camps by student athletes during June and July, 2017. The motion passed by the following:

AYE: Esther Peters

Alice Thibault

Don Mitchell

Annette Lott

Staci Leavitt

e) Consideration of 2018-19 Student Intern Request for Gabrielle Bolich at Jefferson Elementary School

A motion was made by Staci Leavitt and seconded by Alice Thibault to approve the placement of Western Governors University Teaching Intern, Gabrielle Bolich, for the 2018-19 school year, as requested by Jefferson Elementary School Principal Angie Brulotte. The motion passed by the following:

AYE: Esther Peters

Staci Leavitt

Alice Thibault

Don Mitchell

Annette Lott

f) Consideration of Jerome High School New Course Request for 2018-19 School Year: 1) Honors U.S. History C/D

A motion was made by Alice Thibault and seconded by Staci Leavitt to approve the Jerome High School new course request for Honors U.S. History C/D for the 2018-19 school year, as requested by District Curriculum Director Janet Avery and Jerome High School Administration. The motion passed by the following:

AYE: Esther Peters
Staci Leavitt
Alice Thibault
Don Mitchell
Annette Lott

12) Executive Session

- a) IC 74-206(1)(a)(b)(c)(j) – Personnel or Student; Property; and Negotiations. (Action)
(a)(b)To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent or public school student; (c) to acquire an interest in real property which is not owned by a public agency; (j) to consider labor contract matters.
- (1) Personnel Issues
 - (2) Student Issues
 - (3) Property
 - (4) Negotiations

A motion was made by Alice Thibault and seconded by Annette Lott that the Board of Trustees of Jt. Jerome School District #261 recess into executive session in the manner and for the purpose authorized by Section 74-206(1)(a)(b)(c)(j), Idaho Code, regarding personnel issues involving employees or student issues involving students of the district; property matters; and negotiations. The motion passed by roll call vote:

AYE: Esther Peters
Staci Leavitt
Alice Thibault
Don Mitchell
Annette Lott

The board recessed into executive session at 9:00 p.m.
The board returned to open session at 9:40 p.m.

13) Consideration of Personnel Executive Item(s)

- a) Certified Professional Employee Release from Probation
A motion was made by Staci Leavitt and seconded by Alice Thibault to accept the recommendation by Horizon Elementary School Administration and release Certified Professional Employee P1718-28 from Probation and direct Superintendent Layne to notify employee of their decision. The motion passed by the following:
AYE: Esther Peters
Staci Leavitt
Alice Thibault
Don Mitchell
Annette Lott
- b) Certified Professional Employee Non-Renewal of Contract for 2018-19 School Year
A motion was made by Staci Leavitt and seconded by Alice Thibault to accept the recommendation by Summit Elementary School Administration for non-renewal of contract for Certified Professional Employee P1718-29 for the 2018-19 school year and direct Superintendent Layne to notify employee of their decision. The motion passed by the following:
AYE: Esther Peters
Staci Leavitt
Alice Thibault
Don Mitchell
Annette Lott
- c) Dismissal of Classified Employee
A motion was made by Staci Leavitt and seconded by Alice Thibault to accept the recommendation by Jerome Middle School Administration to dismiss Classified Employee P1718-30 for the 2018-19 school year and direct Superintendent Layne to notify employee of their decision. The motion passed by the following:
AYE: Esther Peters
Staci Leavitt
Alice Thibault
Don Mitchell
Annette Lott

14) Consideration of Student Executive Item

a) Declaration of Truancy

A motion was made by Staci Leavitt and seconded by Annette to accept the declaration made by Jerome School District Clerk, Lorri Prescott, as designee of the Board of Trustees, for four students, T1718-17, T1718-18, T1718-19 and T1718-20, as Habitually Truant. The motion passed by the following:

AYE: Esther Peters

Staci Leavitt

Alice Thibault

Don Mitchell

Annette Lott

15) New Business Continued

a) Jerome School District 2018-19 Budget Work Session: preliminary expenditures for the 2018-19 budget reviewed.

16) Consideration of Negotiation Item

a) 2018-19 Negotiated Contract

A motion was made by Alice Thibault and seconded by Staci Leavitt to approve the 2018-19 Negotiated Contract Agreement as presented. The motion passed by the following:

AYE: Esther Peters

Alice Thibault

Don Mitchell

Staci Leavitt

Annette Lott

17) Adjourn

There being no other business before the board, a motion was made by Staci Leavitt and seconded by Alice Thibault, the Board unanimously approved to adjourn the meeting at 10:15 p.m.