

Jerome School District #261
Board of Trustees Agenda
April 28, 2015
6:00 p.m.
Administrative Complex Board Room

Board of Trustees present: Don Mitchell, Esther Peters, Alice Thibault, Byron Burnham. Not present: John Crozier. Others present: Superintendent Dale Layne, Business Manager Brian Bridwell, Clerk Lorri Prescott, Jerome High School Principal Keelie Campbell, Jerome Middle School Principal Ryan Ellsworth, Jerome High School Teacher Laura Lee Carlisle and Jerome High School Latinos in Action students, Jerome Middle School Students of the Month for March 2015, Jerome High School student Kassidy Giles, and community guests: Staci Leavitt, Megan Williams, Erin Coppin, Teleisa Larsen, and Jennifer Yost.

Educating Today for Tomorrow's World

1) Call to Order

- a) Waive reading of the minutes of the previous board meeting as submitted to each board member.
The meeting was called to order at 6:00 p.m. by Chairman Don Mitchell.

2) Motion to Amend Agenda to correct one and add four Consent Items, three New Business items and two Executive items and remove one Scheduled Visitor item.

A motion was made by Alice Thibault and seconded by Byron Burnham to amend the Agenda to correct one and add four Consent Items, three New Business items and two Executive items and remove one Scheduled Visitor item as presented. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
Alice Thibault
Byron Burnham

3) Jerome Middle School Students of the Month

Award recipients for Jerome Middle School Students of the Month for March 2015 were recognized by Trustee Alice Thibault and the Board of Trustees.

4) Permission Given to Clerk – One Candidate Declared Elected for Trustee Zones 3 and 4

- a) Certificate of Elections
A motion was made by Esther Peters and seconded by Byron Burnham granting permission to the Jerome School District Clerk to declare one candidate elected for Trustee Zones 3 and 4. The motion passed by the following:
AYE: Don Mitchell
Esther Peters
Alice Thibault
Byron Burnham

5) Consent Agenda

- a) Approval of previous minutes
 - i) March 2015
 - ii) Special Meeting April 6, 2015
- b) Financial Report
 - i) Cash Report
 - 1) Reconciliation
 - ii) Accrual Report
 - 1) Revenue and Expense Summary
 - 2) Balance Sheet
 - iii) Building Financial Reports
 - (1) Jefferson Elementary School
 - (2) Horizon Elementary School
 - (3) Summit Elementary School
 - (4) Jerome Middle School
 - (5) Jerome High School
 - (6) Special Services
- c) Personnel

- i) Retirement
 - 1) Jerome High School Child Nutrition Cashier – Joyce Haffner
 - 2) Horizon Elementary School Child Nutrition Cook – Anita Harris
 - 3) Horizon Elementary School Child Nutrition Cashier (2014-15 SY) – Patsy Brusseau
 - 4) Horizon Elementary School Head Custodian – Norman Jones
- ii) Transfers
 - 1) Jerome High School Assistant Principal/Athletic Director – Victor Arreaga
 - 2) Horizon Elementary School Teacher Special Education Resource – Sara Veenhouwer
 - 3) Horizon Elementary School Para Profession Special Education Resource – Debra Trelles
 - 4) Jefferson Elementary Teacher Special Education – Valerie Whitby
 - 5) Horizon Elementary Teacher Grade 2 – Sandra Davidson
 - 6) Horizon Elementary Teacher Grade 2 – Julie Wright
 - 7) Jerome Middle School Coach Football 8th Grade – Jorma Fletcher
 - 8) Jerome Middle School Teacher Language Arts Gr 6-8 – Jordan Geist
- iii) Resignations
 - 1) Jerome Middle School Assistant Principal – Landon Marlor
 - 2) Summit Elementary School Teacher Grade 5 – Kim Wallace
 - 3) Summit Elementary School Teacher Grade 4 – Anita McClure
 - 4) Jerome Middle School Teacher Special Education Resource – Clinton Bergstrom
 - 5) Horizon Elementary School Para Professional Special Education Resource – Joy Black
 - 6) Jefferson Elementary School Para Professional Computer – David Palmer
 - 7) Jerome High School Para Professional Special Education Extended Resource (2014-15 SY) – Denise Hoyt
 - 8) Jerome School District Maintenance Skilled Electrician (2014-15 SY) – Brad Myers
 - 9) Jerome High School Assistant Coach Softball – Brad Myers
 - 10) Horizon Elementary School Teacher Grade 2 – Malita Bingham
 - 11) Jerome Middle School Coach Track 8th – Malita Bingham
 - 12) Jerome Middle School Teacher Social Studies – Tyrell Teeter
 - 13) Jerome Middle School Coach Wrestling – Tyrell Teeter
 - 14) Jerome High School Assistant Coach Baseball – Tyrell Teeter
 - 15) Jerome High School Assistant Coach Football – Tyrell Teeter
 - 16) Jefferson Elementary School Teacher Grade 1 – Tawnya Jerke
 - 17) Jefferson Elementary School Teacher Grade 2 – Carrie Ahrens
 - 18) Horizon Elementary School Teacher Grade 2 – Julee Smith
 - 19) Jerome Middle School Coach Football 8th Grade – Jim Bos
 - 20) Jerome Middle School Coach Football 8th Grade – Steven Harrison
 - 21) Jerome Middle School Teacher English Language Arts – Jens Jacobsen
 - 22) Jerome Middle School Activities Director – Jens Jacobsen
 - 23) Jerome High School Coach Football 9th – Jens Jacobsen
 - 24) Summit Elementary School Teacher Grade 4 – Alicia Teeter
 - 25) Jerome High School Assistant Coach Volleyball – Megan Parish Gibson
- iv) New Hires
 - 1) Jerome Middle School Teacher Mathematics Gr 6-8 – Jordann Hollifield
 - 2) Jerome School District Day Treatment Teacher Secondary – Tonya Lucero
 - 3) Jefferson Elementary School Teacher Grade 2 – Barbara Brown
 - 4) Jerome Middle School Coach Volleyball 7th Grade – Jeannette Hanni
 - 5) Summit Elementary School Teacher Grade 5 – Valerie Lavender
 - 6) Summit Elementary School Para Professional Special Education – Hayley Sturgeon
 - 7) Jerome High School Teacher Special Education Self Contained – Matthew Swenson
 - 8) Jerome High School Teacher Special Education Secondary – Thomas McMullen
 - 9) Horizon Elementary School Counselor – Jessica Adamson
 - 10) Jerome Middle School Counselor – Matthew Alexander
 - 11) Jerome School District Day Treatment Teacher Elementary – Venice O’Brien
 - 12) Summit Elementary School Teacher Grade 4 – Trisha Neudorff
 - 13) Horizon Elementary School Teacher Special Education – Holly Hawkes
 - 14) Jerome High School Assistant Coach Softball – Logan Parker

A motion was made by Byron Burnham and seconded by Esther Peters to approve the Consent Agenda as presented. The motion passed by the following:

AYE: Don Mitchell
 Esther Peters

Alice Thibault
Byron Burnham

6) **Scheduled Visitors**

- a) Jerome High School Student Council Student, Kassidy Giles: A list of chaperones that will accompany the Senior Class on their senior trip out of state, was presented to the Trustees.
- b) Jerome High School Teacher, Laura Lee Carlisle and Jerome High School Latinos In Action Students: A presentation by three students gave highlights of the conference and events of the school year by the Latinos in Action Club.
- ~~c) Jerome High School Teacher, Lori Peterson, and Jerome High School Business Professionals of America Students~~

7) **Community Comments:** No community comments for April 2015.

8) **Communications:** No communications for April 2015

9) **Approval of Bills**

A motion was made by Byron Burnham and seconded by Alice Thibault to approve the bills as presented. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
Alice Thibault
Byron Burnham

10) **Reports**

- a) Superintendent
 - i) Jerome High School Graduation Ceremony, May 28, 2015, 6:00 p.m. CSI Gymnasium
 - ii) Enrollment Update: April enrollment in comparison to 2014-2015 monthly totals.
 - iii) Facilities Update: Jefferson Elementary School is in the second phase of construction, the design for the south side parking lot review; Jerome High School construction included curbing changes for improved parking lot design.
 - iv) Negotiations Update: Next meeting Wednesday, April 29, 2015, new career ladder reviewed.
 - v) Educator Career Fairs Update: four Educator Fairs attended by Administration during the spring of 2015 and one fair at the University of Idaho is scheduled May 14.
 - vi) Migrant Summer School: June 15 to July 2, 2015, 8:00 a.m. to 11:30 p.m.
- b) Trustees' Reports: the Education Law Institute was attended by Don Mitchell and Superintendent Layne, information shared with all board members.
- c) Curriculum Director
- d) Federal Programs Director
- e) Special Services Director
- f) Child Nutrition Director
- g) Jefferson Elementary School
- h) Horizon Elementary School
- i) Summit Elementary School
- j) Jerome Middle School
- k) Jerome High School
- l) Northside Jr/Sr High School

11) **Continuing Business**

- a) Trustee Elections: Zone 5
No declaration of candidacy and no write-in candidate declaration was received by the county of Jerome.
- b) Jerome High School Band Music Competition Chaperone List
A list of chaperones that will accompany the Jerome High School Band on their competition out of state, was presented by Jerome High School Teacher Mr. Fukuoka digitally.
- c) Jerome High School Senior Trip Chaperone List
A list of chaperones that will accompany the Senior Class on their senior trip out of state, was presented by Jerome High School Student Kassidy Giles.

12) **New Business**

- a) Budget Work Session
A motion was made by Alice Thibault and seconded by Byron Burnham to schedule a Special Board Meeting on Thursday, May 14, 2015, at 1:00 p.m. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
Alice Thibault
Byron Burnham

- b) Elementary and Alternative Summer School Approvals
- i) Jerome High School and Middle School Alternative Summer School: June 8 to July 16, 8:00 a.m. to 3:00 p.m.
A motion was made by Alice Thibault and seconded by Esther Peters to approve the Alternative Summer School Plans for 2015 summer as presented. The motion passed by the following:
AYE: Don Mitchell
Esther Peters
Alice Thibault
Byron Burnham
 - ii) Elementary Summer School: July 20 to August 6th, 8:00 a.m. to 11:30 a.m.
A motion was made by Alice Thibault and seconded by Esther Peters to approve the Elementary Summer School Plans for 2015 summer as presented. The motion passed by the following:
AYE: Don Mitchell
Esther Peters
Alice Thibault
Byron Burnham
- c) Implementation of Dual Immersion Program in Jerome School District
This matter was tabled until the May meeting.
- d) PTECH Network Memorandum of Understanding 2015-16 Participation Approval
- i) PTECH Network Facilitator Agreement
A motion was made by Byron Burnham and seconded by Alice Thibault to approve the Memorandum of Understanding and the Network Facilitator Agreement for the Idaho PTECH program at Jerome High School for the 2015-16 school year and authorize Superintendent Layne to sign the MOU and Agreement as presented. The motion passed by the following:
AYE: Don Mitchell
Esther Peters
Alice Thibault
Byron Burnham
- e) Policy 1645 Board Development Opportunities (1st Reading – Information)
- f) Policy 7500 Financial Management (1st Reading – Information)
- g) Policy 8100 Transportation (1st Reading – Information)
- h) Policy 8110 Safety Bussing (1st Reading – Information)
- i) Policy 8120 Bus Routes, Stops and Non-Transportation Zones (1st Reading – Information)
- j) Jerome High School Athletic Director Job Description Approval
A motion was made by Alice Thibault and seconded by Byron Burnham to approve the Jerome High School Athletic Director job description as presented. The motion passed by the following:
AYE: Don Mitchell
Esther Peters
Alice Thibault
Byron Burnham
- k) College Access Challenge Grant Approval
A motion was made by Esther Peters and seconded by Alice Thibault to approve the College Access Challenge Grant Award to the Jerome High School for the 2015-16 school year as presented. The motion passed by the following:
AYE: Don Mitchell
Esther Peters
Alice Thibault
Byron Burnham
- l) **Jerome High School Construction Manager General Contractor Contract Approval**
A motion was made by Alice Thibault and seconded by Esther Peters to approve the Jerome High School Construction Manager General Contractor Contract with Starr Corporation and authorize Superintendent Layne to sign the contract

as presented. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
Alice Thibault
Byron Burnham

m) Jerome High School Construction Change Order (Action)

A motion was made by Alice Thibault and seconded by Byron Burnham to approve the Jerome High School construction change order as presented. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
Alice Thibault
Byron Burnham

n) Jerome High School Health Occupation Students of America (HOSA) Out of State Travel Request

A motion was made by Alice Thibault and seconded by Byron Burnham to approve the JHS Health Occupation Students of America out-of-state travel request allowing students to attend the National Conference in California, and to include the payment of the registration fees for the JHS student representatives. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
Alice Thibault
Byron Burnham

o) Jerome High School Family Career and Community Leaders of America (FCCLA) Out of State Travel Request

This matter was tabled until the May meeting.

p) Appoint Jerome High School Assistant Principal Victor Arreaga as Title IX Coordinator, beginning July 1, 2015

A motion was made by Alice Thibault and seconded by Esther Peters to appoint Jerome High School Assistant Principal Victor Arreaga as Title IX Coordinator for the district. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
Alice Thibault
Byron Burnham

13) Executive Session

a) IC 67-2345(1)(b)(c) – Personnel or Student; Negotiations

(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent or public school student.

- 1) Personnel Issues
- 2) Student Issues

ii) Negotiations – to conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency.

A motion was made by Esther Peters and seconded by Alice Thibault that the Board of Trustees of Jt. Jerome School District #261 recess into executive session in the manner and for the purpose authorized by Section 67-2345 (1)(b), Idaho Code, regarding personnel issues involving classified employees of the district and public school student issues. The motion passed by roll call vote:

AYE: Don Mitchell
Esther Peters
Alice Thibault
Byron Burnham

The board recessed into executive session at 8:30 p.m.

The board returned to open session at 9:10 p.m.

1) Personnel Issues

a) Certified Professional Employee Additional Leave Request

A motion was made by Byron Burnham and seconded by Esther Peters to approve the request by a Certified Professional Employee for additional leave days without pay thru May 6, 2015, and direct Superintendent Layne to send written notice to employee. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
Alice Thibault
Byron Burnham

2) Student Issues

a) Jerome High School Early Graduation Request

A motion was made by Byron Burnham and seconded by Esther Peters to approve the Jerome High School early graduation request by one student. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
Alice Thibault
Byron Burnham

b) Alternate Route Graduation Approvals

A motion was made by Byron Burnham and seconded by Esther Peters to approve the Jerome High School Administration request of Alternate Route to Graduation for students as listed. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
Alice Thibault
Byron Burnham

c) Declaration of Truancy

A motion was made by Byron Burnham and seconded by Esther Peters to declare three students as habitually truant. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
Alice Thibault
Byron Burnham

14) **New Business Continuing**

a) Approval of Certificated Personnel Contract Renewals (Action)

- i) 2 – 3 Category Teacher Contracts
- ii) C - Renewable Teacher Contracts
- iii) R - Retired Teacher Contract

A motion was made by Esther Peters and seconded by Byron Burnham to approve the Category 2 Teacher Contracts, Category 3 Teacher Contracts, Renewable Teacher Contracts and the Retired Teacher Contract for the 2015-16 academic year as presented. Category 1 Teacher Contracts will be used for certificated personnel hired after August 1st of the school year. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
Alice Thibault
Byron Burnham

15) **Adjourn**

There being no other business before the board, the meeting was adjourned at 9:30 p.m.