

Jerome School District #261
Board of Trustees Agenda
March 28, 2017
6:00 p.m.
Administrative Complex Board Room

Board of Trustees present: Esther Peters, Alice Thibault, Don Mitchell, Staci Leavitt, Annette Lott. Others present: Superintendent Dale Layne, Business Manager Brian Bridwell, Clerk Lorri Prescott, Curriculum Director Janet Avery, Federal Programs Director Kim Lickley, Special Education Director Kindel Mason, Jefferson Elementary School Principal Angela Brulotte, Horizon Elementary School Principal Terri Fisher, Jerome Middle School Assistant Principal Sam Sharp, Jerome High School Principal Nathan Tracy, Jerome High School Assistant Principal Jeremy Munroe, Jerome High School Athletic Director Kaly Gillette-Shippen, Jefferson Elementary School Teacher Christine Perry, Jerome Middle School Teachers Julie Schoen and Jolene Dockstader; Jerome School District Math Curriculum team: Stacey Lakey, Aimee Mangum, Crystal Winter; Jerome School District's School Counselors: Emily Voorhees, Sarah Barker, Christi Gilmore, Kim Green, Wendy Ohlensehlen, Debra Suhr, Van Parker and Social Worker Rachel DelValle; Horizon Elementary staff member Bernice Davis; Jerome High School Teacher Tom Clifton and Future Farmers of America students, and boosters: Alan and Sheri Hansten; Jerome High School Teacher Lori Peterson and Business Professionals of America student; Jerome Middle School Students of the Month and parents.

Educating Today for Tomorrow's World

1) Call to Order

a) Waive reading of the minutes of the previous board meeting as submitted to each board member.
The meeting was called to order at 6:00 p.m. by Chairman Esther Peters.

- 1) **Motion to Amend Agenda** to add one Presentation and six items to the Consent Agenda and correct New Business Item B. A motion was made by Alice Thibault and seconded by Staci Leavitt to amend the agenda to add one Presentation and six items to the Consent Agenda and correct New Business Item B. The motion passed by the following:
AYE: Esther Peters
Alice Thibault
Don Mitchell
Annette Lott
Staci Leavitt
- 2) **Jerome Middle School Students of the Month**
Award recipients for Jerome Middle School Students of the Month for March 2017 were recognized by Trustee Don Mitchell and the Board of Trustees.
- 3) **Jerome School District Excellence in Teaching Awards**
Award recipients, Christine Perry, Jefferson Elementary School Teacher, and Julie Schoen, Jerome Middle School Teacher, were recognized by Superintendent Layne as Jerome School District Excellence in Teaching Award Recipients March 2017.
- 4) **Presentation of Monsanto Grant Award to Jerome High School Agriculture Department**
The Monsanto Grant Award presentation consisted of information about the grant and local farming interests by Sheri Hansten and was awarded to the Jerome High School Agriculture Department.
- 5) **Consent Agenda**
 - a) Approval of previous minutes
 - i) February 28, 2017
 - ii) Special Meeting March 16, 2017
 - b) Financial Report
 - i) Cash Report
 - (1) Reconciliation
 - ii) Accrual Report
 - (1) Revenue and Expense Summary
 - (2) Balance Sheet
 - iii) Building Financial Reports
 - (1) Jefferson Elementary School
 - (2) Horizon Elementary School

- (3) Summit Elementary School
 - (4) Jerome Middle School
 - (5) Jerome High School
 - (6) Special Services
 - c) Personnel
 - i) Retirement (*17-18 School Year*)
 - (1) Horizon Elementary School Teacher Grade 1 – Susan Reid
 - (2) Jerome School District Speech Language Pathologist – Lauren Beaulieu
 - (3) Jerome Middle School Head Custodian – Beverly Jackson
 - (4) Jerome High School Child Nutrition Kitchen Manager – Lennie Hunt
 - (5) Jerome High School Child Nutrition Cashier – Karla Miller
 - (6) Summit Elementary School Para Professional Special Education – Claudia Dethlefs
 - (7) Jerome School District Secretary Federal Programs (.5) Curriculum (.5) – Lozanna Cromer
 - ii) Transfers (*17-18 School Year*)
 - (1) Horizon Elementary School Teacher Grade 2 – Christi Addey
 - iii) Resignations (*17-18 School Year*)
 - (1) Horizon Elementary School Teacher Grade 2 – Wendy Drew
 - (2) Jerome High School Teacher Science – Gordon Drew
 - (3) Jerome High School Teacher Science – Eli Andersen
 - (4) Jerome Middle School Teacher Special Education – Susie Kapeleris
 - (5) Jerome High School Track Boys Assistant Coach – Eli Andersen
 - (6) Jerome High School Football Assistant Coach – Eli Andersen
 - (7) Jerome High School Football Assistant Coach – Stephen Harrison
 - (8) Jerome High School Basketball Girls Assistant Coach – Brent Clark
 - (9) Jerome High School Basketball Boys Assistant Coach – Gordon Drew
 - (10) Jerome Middle School Cheer Coach – Jamie Poulsen
 - (11) Jerome Middle School Child Nutrition Cook – Naomi Darling
 - (12) Jerome Middle School Para Professional Building – Katherine Dethlefs
 - (13) Jerome High School Basketball Boys Assistant Coach – Larell Patterson
 - iv) New Hires (*16-17 School Year*)
 - (1) Jerome High School Custodian – Yudith Hall
 - v) New Hires (*17-18 School Year*)
 - (1) Horizon Elementary School Teacher Grade 1 - Sarah Lampert
 - (2) Jerome Middle School Teacher Special Education – Nicole Applewhite
 - (3) Horizon Elementary School Jerome Early Education Program – Emily Thatcher
- A motion was made by Alice Thibault and seconded by Staci Leavitt to approve the Consent Agenda as presented. The motion passed by the following:
- AYE: Esther Peters
 Alice Thibault
 Don Mitchell
 Annette Lott
 Staci Leavitt

6) **Scheduled Visitors** (Information)

- a) Jerome School District Elementary Mathematics Curriculum Committee: Curriculum Director Janet Avery with Elementary Mathematics Curriculum Committee presented selection information about the Bridges Math Adoption.
- b) Jerome School District Counselors with Status of School Presentation: District Counselors presented information from each school about the student's needs and counselors responsibilities during the school year.
- c) Jerome High School Future Farmers of America student, Alyssa Hansten, presented information about her planned trip to FFA Washington Leadership Conference July 2017.
- d) Jerome High School Business Professional of America student, Josh Powell, demonstrated computer modeling and presented information to travel to BPA National Leadership Conference July 2017.

7) **Communications** (Information)

- a) Idaho ESEA Federal Program Monitoring LEA Onsite Final Report 2016-2017
- b) Anderson Julian Hull LLP: ENA vs. Various Districts Settlement Report
- c) Jerome High School Business Professionals of America State Competition Results 2016-2017

- 8) **Reports:** Items A through K written reports submitted to the Board of Trustees.
- a) Curriculum Director
 - b) Federal Program Director
 - c) Special Education Director
 - d) Jefferson Elementary School
 - e) Horizon Elementary School
 - f) Summit Elementary School
 - g) Jerome Middle School
 - h) Jerome High School
 - i) Activities and Athletics Update for Spring Season: highlights of spring sports and activities reviewed.
 - i) Northside Jr/Sr High School
 - j) Child Nutrition Director
 - k) District Nurse
 - l) Superintendent: Administration has met with area law enforcement and discussed the future drug dog program.
 - i) Enrollment Summary: Comparison of student enrollment through March 2017 with previous school years.
 - ii) Facilities Update: City map of Jerome reviewed for possible school building sites; possible land donation by Habitat for Humanity discussed; 2017 Summer Projects: Horizon Elementary School roof vents and insulation installation, Jerome High School gym floor refinishing and outdoor sign complete, Roof replacement projects for Jerome High School and Jefferson Elementary, Camera security updates in all schools.
 - iii) Teacher Fairs: Administrators have attended teacher fairs at College of Southern Idaho, Idaho State University, Utah State University and Brigham Young University to distribute information about Jerome School District.
 - iv) Negotiations Update: The first meeting is scheduled for April 13, 2017,
 - v) Kindergarten Registration for 2017-18 School Year: Registration will be April 18 and 19 at the District Gym.
 - vi) Summer Schools for 2017: Migrant Summer School dates June 5 thru June 22; High School and Middle School May 30 to July 7; IRI Elementary at Horizon July 17 thru August 3. All will be weekly Monday through Thursday.
 - m) Trustees' Reports
 - i) Idaho School Board Association Training Exercise: 2017 Idaho Campaign Finance Disclosure Reporting

9) **Approval of Bills**

A motion was made by Alice Thibault and seconded by Staci Leavitt to approve the bills as presented. The motion passed by the following:

AYE: Esther Peters
Alice Thibault
Don Mitchell
Annette Lott
Staci Leavitt

10) **Continuing Business**

- a) Resolution for Average Daily Attendance Adjustment Request due to severely inclement weather conditions
A motion was made by Alice Thibault and seconded by Annette Lot to approve the following resolution: WHEREAS, schools listed below have had ADA effected by the severely inclement weather conditions on Friday, January 6, 2017. THEREFORE, be it resolved that the Jerome Jt. School District #261 Board of Trustees authorizes Superintendent Dale Layne to make a request to State Department of Education to have the ADA adjusted for: Jefferson Elementary School, Horizon Elementary School, Summit Elementary School, Jerome Middle School, Jerome High School, Day Treatment, and Northside Jr/Sr High School because of the severely inclement weather conditions. The motion passed by the following:
AYE: Esther Peters
Alice Thibault
Don Mitchell
Annette Lott
Staci Leavitt
- b) Consideration of naming of the Jerome High School Gymnasium
Discussion on consideration of naming the Jerome High School Gymnasium tabled until the April, 2017, board meeting.
- c) Trustee Elections: Zones 1 and 2
Declaration for Candidacy for each zone deadline was March 24, 2017. Write In Candidates declare by April 1, 2017.

- d) Consideration of Addition of Jerome High School Swim Team
Budget and program information was presented for future consideration to add Swim Team to Jerome High School Athletics and Activities.

11) **New Business**

- a) Annual Budget Hearing – June 27, 2017
A motion was made by Alice Thibault and seconded by Staci Leavitt to set June 27, 2017, as the Annual Budget Hearing date. The motion passed by the following:
AYE: Esther Peters
Alice Thibault
Don Mitchell
Annette Lott
Staci Leavitt
- b) Certification of Supplemental Levy Election Results Accepted
A motion was made by Alice Thibault and seconded by Staci Leavitt to accept the March 14, 2017, Supplemental Levy Election Results as certified by the Jerome County Commissioners. The motion passed by the following:
AYE: Esther Peters
Alice Thibault
Don Mitchell
Annette Lott
Staci Leavitt
- c) Proposal for Jerome School District Curriculum Adoption for Elementary Mathematics
A motion was made by Alice Thibault and seconded by Staci Leavitt to approve the request by the Jerome School District Curriculum Director Janet Avery to adopt the Bridges Math Curriculum as presented for Jefferson Elementary, Horizon Elementary and Summit Elementary Schools, Kindergarten through Fifth for a total purchase price of \$157,624.00. The motion passed by the following:
AYE: Esther Peters
Alice Thibault
Don Mitchell
Annette Lott
Staci Leavitt
- d) Consideration of Jerome High School New Course Request – Basketball Class
A motion was made by Alice Thibault and seconded by Staci Leavitt to accept the recommendation of the Jerome School District Curriculum Director and add Basketball Class as a course at Jerome High School for the 2017-18 school year. The motion passed by the following:
AYE: Esther Peters
Alice Thibault
Don Mitchell
Annette Lott
Staci Leavitt
- e) Consideration of Jerome High School Clubs Out of State Travel Requests
 - i) Future Farmers of America Student to FFA Washington Leadership Conference
A motion was made by Alice Thibault and seconded by Annette Lott to approve the out of state travel request for one Jerome High School FFA student to attend the Washington Leadership Conference July 2017. The motion passed by the following:
AYE: Esther Peters
Alice Thibault
Don Mitchell
Annette Lott
Staci Leavitt
 - ii) Business Professionals of America
A motion was made by Alice Thibault and seconded by Annette Lott to approve the out of state travel request for one Jerome High School BPA student to travel to the National Leadership Conference in Orlando, Florida, and the

district will pay the registration fee for student participant and reimburse chaperone travel to Salt Lake City Airport. The motion passed by the following:

AYE: Esther Peters
Alice Thibault
Don Mitchell
Annette Lott
Staci Leavitt

12) Executive Session

- a) IC 74-206(1)(a)(b) – Personnel or Student
 - (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent or public school student.
 - (1) Personnel Issues
 - (2) Student Issues

A motion was made by Alice Thibault and seconded by Staci Leavitt that the Board of Trustees of Jt. Jerome School District #261 recess into executive session in the manner and for the purpose authorized by Section 74-206(1)(a)(b), Idaho Code, regarding personnel issues involving employees of the district and public school student issues. The motion passed by roll call vote:

AYE: Esther Peters
Alice Thibault
Don Mitchell
Annette Lott
Staci Leavitt

The board recessed into Executive Session at 10:05 p.m. At 10:30 p.m. Trustee Don Mitchell recused himself from discussion of public school student issues. Chairman Esther Peters noted that a quorum was still in attendance for discussion of public school student issues. Upon a motion by Alice Thibault and a second by Staci Leavitt, the Board unanimously approved to move back into Open Session at 10:35 p.m.

13) Consideration of Personnel Executive Item(s)

- a) Approval of Administrative Contracts (Action)
 - i) Principals and Assistant Principals

A motion was made by Staci Leavitt and seconded by Alice Thibault to approve administrative contracts for the 2017-18 academic year for all current principals and assistant principals. The motion passed by the following:

AYE: Esther Peters
Alice Thibault
Don Mitchell
Annette Lott
Staci Leavitt
 - ii) Program Directors

A motion was made by Staci Leavitt and seconded by Alice Thibault to approve administrative contracts for the 2017-18 academic year for all current directors. The motion passed by the following:

AYE: Esther Peters
Alice Thibault
Don Mitchell
Annette Lott
Staci Leavitt

14) Consideration of Student Executive Item(s)

- a) Student Discipline
 - i) Student D16-17-11

A motion was made by Staci Leavitt and seconded by Alice Thibault to accept the recommendation of the Jerome School District Hearing Officer and expel Student D1617-11 for the remainder of the second semester of the 2016-17 school year and the first semester of the 2017-18 school year and it is encouraged that student enroll in a drug and alcohol counseling program and complete high school education through online classes or the GED program with CSI. If in January, 2018, student has not obtained a GED or alternate diploma, student could return to Jerome

School District to obtain high school diploma. The board directs Superintendent Layne to send notification of decision to student and parents. The motion passed by the following:

AYE: Esther Peters

Alice Thibault,

Annette Lott

Staci Leavitt

ABSTAIN: Don Mitchell

ii) Student D1617-12

A motion was made by Staci Leavitt and seconded by Alice Thibault to accept the recommendation of the Jerome School District Hearing Officer and expel Student for the remainder of the second semester of the 2016-17 school year and the first semester of the 2017-18 school year. It is encouraged that student receive assistance with professional counseling to address anger management and some grieving concerns that might be manifesting themselves. Student can return to Jerome High School in January, 2018, and it is recommended that student complete the Jerome High School six-week Behavior Intervention course during the first semester enrolled. The board directs Superintendent Layne to send notification of decision to student and parents. The motion passed by the following:

AYE: Esther Peters

Alice Thibault

Annette Lott

Staci Leavitt

ABSTAIN: Don Mitchell

15) **Adjourn**

There being no other business before the board, a motion was made by Staci Leavitt and seconded by Alice Thibault, the Board unanimously approved to adjourn the meeting at 11:15 p.m.