

Jerome School District #261
Board of Trustees Agenda
November 26, 2013
6:00 p.m.
Administrative Complex Board Room

Board of Trustees present: Don Mitchell, Esther Peters, John Crozier, Alice Thibault, Byron Burnham (departed 9:05 p.m.)
Others present: Superintendent Dale Layne, Business Manager Brian Bridwell, Clerk Lorri Prescott; Dean Cameron of Cameron and Seamons Agency; Horizon Elementary School Principal Teresa Jones, Jefferson Elementary School Principal Sherri Johns, Jerome High School Teacher Hiroshi Fukuoka. By conference telephone: Stephanie Bonney, Moore Smith Buxton & Turcke, and Eric Heringer, Managing Director of Piper Jaffray.

Educating Today for Tomorrow's World

1) Call to Order

- a) Waive reading of the minutes of the previous board meeting as submitted to each board member.
The meeting was called to order at 6:00 p.m. by Chairman Don Mitchell.

2) Consent Agenda

- a) Approval of previous minutes
 - i) October 2013
 - ii) Special Meeting November 15, 2013
- b) Financial Report
 - i) Cash Report
 - (1) Reconciliation
 - ii) Accrual Report
 - (1) Revenue and Expense Summary
 - (2) Balance Sheet
 - iii) Building Financial Reports
 - (1) Jefferson Elementary School
 - (2) Horizon Elementary School
 - (3) Summit Elementary School
 - (4) Jerome Middle School
 - (5) Jerome High School
 - (6) Special Services
- c) Personnel
 - i) Retirement
 - ii) Transfers
 - (1) Child Nutrition Secretary – Brianna Luper
 - iii) Resignations
 - (1) Child Nutrition Secretary – Millie Rivera
 - (2) Horizon Elementary School Custodian – Yolanda Pulido
 - (3) New Hires

A motion was made by Byron Burnham and seconded by Esther Peters to approve the Consent Agenda as presented. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
John Crozier
Alice Thibault
Byron Burnham

3) Scheduled Visitors

- a) Hiroshi Fukuoka, Jerome High School Band Teacher: Request for Jerome High School Band and Chorus to travel out of state to a musical competition.
- b) Sherri Johns, Jefferson Elementary School Principal: Current student demographics and reviewed. Student achievement staff team building plans were outlined.

- c) Teresa Jones, Horizon Elementary School Principal: Testing scores for students reviewed and student demographics for current school year summarized.
- d) Eric Heringer, Piper Jaffray, and Stephanie Bonney, Moore Smith Buxton & Turcke, Chrt., by conference call – 7:30 p.m.: Bond Resolution, Debt Disclosure and Engagement Letter documents reviewed as presented to Trustees.
- e) Dean Cameron, Cameron and Seamons Agency: Presentation of principles developed to that help employers, such as School Districts, save on health insurance for their employees.

4) **Community Comments:** No community comments for November, 2013.

5) **Communications**

- a) Report on ISBA State Conference by Trustees that attended in November.

6) **Approval of Bills**

A motion was made by John Crozier and seconded by Byron Burnham to approve the bills as presented. The motion passed by the following:

AYE: Don Mitchell
 Esther Peters
 John Crozier
 Alice Thibault
 Byron Burnham

7) **Reports (Information)**

- a) Superintendent
 - i) Administration Christmas Party: The event is planned for Monday, December 16th.
 - ii) 2013-14 Enrollment Update: Two months of current school year enrollment reviewed, numbers of students enrolled has remained steady.
 - iii) Building Repairs: Several projects throughout the schools will be completed during the winter months.
 - iv) Horizon Sprinkler System: Repairs to the system are near completion.
- b) Curriculum Director
- c) Federal Programs Director
- d) Jefferson Elementary School
- e) Horizon Elementary School
- f) Summit Elementary School
- g) Jerome Middle School
- h) Jerome High School
- i) Northside Jr/Sr High School
- j) Food Service
- k) Special Education

8) **Continuing Business**

- a) Health Insurance: Dean Cameron, of Cameron and Seamons Agency, addressed the Trustees about current health insurance issues and recommended several cost saving ideas.
- b) Policy 2700P Publications of Graduation Requirements (2nd Reading – Action)
- c) Policy 5460 Workers' Compensation Benefits (2nd Reading – Action)
 A motion was made by Alice Thibault and seconded by Esther Peters to approve Policies 2700P and 5460 as presented for second reading. The motion passed by the following:
 AYE: Don Mitchell
 Esther Peters
 John Crozier
 Alice Thibault
 Byron Burnham
- d) Facilities Improvement Committee Update
 - i) Next Meeting December 3, 2013
 - ii) Bond Resolution
 A motion was made by Alice Thibault and seconded by Esther Peters to approve a Resolution for a Bond Election: WHEREAS, in the opinion of the Board of Trustees of the District (the "Board"), there is an immediate and pressing

need of raising funds in the amount of \$23,958,000 for the purpose of financing the costs of an addition to the Jefferson Elementary building and a remodel of its parking and playground; an addition to the Summit Elementary building; an addition to the Middle School building and a new driveway for the Middle School; and an addition and remodeling of the Jerome High School with road widening; including for each project the furnishing and equipping of the same, including all lighting, heating, ventilation, water and sanitation facilities and appliances necessary to maintain and operate said facilities, together with costs and fees related thereto; and WHEREAS, in the opinion of the Board, there is an immediate and pressing need of refunding a portion of the District's 2006 Bonds in the amount of \$13,485,000, which will extend the maturity date of the 2006 Bonds; for an election to be held, on March 11, 2014. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
John Crozier
Alice Thibault
Byron Burnham

9) **New Business**

a) Piper Jaffray Engagement Agreement

A motion was made by Alice Thibault and seconded by John Crozier to approve the Engagement Letter with Piper Jaffray. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
John Crozier
Alice Thibault
Byron Burnham

b) Jefferson Elementary School Student Handbook Review

A motion was made by Alice Thibault and seconded by Esther Peters to approve the Jefferson Elementary School Student Handbook as presented. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
John Crozier
Alice Thibault

c) Horizon Elementary School Student Handbook Review

A motion was made by Alice Thibault and seconded by Esther Peters to approve the Horizon Elementary School Student Handbook as presented. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
John Crozier
Alice Thibault

d) Jerome School District Strategic Plan Review: The Strategic Plan was reviewed for the 2013-14 year by the Trustees.

e) Salary Restoration

A motion was made by Alice Thibault and seconded by John Crozier to approve the salary restoration for Jerome School District Staff for a one-time amount in December payroll for the purpose of partially restoring salary reductions. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
John Crozier
Alice Thibault

f) Policy 1500 Board Meetings (1st Reading – Information)

g) Policy 3305 Prohibition of Tobacco Possession and Use (1st Reading – Information)

h) Policy 4300 Conduct On School Property (1st Reading – Information)

i) Policy 5310 Tobacco Free Policy (1st Reading – Information)

j) Policy 7225 Financial Fraud and Theft Prevention (1st Reading – Information)

k) Policy 6100 Superintendent (Review Only)

l) Policy 6320 Evaluation of Administrative Staff (Review Only)

m) Jerome High School Choir and Band Out of State Travel Request

A motion was made by Alice Thibault and seconded by John Crozier to approve the out of state travel request for Jerome High School Band and Choir in March 2014. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
John Crozier
Alice Thibault

n) Jerome High School Extra Curricular Activities Transportation

Options for transporting winter sports teams and cheerleaders to all local area or conference games was discussed.

10) Executive Session

a) IC 67-2345(1)(b) – Personnel or Student

To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent or public school student.

- 1) Personnel Issue
- 2) Student Issue

A motion was made by Esther Peters and seconded by John Crozier that the Board of Trustees of Jt. Jerome School District #261 recess into executive session in the manner and for the purpose authorized by Section 67-2345(1)(b), Idaho Code, regarding personnel issues involving classified employees of the district and student issues. The motion passed by a roll call vote of: AYE: Don Mitchell, Esther Peters, John Crozier, Alice Thibault.

The board recessed into executive session at 9:20 p.m.

The board returned to open session at 9:35 p.m.

i) Declaration of Student Truancy

A motion was made by John Crozier and seconded by Esther Peters to declare ten (10) students habitually truant. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
John Crozier
Alice Thibault

11) Adjourn

There being no other business before the board, the meeting was adjourned at 9:40 p.m.