

Jerome School District #261
Board of Trustees Agenda
January 27, 2014
6:00 p.m.
Administrative Complex Board Room

Board of Trustees present: Don Mitchell, John Crozier, Alice Thibault, Byron Burnham. Not Present: Esther Peters.
Others present: Superintendent Dale Layne, Business Manager Brian Bridwell, Clerk Lorri Prescott; Jerome High School Principal Keelie Campbell, Jerome High School Assistant Principal Melissa Rice, Special Education Director Kindel Mason, Jerome Middle School Principal Ryan Ellsworth, Jerome Middle School Teacher Jami Strunk, Jerome Middle School Students of the Month for November and December 2014; Calvin Campbell, Lynn and Rory Olsen.

Educating Today for Tomorrow's World

1) Call to Order

- a) Waive reading of the minutes of the previous board meeting as submitted to each board member.
The meeting was called to order at 6:00.m. by Chairman Don Mitchell.

2) Jerome Middle School Students of the Month

Award recipients for Jerome Middle School Students of the Month for November and December 2014 were recognized by Chairman Mitchell and the Board of Trustees.

3) Consent Agenda

- a) Approval of previous minutes
- i) December 16, 2014
- b) Financial Report
- i) Cash Report
 - (1) Reconciliation
 - ii) Accrual Report
 - (1) Revenue and Expense Summary
 - (2) Balance Sheet
 - iii) Building Financial Reports
 - (1) Jefferson Elementary School
 - (2) Horizon Elementary School
 - (3) Summit Elementary School
 - (4) Jerome Middle School
 - (5) Jerome High School
 - (6) Special Services
- c) Personnel
- i) Retirement
 - (1) Jerome School District Maintenance – George Wisk
 - ii) Transfers
 - iii) Resignations
 - (1) Jefferson Elementary School Child Nutrition Cashier – Linda Jensen
 - (2) Horizon Elementary School Para Professional Special Education – Christina Ramirez
 - (3) Jerome High School Volleyball Head Coach (15-16 Season) – Richard Burke
 - (4) Jerome School District Day Treatment Program Teacher – Dana Clark
 - iv) New Hires
 - (1) Jerome Middle School Para Professional Building – Gizelle Beers
 - (2) Jerome High School Wrestling Assistant Coach – Koltin Kenney
 - (3) Jerome High School Track Girls Assistant Coach – Mark Van Orden
 - (4) Horizon Elementary School Para Professional Special Education – Liesl Molina
- A motion was made by John Crozier and seconded by Byron Burnham to approve the Consent Agenda as presented. The motion passed by the following:
- AYE: Don Mitchell
Alice Thibault
John Crozier
Byron Burnham

4) **Scheduled Visitors**

- a) Keelie Campbell, Jerome High School Principal: Student demographics and staff assignments for current school year and 2014 accreditation report reviewed.
- b) Kindel Mason, Special Services Director: Special Education program at each school reviewed, addressed staffing, funding and student needs in the district.

5) **Community Comments** – No community comments for January 2015.

6) **Communications**

- a) Thank You from Jerome County Election Department

7) **Approval of Bills**

A motion was made by Byron Burnham and seconded by Alice Thibault to approve the bills as presented. The motion passed by the following:

AYE: Don Mitchell

Alice Thibault

John Crozier

Byron Burnham

8) **Reports**

- a) Superintendent: Dual Immersion program in school in Utah toured by district staff; student bussing protocol for drivers reviewed; IEN district's internet provider program revised.
 - i) 2014-15 Enrollment Update: Comparison of previous school years' enrollment to current student enrollment.
 - ii) Facilities Update: Jefferson Elementary School construction almost complete, Jerome High School new classroom construction will begin soon.
 - iii) FY15 Budget: Preparation of the budget for the FY16 school year will begin this month.
 - iv) Negotiations: Timeline for negotiations for the 2015-16 school year reviewed with board members.
 - v) 2015 Annual Education Law Institute: April 27-28, 2015.
 - vi) Evaluation Procedure: Teacher, Principal and Superintendent Evaluation processes reviewed.
- b) Trustees' Reports
 - i) Day on the Hill: February 16-17 in Boise, the agenda for the event was reviewed by the Board.
- c) Curriculum Director
- d) Federal Programs Director
- e) Special Services Director
- f) Child Nutrition Director
- g) Jefferson Elementary School
- h) Horizon Elementary School
- i) Summit Elementary School
- j) Jerome Middle School
- k) Jerome High School
- l) Northside Jr/Sr High School

9) **Continuing Business**

- a) Policy 3510 Administering Medicines to Students – Asthma Inhaler Exemption
- b) Policy 3510F1 Authorization for Self-Administered Asthma/Emergency Medication
- c) Policy 3510F2 Indemnification/Hold Harmless Agreement for Self-Administration of Medication
A motion was made by Byron Burnham and seconded by John Crozier to table the 2nd reading of Policy 3510, Policy 3510F1 and Policy 3510F2 until the February, 2015, board meeting. The motion passed by the following:
AYE: Don Mitchell
Alice Thibault
John Crozier
Byron Burnham

10) **New Business**

- a) ISBA Board Training Exercise – Building Relationships with Legislators
Building Relationships with Legislators training exercise was reviewed by all board members.
- b) Superintendent Evaluation
The board will complete the superintendent evaluation in the February meeting.

c) Trustee Elections: Zones 3, 4 and 5

- i) Trustee Election Timeline
- ii) Trustee Election Resolution

A motion was made by Alice Thibault and seconded by Byron Burnham to approve the Trustee Election Resolution for Trustee in Zone 3, Trustee in Zone 4 and Trustee in Zone 5. The motion passed by the following:
AYE: Don Mitchell
Alice Thibault
John Crozier
Byron Burnham

d) Jerome High School Concert Band and Jerome Middle School 8th Grade Band Out of State Travel Request

A motion was made by Alice Thibault and seconded by Byron Burnham to approve the Jerome High School Concert Band and the Jerome Middle School 8th Grade Band out-of-state travel request to attend a music competition in Utah, provided a chaperone list is provided before travel. The motion passed by the following:

AYE: Don Mitchell
Alice Thibault
John Crozier
Byron Burnham

e) Policy 2610 Advancement Requirements 9-12

f) Policy 2700P Publication of Graduation Requirements

g) Policy 3570F Student Records Notification to Parent Student of Rights

h) Policy 8115 Maximum Drive Times

i) Policy 8170P District Owned Vehicles

11) Executive Session

a) IC 67-2345(1)(b)(c) – Personnel or Student

(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent or public school student.

- 1) Personnel Issues
- 2) Student Issues

A motion was made by Byron Burnham and seconded by Alice Thibault that the Board of Trustees of Jt. Jerome School District #261 recess into executive session in the manner and for the purpose authorized by Section 67-2345 (1)(b)(c), Idaho Code, regarding personnel issues involving classified employees of the district and public school student issues. The motion passed by roll call vote:

AYE: Don Mitchell
Alice Thibault
John Crozier
Byron Burnham

The board recessed into executive session at 9:45 p.m.

The board returned to open session at 9:55 p.m.

1) Personnel Issues

a) Classified Employee Salary Step Placement

A motion was made by Alice Thibault and seconded by Byron Burnham to approve place one Classified Employee on Step Four of the Para Professional Salary Schedule for the 2014-15 school year. The motion passed by the following:

AYE: Don Mitchell
Alice Thibault
John Crozier
Byron Burnham

b) Termination of Classified Employee

A motion was made by Byron Burnham and seconded by John Crozier to accept the recommendation by Superintendent Layne to terminate one Classified Employee and direct the Superintendent to send written notice to employee. The motion passed by the following:

AYE: Don Mitchell
Alice Thibault

John Crozier
Byron Burnham

2) Student Issue

a) Discipline

A motion was made by Alice Thibault and seconded by John Crozier to accept the recommendations of the hearing officer and that Student D1415-9 and Student D1415-10 be expelled through the remainder of the 2014-15 school year, and both students be allowed to enroll in the Northside Summer School for the 2015 summer session and direct the Superintendent or his designee to send written notice to parent or guardian of student. The motion passed by the following:

AYE: Don Mitchell
Alice Thibault
John Crozier
Byron Burnham

b) Declaration of Truancy

A motion was made by John Crozier and seconded by Byron Burnham to declare Student T1415-4, Student T1415-5, Student T1415-6, Student T1415-7 and Student T1415-8 as habitually truant. The motion passed by the following:

AYE: Don Mitchell
Alice Thibault
John Crozier
Byron Burnham

12) **Adjourn**

There being no other business before the board, the meeting was adjourned at 10:05 p.m.