

Jerome School District #261
Board of Trustees Agenda
December 19, 2017
6:00 p.m.
Administrative Complex Board Room

Board of Trustees present: Staci Leavitt, Alice Thibault, Don Mitchell, Annette Lott. Not Present: Esther Peters. Others present: Superintendent Dale Layne, Business Manager Brian Bridwell, Clerk Lorri Prescott, Curriculum Director Janet Avery, Special Education Director Kindel Mason, Jerome High School Principal Nathan Tracy, Jerome High School Assistant Principals Melissa Rice and Ryan Evans, Jerome Middle School Principal Landon Marlor, Jefferson Elementary School Principal Angela Brulotte, Horizon Elementary Principal Terri Fisher, Summit Elementary School Principal Eva Meyerhoeffer, Jefferson and Horizon Elementary School Assistant Principal Toni Harbaugh, Summit Elementary School Teacher Connie McDonald, Jerome High School Teacher Thomas Clifton, Jerome High School Counselor Wendy Ohlensehlen, Jerome Middle School Para Professional Gabriela Becerra and University Support Specialist Eduardo Reyes, Visitors: Excellence in Education Award Recipients' family members.

Educating Today for Tomorrow's World

1) Call to Order

- a) Waive reading of the minutes of the previous board meeting as submitted to each board member.
The meeting was called to order at 6:10 p.m. by Vice-Chairman Staci Leavitt.

2) Jerome School District *Excellence in Teaching Awards*

Award recipients Summit Elementary School Teacher Connie McDonald, Jerome High School Teacher Thomas Clifton and Jerome High School Registrar Diane Geist, were recognized by Superintendent Layne as Jerome School District Excellence in Education Award Recipients December 2017.

3) Consent Agenda

- a) Approval of previous minutes
 - i) November 28, 2017
- b) Financial Report
 - i) Cash Report
 - (1) Reconciliation
 - ii) Accrual Report
 - (1) Revenue and Expense Summary
 - (2) Balance Sheet
 - iii) Building Financial Reports
 - (1) Jefferson Elementary School
 - (2) Horizon Elementary School
 - (3) Summit Elementary School
 - (4) Jerome Middle School
 - (5) Jerome High School
 - (6) Special Services
- c) Personnel
 - i) Retirement
 - (1) Jerome Middle School Teacher English Language Arts – Gayla Otto
 - ii) Transfers
 - (1) Jefferson Elementary School Para Professional Building – Crystal Uzonyi
 - iii) Resignations
 - (1) Jefferson Elementary School Para Professional Building – Daphne Martin
 - (2) Summit Elementary School Para Professional Special Education – Amanda Gonzalez
 - (1) New Hires

A motion was made by Annette Lott and seconded by Alice Thibault to approve the Consent Agenda as presented. The motion passed by the following:

AYE: Staci Leavitt
Alice Thibault
Don Mitchell
Annette Lott

4) **Scheduled Visitors**

- a) Wendy Ohlensehlen, Jerome High School Counselor, with Jerome Middle School American Heritage trip request: Middle school students will be traveling to Washington, D.C. in March 2018 for an American Heritage Tour.
- b) Gabriel Becerra, Jerome Middle School Para Professional and Eduardo Reyes, University of Idaho Support Specialist, with presentation of "Go On" Program 2017-2018: presentation of new program involving 43 eighth graders and parents; program provides study help by Latino's In Action students, as well as college and career information.
- c) Mayor Dave Davis, City of Jerome, Mayor's Walking Challenge: Mayor Davis earned 1st place in the 2017 Walking Challenge and contributed his prizes towards a walking track at Horizon Elementary School.

5) **Communications**

- a) Jerome High School Athletic and Activities Winter Update
- b) Thank you from Carolyn Sullivan, Child Nutrition Department Director

6) **Reports:** Items A through K written reports by Principals and Program Directors submitted to the Board of Trustees.

- a) Curriculum Director
- b) Federal Program Director
- c) Special Education Director
- d) Jefferson Elementary School
- e) Horizon Elementary School
- f) Summit Elementary School
- g) Jerome Middle School
- h) Jerome High School
- i) Northside Jr/Sr High School
- j) Child Nutrition Director
- k) School Nurse
- l) Superintendent: reported on recent district internet and network access issues and security measures taken.
 - i) Enrollment Summary: current school enrollment continues to increase during the school year.
 - ii) Facilities Update: Use of schools' facilities policy reviewed; planned projects reviewed: addition of security vestibules to school buildings and windows update and painting of the administration office.
 - (a) Maintenance Building: plans to update and complete the maintenance complex reviewed.
 - (b) Jerome High School Track RFP: resurfacing the Jerome High School track bids due January 2018.
 - iii) Idaho School Boards Association Day On The Hill – February 19-20, 2018
 - iv) Alternative School Information: review of current stand-alone and sponsored Alternative School programs in Idaho school districts as compared to the Northside Jr/Sr High School program.
- m) Trustees' Reports
 - i) Idaho School Board Association Training Exercise – Annual Campaign Financial Disclosure Reports

7) **Approval of Bills**

A motion was made by Alice Thibault and seconded by Annette Lott to approve the bills as presented. The motion passed by the following:

AYE: Staci Leavitt
Alice Thibault
Don Mitchell
Annette Lott

8) **Continuing Business**

- a) Long-Range Planning for New School and Real Estate Acquisition: : Continued long-range planning for property acquisition for additional elementary school.
- b) Policy 2340 Controversial Issues and Academic Freedom
- c) Policy 2340F Request for Reconsideration of Library or Instructional Materials
- d) Policy 2340P Consideration of Objections to Controversial Materials
- e) Policy 3060 Education of Homeless Children
- f) Policy 3255 Student Dress
- g) Policy 5710 Teachers' Paraprofessionals
- h) Policy 6100 Superintendents
- i) Policy 6400 Principals
- j) Policy 7010 Equivalence in Instructional Staff and Materials

- k) Policy 7400 Purchasing
- l) Policy 7405 Public Works Contracting and Procurement
- m) Policy 7407 Public Procurement of Goods and Services

A motion was made by Don Mitchell and seconded by Alice Thibault to approve Policies 2340, 2340F, 2340P, 3060, 3255, 5710, 6100, 6400, 7010, 7400, 7405, 7407 as presented for second reading. The motion passed by the following:

AYE: Staci Leavitt
Alice Thibault
Don Mitchell
Annette Lott

9) **New Business**

- a) Consideration of Agreement between College of Southern Idaho Health Sciences and Jerome School District
A motion was made by Annette Lott and seconded by Alice Thibault to approve the agreement between the College of Southern Idaho Health Sciences and Jerome School District as presented. The motion passed by the following:

AYE: Staci Leavitt
Alice Thibault
Don Mitchell
Annette Lott

- b) Consideration of Jerome Spirit Committee request for Jerome Freedom Fest 2018 at JHS on July 4th, 2018
A motion was made by Alice Thibault and seconded by Annette Lott to approve the request by Jerome Spirit Committee to hold the Jerome Freedom Fest 2018 fireworks display at Jerome High School. The motion passed by the following:

AYE: Staci Leavitt
Alice Thibault
Don Mitchell
Annette Lott

- c) Consideration of Out of State Travel Requests

- i) Jerome Middle School American Heritage Students
- ii) Jerome High School Girls Basketball Team

A motion was made by Alice Thibault and seconded by Annette Lott to approve the out of state travel requests by Jerome High School Counselor Wendy Ohlehshelen for the Jerome Middle School students participating in the American Heritage Tour in March 2018; and by Jerome High School Athletic Director Jeremy Munroe for the Jerome High School Girls Basketball Team traveling to Logan, Utah in January 2018. The motion passed by the following:

AYE: Staci Leavitt
Alice Thibault
Don Mitchell
Annette Lott

- d) Consideration of Jerome High School New Club Request

A motion was made by Alice Thibault and seconded by Annette Lott to approve the new club request for Jerome High School Ski Club as presented by Jerome High School Principal Nathan Tracy. The motion passed by the following:

AYE: Staci Leavitt
Alice Thibault
Don Mitchell
Annette Lott

10) **Executive Session**

- a) IC 74-206(1)(a)(b) – Personnel or Student. (Action)

(a)(b)To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent or public school student.

- (1) Personnel Issues
- (2) Student Issues

A motion was made by Alice Thibault and seconded by Annette Lott that the Board of Trustees of Jt. Jerome School District #261 recess into executive session in the manner and for the purpose authorized by Section 74-206(1)(a)(b), Idaho Code, regarding

personnel issues involving employees or student issues involving students of the district. The motion passed by roll call vote:

AYE: Staci Leavitt

Alice Thibault

Don Mitchell

Annette Lott

The board recessed into executive session at 8:45 p.m.

The board returned to open session at 9:15 p.m.

11) Consideration of Personnel Executive Item(s)

a) Classified Employee Additional Leave Request – P1718-20

A motion was made by Don Mitchell and seconded by Alice Thibault to approve the Additional Unpaid Leave Days request submitted by Classified Employee P1718-20 and notify employee that any future request for additional leave could lead to termination; and direct Superintendent Layne to send written notice to employee. The motion passed by the following:

AYE: Staci Leavitt

Alice Thibault

Don Mitchell

Annette Lott

12) Consideration of Student Executive Item(s)

a) Student Discipline D1718-10

A motion was made by Alice Thibault and seconded by Don Mitchell to accept the recommendation of the hearing officer and expel Student D1718-10 from Jerome High School for one calendar year, also that student be expelled from Jerome School District schools for the remainder of the current 2017-18 school year and will be permitted to enroll at Northside Jr/Sr High School in August 2018 for the first semester of the 2018-19 school year with verification of completion of drug counseling course and three (3) credits of online classes or other educational means; and to direct Superintendent Layne to notify student and parents by letter of their decision. The motion passed by the following:

AYE: Staci Leavitt

Alice Thibault

Don Mitchell

Annette Lott

13) Adjourn

There being no other business before the board, a motion was made by Annette Lott and seconded by Don Mitchell, the Board unanimously approved to adjourn the meeting at 9:30 p.m.