

Jerome School District #261
Board of Trustees Agenda
June 24, 2014
6:00 p.m.
Administrative Complex Board Room

Board of Trustees present: Don Mitchell, Esther Peters, Alice Thibault, John Crozier, Byron Burnham. Others present: Superintendent Dale Layne, Business Manager Brian Bridwell, Clerk Lorri Prescott, and Michael Arrington, Construction Manager with Starr Corporation.

Educating Today for Tomorrow's World

1) Call to Order

- a) Waive reading of the minutes of the previous board meeting as submitted to each board member.
The meeting was called to order at 6:00 p.m. by Chairman Don Mitchell.

2) Annual Budget Hearing

- a) Revised budget for FY14 was presented by Brian Bridwell during the budget hearing.
A motion was made by Alice Thibault and seconded by Byron Burnham to approve the revised budget for Fiscal Year 2014 as presented. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
Alice Thibault
John Crozier
Byron Burnham

- b) Proposed budget for FY15 was presented by Brian Bridwell during the budget hearing.
A motion was made by Alice Thibault and seconded by Byron Burnham to approve the proposed budget for Fiscal Year 2015 as presented and to include a salary increase for Superintendent Layne. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
Alice Thibault
John Crozier
Byron Burnham

3) Consent Agenda

- a) Approval of previous minutes
i) May 2014
- b) Financial Report
i) Cash Report
(1) Reconciliation
ii) Accrual Report
(1) Revenue and Expense Summary
(2) Balance Sheet
iii) Building Financial Reports
(1) Jefferson Elementary School
(2) Horizon Elementary School
(3) Summit Elementary School
(4) Jerome Middle School
(5) Jerome High School
(6) Special Services
- c) Personnel
i) Retirement
(1) Summit Elementary School Para Professional Building – Leah Kay Thorne
(2) Jerome Middle School Child Nutrition Cook – Diana Barnes
(3) Jerome Middle School Child Nutrition Cashier – Pam Childers
(4) Jefferson Elementary School Child Nutrition Manager – DoraVee Teague
ii) Transfers

- (1) Jerome School District Instructional Coach (1 FTE) – Jennie Gibson
- (2) Idaho Core Instructional Coach – Paula Tillquist
- (3) Jefferson Elementary School Teacher Grade 1 – Winona Gurney
- (4) Jefferson Elementary School Teacher Grade 1 – Cathy Butenschoen
- (5) Jerome High School Track Boys Varsity Coach – Jeremy Munroe
- (6) Jerome High School Track Boys Assistant Coach – Sid Gambles
- (7) Jerome High School Baseball Head Coach – Josh Clixby
- (8) Jefferson Para Professional Building – Anne Jackson
- (9) Jerome Middle School Teacher Special Education – Sara Veenhouwer
- (10) Jerome High School Tennis Head Coach – Nicole Waitley
- (11) Jerome Middle School Teacher Special Education – Toni Harbaugh
- (12) Jefferson Elementary School Teacher Literacy Strategies – Jorma Fletcher

iii) Resignations

- (1) Summit Elementary School Teacher Grade 5 – John Derr
- (2) Jefferson Elementary School Teacher Grade 2 – Tracy Thornton
- (3) Jefferson Elementary School Teacher Grade 1 – Katherine Bernt
- (4) Jefferson Elementary School Teacher Special Education – Elizabeth Morrison
- (5) Jefferson Elementary School Teacher Literacy Strategies – Lea Stone
- (6) Horizon Elementary School Para Professional Building (.5 FTE) – Catrina Tolman
- (7) Jerome High School Baseball Assistant Coach – Chris Bragg
- (8) Jerome High School Tennis Head Coach – Paula Tillquist
- (9) Jerome High School Vocal Conductor – Karen Palmer
- (10) Jerome Middle School Basketball Boys 8th Grade Coach – Steve Elsensohn
- (11) Jerome High School Football Assistant Coach – Terry Waitley
- (12) Jerome High School Cheerleader Assistant Advisor – Breanna Chandler

iv) New Hires

- (1) Horizon Elementary School Principal – Terri Fisher
- (2) Summit Elementary School Counselor – Carla Stewart Donaldson
- (3) Jefferson Elementary School Para Professional Library – Amy Whitby
- (4) Jerome High School Teacher English Language Arts - Dory Hammersley
- (5) Jefferson Elementary School Teacher Grade 2 – Tawna Huttanus
- (6) Jefferson Elementary School Teacher 3rd Grade – Mary Kinney
- (7) Jerome High School Teacher Mathematics – Gary Elsensohn
- (8) Jerome School District Maintenance General – Joshua Cakebread
- (9) Jerome Day Treatment Teacher Elementary – Sara Veenhouwer
- (10) Jerome High School Cheerleader Assistant Advisor – Kaela Capps
- (11) Jerome High School Volleyball Freshmen Coach – Heather Holton
- (12) Summit Elementary School Teacher 5th Grade – Erin Hamann
- (13) Summit Elementary School Para Professional Building – Yolanda Vergara
- (14) Summit Elementary School Secretary – Tina Brewer
- (15) Summit Elementary School Teacher 5th Grade – Julie Brinton

A motion was made by Byron Burnham and seconded by Esther Peters to approve the Consent Agenda as presented. The motion passed by the following:

AYE: Don Mitchell
 Esther Peters
 Alice Thibault
 John Crozier
 Byron Burnham

4) **Scheduled Visitors**

- a) Michael Arrington, Starr Corporation: discussion on Construction Manager/General Contractor responsibilities for district construction projects.

5) **Community Comments:** No community comments for June, 2014.

6) **Communications**

- a) ICRMP and Moreton & Company Schools Program: informing district of exclusive agent assignment.
- b) College of Southern Idaho Adult Education Program 2014 Review: report on completion of program for the school year.
- c) Latinos in Action Thank You: for district support to attend the Leadership Conference.

- d) Jerome Urban Renewal Agency Plan: Area 4 plan currently in preparation.
- e) Jerome School District Food Services Award: 2014 Gold Standard Review Award received by Food Services Department

7) Approval of Bills

A motion was made by Byron Burnham and seconded by Esther Peters to approve the bills as presented. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
Alice Thibault
John Crozier
Byron Burnham

8) Reports

- a) Superintendent: district received a three year English Language Learner Grant.
 - i) All Day Kindergarten: year-end data on students receiving additional Kindergarten instruction reviewed.
 - ii) Strategic Plan: current plan to be updated and monitored by Board of Trustees.
 - iii) Leadership Awards: introduced by State Department of Education, leadership responsibilities will be planned by district and premium received by certificated staff.
 - iv) 2014-15 Beginning of Year Activities: calendar of events for new hired staff training presented.
- b) Summit Elementary School
- c) Food Service

9) Continuing Business

- a) ISBA Board Training Exercises – ISBA Standards 1-3
Idaho School Boards Association Standards 1-3 overview, presented by Idaho School Boards Association, reviewed by board members.
- b) Policy 5340 Evaluation of Certificated Personnel
A motion was made by Alice Thibault and seconded by Byron Burnham to approve Policy 5340 as presented for second reading. The motion passed by the following:
AYE: Don Mitchell
Esther Peters
Alice Thibault
John Crozier
Byron Burnham
- c) Construction Manager Selection for District Building Projects
A motion was made by Alice Thibault and seconded by Byron Burnham to approve the selection of Starr Corporation for the Construction Manager/General Contractor for the district construction projects. The motion passed by the following:
AYE: Don Mitchell
Esther Peters
Alice Thibault
John Crozier
Byron Burnham

10) New Business

- a) Policy 1205 School Board Powers and Duties (1st Reading – Information)
- b) Jerome Food Service Student Lunch Price Increase Approval
A motion was made by Byron Burnham and seconded by John Crozier to approve the Jerome Food Service Student Meal Price Increase for the 2014-15 school year as presented. The motion passed by the following:
AYE: Don Mitchell
Esther Peters
Alice Thibault
John Crozier
Byron Burnham

c) Jerome Middle School Student Handbook 2014-15 Approval

A motion was made by Byron Burnham and seconded by John Crozier to approve the Jerome Middle School Student Handbook for the 2014-15 school year as presented. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
Alice Thibault
John Crozier
Byron Burnham

11) Executive Session

IC 67-2345(1)(b)(c) – Personnel or Student; Real Property

(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent or public school student;

(c) To conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency;

- i) Personnel
- ii) Student
- iii) Real Property

A motion was made by John Crozier and seconded by Esther Peters that the Board of Trustees of Jt. Jerome School District #261 recess into executive session in the manner and for the purpose authorized by Section 67-2345 (1)(b)(c), Idaho Code, regarding personnel issues involving classified employees of the district and student issues and real property. The motion passed by roll call vote:

AYE: Don Mitchell
Esther Peters
Alice Thibault
John Crozier
Byron Burnham

The board recessed into executive session at 8:45 p.m.

The board returned to open session at 10:10 p.m.

(a1) Certified Personnel Request for Additional Leave Days

A motion was made by Alice Thibault and seconded by Byron Burnham to approve the request by one Certified Employee for sick leave days without pay if needed. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
Alice Thibault
John Crozier
Byron Burnham

(a2) Classified Personnel

A motion was made by Byron Burnham and seconded by Esther Peters to accept the recommendation by Superintendent Layne not to rehire one Classified Personnel for the 2014-15 school year. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
Alice Thibault
John Crozier
Byron Burnham

(b1) Declaration of Truancy

A motion was made by Byron Burnham and seconded by Esther Peters to declare one student as habitually truant. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
Alice Thibault
John Crozier
Byron Burnham

(b2) Student Discipline

A motion was made by Alice Thibault and seconded by Byron Burnham to accept the recommendations of the hearing officer and expel one student from Jerome School District schools for one full school year. The motion passed by the following:

AYE: Don Mitchell

Esther Peters

Alice Thibault

Byron Burnham

John Crozier

(2) **Adjourn**

There being no other business before the board, the meeting was adjourned at 10:10 p.m.