

**Jerome School District #261**  
**Board of Trustees Agenda**  
**May 27, 2014**  
**6:00 p.m.**  
**Administrative Complex Board Room**

Board of Trustees present: Don Mitchell, Esther Peters, Alice Thibault, John Crozier, Byron Burnham. Others present: Superintendent Dale Layne, Business Manager Brian Bridwell, Clerk Lorri Prescott, Jerome High School Assistant Principal Melissa Rice, Michael Keith with Piper Jaffray and Stephanie Bonney with Moore Smith Buxton & Turcke, Chrt.

***Educating Today for Tomorrow's World***

**1) Call to Order**

Waive reading of the minutes of the previous board meeting as submitted to each board member.  
The meeting was called to order at 6:05 p.m. by Chairman Don Mitchell.

**2) Motion to Amend Agenda to include four new Consent items and two Scheduled Visitor changes.**

A motion was made by John Crozier and seconded by Byron Burnham to amend the agenda to include four new Consent items, two Scheduled Visitor changes. The motion passed by the following:

AYE: Don Mitchell

Esther Peters

Alice Thibault

John Crozier

Byron Burnham

**3) Consent Agenda**

a) Approval of previous minutes

i) April 2014

ii) Special Meeting May 6, 2014

b) Financial Report

i) Cash Report

(1) Reconciliation

ii) Accrual Report

(1) Revenue and Expense Summary

(2) Balance Sheet

iii) Building Financial Reports

(1) Jefferson Elementary School

(2) Horizon Elementary School

(3) Summit Elementary School

(4) Jerome Middle School

(5) Jerome High School

(6) Special Services

c) Personnel

i) Retirement

(1) Jefferson Elementary School Teacher Grade 1 – Debbie Brown

ii) Transfers

(1) Horizon Elementary School Teacher Grade 3 - Jennifer Mussio

(2) Summit Elementary School Teacher Gifted and Talented (1 FTE) – Miriam Brown

iii) Resignations

(1) Horizon Elementary School Principal – Teresa Jones

(2) Jerome Middle School Teacher Special Education – Whitney Retter

(3) Jerome High School Teacher English Language Arts – Dixie Siegel

(4) Jefferson Elementary School Teacher Grade 1 – Ann Vera

(5) Jerome School District Day Treatment Teacher – Jena Bubak

(6) Horizon Elementary School Teacher Grade 3 – Noelle Wagner

(7) Jefferson Elementary School Child Nutrition Cashier – Tracy Johnson

(8) Jerome High School Teacher Mathematics – Steve Elsensohn

(9) Jerome High School Track Boys Head Coach – Sid Gambles

(10) Jerome High School Track Boys Assistant Coach – Jeremy Munro

(11) Jerome High School Volleyball Asst Coach Freshman – Keelie Campbell

(12) Jerome High School Teacher Music – Karen Palmer

iv) **New Hires**

- (1) Jerome School District Federal Program Director and Grant Writer – Dr. Brendalynn Love
- (2) Jerome School District Psychologist – Kristina Wagoner
- (3) Jerome High School Teacher English Language Arts – Eva Matuszyk
- (4) Jerome Middle School Teacher Science – McKinsey Rodriquez
- (5) Horizon Elementary School Teacher 3<sup>rd</sup> Grade – Jordana Vazquez
- (6) Jerome Middle School Coach Soccer Boys 7<sup>th</sup>/8<sup>th</sup> Grade – Brant Hagen
- (7) Jerome High School Coach Soccer Girls Head – Eva Matuszyk
- (8) Jefferson Elementary School Teacher 1<sup>st</sup> Grade - Aleasa Herman
- (9) Jefferson Elementary School Teacher 1<sup>st</sup> Grade - Tawnya Jerke,
- (10) Jefferson Elementary School Teacher 1<sup>st</sup> Grade – Kayleigh Witkowski

A motion was made by Byron Burnham and seconded by Esther Peters to approve the Consent Agenda as presented. The motion passed by the following:

AYE: Don Mitchell  
Esther Peters  
Alice Thibault  
John Crozier  
Byron Burnham

4) **Scheduled Visitors**

- a) **Melissa Rice**, Jerome High School Principal, presented information about the AdvancED Pilot Program for school accreditation.
- b) **Michael Keith**, Piper Jaffray, and Stephanie Bonney, Moore Smith Buxton & Turcke, Chrt., both visitors presented information on the 2014 Bond Sale.

5) **Community Comments:** No community comments for May, 2014.

6) **Communications**

- a) Jerome High School Digital Media Student Art Exhibit at District Administrative Complex, May 27, 5:30 to 7:00 p.m.
- b) Idaho State Department of Education School Lunch Program Closure Report
- c) Syd Peterson Family Thank You
- d) Jerome High School State Speech Team Thank You
- e) Jerome High School 2014 Alternative Summer School Approval by Idaho Department of Education

7) **Approval of Bills**

A motion was made by John Crozier and seconded by Alice Thibault to approve the bills as presented. The motion passed by the following:

AYE: Don Mitchell  
Esther Peters  
Alice Thibault  
John Crozier  
Byron Burnham

8) **Reports**

- a) Superintendent: Request for Qualifications for Jerome High School Project Construction Manager were received and a review team will score the proposals; Jefferson Elementary School Principal for 2014-15 is working in the school currently to close the school year; Administrators salary schedule for 2014-15 reviewed.
  - i) Enrollment Update for May showing comparisons of several school years' enrollment trends.
- b) Curriculum Director
- c) Federal Programs Director
- d) Jefferson Elementary School
- e) Horizon Elementary School
- f) Summit Elementary School
- g) Jerome Middle School
- h) Jerome High School
- i) Northside Jr/Sr High School
- j) Food Service
- k) Special Education

9) **Continuing Business**

- a) Approval of 2014 Bond Sale  
A motion was made by Alice Thibault and seconded by Byron Burnham to approve the 2014 Bond Purchase Agreement

and two 2014 Bond Resolution Resolutions, one for \$22,265,000 and one for \$13,440,000, as presented by Michael Keith, Piper Jaffray, and Stephanie Bonney, Moore Smith Buxton & Turcke, Chrt. The motion passed by the following:

AYE: Don Mitchell  
Esther Peters  
Alice Thibault  
John Crozier  
Byron Burnham

- b) ISBA Board Training Exercises – Five Star Rating System Overview  
Five Star Rating System overview, presented by Idaho School Boards Association, reviewed by board members.
- c) Policy 8170 District Owned Vehicles
- d) Policy 8170P District Owned Vehicles Procedure  
A motion was made by Alice Thibault and seconded by Esther Peters to approve Policies 8170 and 8170P as presented for second reading. The motion passed by the following:  
AYE: Don Mitchell  
Esther Peters  
Alice Thibault  
John Crozier  
Byron Burnham

#### 10) **New Business**

- a) Jerome High School AdvancED Pilot Program Participation Approval  
A motion was made by Alice Thibault and seconded by Byron Burnham to approve the participation of Jerome High School in the AdvancED Pilot Program. The motion passed by the following:  
AYE: Don Mitchell  
Esther Peters  
Alice Thibault  
John Crozier  
Byron Burnham
- b) Policy 5340 Evaluation of Certificated Personnel (1<sup>st</sup> Reading – Information)
- c) Jerome Food Service Adult Meal Price Increase Approval  
A motion was made by Alice Thibault and seconded by Byron Burnham to approve the Jerome Food Service Adult Meal Price Increase as presented. The motion passed by the following:  
AYE: Don Mitchell  
Esther Peters  
Alice Thibault  
John Crozier  
Byron Burnham
- d) Jerome High School Fine Arts Department New Course Request – Jazz Band  
A motion was made by Alice Thibault and seconded by Byron Burnham to approve the Jerome High School Fine Arts Department New Course Request for Jazz Band for the 2014-15 year as requested. The motion passed by the following:  
AYE: Don Mitchell  
Esther Peters  
Alice Thibault  
John Crozier  
Byron Burnham

#### 11) **Executive Session**

- a) IC 67-2345(1)(b) – Personnel or Student
  - (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent or public school student.
    - i) Personnel
    - ii) Student

A motion was made by Esther Peters and seconded by Byron Burnham that the Board of Trustees of Jt. Jerome School District #261 recess into executive session in the manner and for the purpose authorized by Section 67-2345(1)(b), Idaho Code, regarding personnel issues involving classified employees of the district and student issues. The motion passed by roll call vote:

AYE: Don Mitchell

Esther Peters

Alice Thibault

John Crozier

Byron Burnham

The board recessed into executive session at 8:05 p.m.

The board returned to open session at 8:40 p.m.

a1) Classified Personnel

A motion was made by John Crozier and seconded by Alice Thibault to accept the recommendation by Superintendent Layne not to rehire one Classified Personnel for the 2014-15 school year. to remove one Certified Professional Employee from formal probation for the 2014-15 academic year. The motion passed by the following:

AYE: Don Mitchell

Esther Peters

Alice Thibault

John Crozier

Byron Burnham

a2) Additional Leave Days Request

A motion was made by John Crozier and seconded by Alice Thibault to approve the request by one Classified Employee for sick leave days without pay if needed. The motion passed by the following:

AYE: Don Mitchell

Esther Peters

Alice Thibault

John Crozier

Byron Burnham

b1) Alternate Route Graduation Approvals

A motion was made by Alice Thibault and seconded by Byron Burnham to approve the Jerome High School Administration request of Alternate Route to Graduation for students as listed. The motion passed by the following:

AYE: Don Mitchell

Esther Peters

Alice Thibault

John Crozier

Byron Burnham

b2) Approval for Student to attend JHS Alternative Summer School

A motion was made by Alice Thibault and seconded by Byron Burnham to approve one student request of to enroll in Jerome High School Alternative Summer School for the 2014 summer session. The motion passed by the following:

AYE: Don Mitchell

Esther Peters

Alice Thibault

John Crozier

Byron Burnham

b3) Declaration of Truancy

A motion was made by Alice Thibault and seconded by Byron Burnham to declare one student as habitually truant. The motion passed by the following:

AYE: Don Mitchell

Esther Peters

Alice Thibault

John Crozier

Byron Burnham

b4) Student Discipline

A motion was made by Alice Thibault and seconded by Byron Burnham to accept the recommendations of the hearing officer and expel one student from Jerome School District schools for the remainder of the 2013-14 school year and also the first trimester of the 2014-15 school year and then student must petition the Jerome School District Board of Trustees to enroll for the second trimester at Jerome High School. The motion passed by the following:

AYE: Don Mitchell

Esther Peters

Alice Thibault  
Byron Burnham  
John Crozier

12) **Adjourn**

There being no other business before the board, the meeting was adjourned at 8:50 p.m.