

Jerome School District #261
Board of Trustees Agenda
November 28, 2017
6:00 p.m.
Administrative Complex Board Room

Board of Trustees present: Esther Peters, Don Mitchell, Annette Lott, Staci Leavitt. Not Present: Alice Thibault. Others present: Superintendent Dale Layne, Business Manager Brian Bridwell, Clerk Lorri Prescott, Curriculum Director Janet Avery, Federal Programs Director Kim Lickley, Special Education Director Kindel Mason, Jerome Middle School Principal Landon Marlor, Jefferson Elementary School Principal Angela Brulotte, Horizon Elementary Principal Terri Fisher, Summit Elementary School Principal Eva Meyerhoeffer, Jefferson Elementary School Teachers Kayleigh Tuttle and Tamrah Munk, Summit Elementary School Teacher Aimee Mangum, Jerome Middle School Teacher Lori Cottle, Jerome High School Teachers Wes Hall and Keith Farnsworth, and Jerome High School Bookkeeper Becky Long. Visitors: Excellence in Education Award Recipients' family members, Jerome Spirit Committee Members: Ida Clark and John Moore; Melonie Swenson and Callen family members.

Educating Today for Tomorrow's World

1) **Call to Order**

- a) Waive reading of the minutes of the previous board meeting as submitted to each board member.
The meeting was called to order at 6:10 p.m. by Chairman Esther Peters.

2) **Jerome School District *Excellence in Education Awards***

Award recipients Jefferson Elementary School Teacher Kayleigh Tuttle, Jerome High School Teacher Wes Hall and Jerome High School Bookkeeper Becky Long, were recognized by Superintendent Layne as Jerome School District Excellence in Education Award Recipients November 2017.

3) **Consent Agenda**

- a) Approval of previous minutes
 - i) October 24, 2017
 - ii) Special Meeting November 7, 2017
- b) Financial Report
 - i) Cash Report
 - (1) Reconciliation
 - ii) Accrual Report
 - (1) Revenue and Expense Summary
 - (2) Balance Sheet
 - iii) Building Financial Reports
 - (1) Jefferson Elementary School
 - (1) Horizon Elementary School
 - (2) Summit Elementary School
 - (3) Jerome Middle School
 - (4) Jerome High School
 - (5) Special Services
- c) Personnel
 - i) Retirement
 - (1) Jerome Child Nutrition Kitchen Manager – Flora Wilson
 - ii) Transfers
 - (1) Jerome Middle School Child Nutrition Cook/Cashier – Fernanda Stobart
 - (2) Jerome Middle School Child Nutrition Cook – Cheyenne O'Connell
 - (3) Jerome High School Child Nutrition Cook – Shyla Myers
 - (4) Horizon Elementary School Teacher 3rd Grade – Kristina McClurg
 - iii) Resignations
 - (1) Jefferson Elementary School Teacher 1st Grade – Kayleigh Tuttle
 - (2) Jerome Middle School Teacher Math Intervention – Tamara Pendley
 - iv) New Hires

- (1) Jefferson Elementary School Teacher 1st Grade – Stephanie Anderson
- (2) Summit Elementary School Teacher 4th Grade – Stephanie Moore
- (3) Jerome Middle School Teacher Math Intervention – Stephanie Myers
- (4) Jerome High Custodian Building – Filemon Nunez Rodriguez
- (5) Jerome High School Custodian – Alma Martinez
- (6) Jerome High School Wrestling JV Assistant Coach – Tyler Wardle

A motion was made by Staci Leavitt and seconded by Annette Lott to approve the Consent Agenda as presented. The motion passed by the following:

AYE: Esther Peters
Staci Leavitt
Don Mitchell
Annette Lott

4) Scheduled Visitors

- a) Jerome Spirit Committee presentation on Jerome Freedom Fest 2018: committee request use of Jerome High School practice field and snack bar for the Jerome Freedom Fest 2018 fireworks display.
- b) Afton Martin, Jerome Middle School Teacher presentation of changes in Advisory and Go On Courses: Principal Marlor presented changes in Jerome Middle School Advisory and ROAR (Really Outstanding Arithmetic Review) programs developed by Afton Martin and collaborating Middle School teachers for a students' school wide program during lunch.
- c) Jerry Callen Memorial Gym Naming Request Presentation by Callen Family: Melonie Swenson presented a request for to name the Jerome High School gym. The request will be considered in September 2018 as per district policy 9800.

5) Communications

- a) Idaho Power Building Efficiency Program Rebate

6) Reports: Items A through J written reports by Principals and Program Directors submitted to the Board of Trustees.

- a) Curriculum Director
- b) Federal Program Director
- c) Special Education Director
- d) Jefferson Elementary School
- e) Horizon Elementary School
- f) Summit Elementary School
- g) Jerome Middle School
- h) Jerome High School
- i) Northside Jr/Sr High School
- j) Child Nutrition Director
- k) Superintendent
 - i) Enrollment Summary: comparison of current student enrollment with previous school years' enrollment.
 - ii) Academic Update: review of school programs and students' academic progress throughout the district.
 - iii) Facilities Update: Jerome High School roof project is complete, few minor repairs are necessary to complete the Jerome High School renovation; finishing controls for HVAC systems at Jefferson and Horizon Elementary Schools, and the Maintenance Department is completing many general repairs in district buildings.
 - iv) Land Acquisition: long-range planning for property acquisition in Jerome, several plots of land reviewed.
 - v) Administration and Trustee Christmas Party Tuesday, December 12, 6:00 p.m.
- l) Trustees' Reports
 - i) Idaho School Board Association Training Exercise – Review of ISBA Convention Workshops and Business Session

7) Approval of Bills

A motion was made by Staci Leavitt and seconded by Don Mitchell to approve the bills as presented. The motion passed by the following:

AYE: Esther Peters
Staci Leavitt
Don Mitchell
Annette Lott

8) Continuing Business

- a) Long-Range Planning for New School and Real Estate Acquisition: Continued long-range planning for property acquisition for additional elementary school.

9) **New Business**

a) Consideration of Resolution for Plant Facilities Levy Election – March 2018

A motion was made by Staci Leavitt and seconded by Annette Lott to approve a Plant Facilities Levy resolution in the amount of \$650,000.00 each year for five years, 2018 through 2023, and for \$700,000.00 each year for five years, 2023 through 2028, for an election to be held, on March 13, 2018. The motion passed by the following:

AYE: Esther Peters
Staci Leavitt
Don Mitchell
Annette Lott

b) Consideration of December 26, 2017, Board Meeting Date Change

The Chairman announced the next order business would be to change the schedule of the December 26, 2017, regular meeting of the Board of Trustees from December 26th to December 19th, 2017, at 6:00 p.m. in the Administrative Offices Board Room. A motion was made by Staci Leavitt and seconded by Annette Lott to reschedule the December meeting of the Board of Trustees as presented. The motion passed by the following:

AYE: Esther Peters
Staci Leavitt
Don Mitchell
Annette Lott

c) Policy 2340 Controversial Issues and Academic Freedom (1st Reading – Information)

d) Policy 2340F Request for Reconsideration of Library or Instructional Materials (1st Reading – Information)

e) Policy 2340P Consideration of Objections to Controversial Materials (1st Reading – Information)

f) Policy 3060 Education of Homeless Children (1st Reading – Information)

g) Policy 3255 Student Dress (1st Reading – Information)

h) Policy 5710 Teachers' Paraprofessionals (1st Reading – Information)

i) Policy 6100 Superintendents (1st Reading – Information)

j) Policy 6400 Principals (1st Reading – Information)

k) Policy 7010 Equivalence in Instructional Staff and Materials (1st Reading – Information)

l) Policy 7400 Purchasing (1st Reading – Information)

m) Policy 7405 Public Works Contracting and Procurement (1st Reading – Information)

n) Policy 7407 Public Procurement of Goods and Services (1st Reading – Information)

o) Student Teacher Request by Jefferson Elementary School for 2017-18 School Year – Daphne Martin

A motion was made by Staci Leavitt and seconded by Annette Lott to approve the request by Jefferson Middle School Principal Angela Brulotte for Daphne Martin to student teach at Jefferson Elementary beginning January 2018 for the second semester of the 2017-18 school year. The motion passed by the following:

AYE: Esther Peters
Staci Leavitt
Don Mitchell
Annette Lott

p) Declaration that an area of need exists for the 17-18 school year in Jerome High School Science Department

i) Kimball Hardman – Alternative Authorization Certified Teacher to New Endorsement

A motion was made by Staci Leavitt and seconded by Annette Lott to declare that an area of need exists for the 2017-18 school year in the Jerome High School Science Department. The motion passed by the following:

AYE: Esther Peters
Staci Leavitt
Don Mitchell
Annette Lott

q) Jerome School District Curriculum Department and Jerome High School New Course Requests

i) 1) Advanced Culinary Arts; 2) Introduction to Hospitality Essentials; 3) Hospitality Services;

ii) Change Course Name: Family and Consumer Sciences/Food Production to Culinary Arts

A motion was made by Staci Leavitt and seconded by Annette Lott to approve the new course requests: Advanced Culinary Arts, Introduction to Hospitality Essentials and Hospitality Services; and the course name change request to Culinary Arts, as recommended by the Jerome School District Curriculum Director Janet Avery and Jerome High School administration. The motion passed by the following:

AYE: Esther Peters
Staci Leavitt
Don Mitchell
Annette Lott

10) Executive Session

- a) IC 74-206(1)(a)(b)(j) – Personnel or Student.
(a)(b)To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent or public school student. (Action)
(1) Personnel Issues
(1) Student Issues

A motion was made by Staci Leavitt and seconded by Annette Lott that the Board of Trustees of Jt. Jerome School District #261 recess into executive session in the manner and for the purpose authorized by Section 74-206(1)(a)(b), Idaho Code, regarding personnel issues involving employees or student issues involving students of the district. The motion passed by roll call vote:

AYE: Esther Peters
Staci Leavitt
Don Mitchell
Annette Lott

The board recessed into executive session at 7:25 p.m.
The board returned to open session at 9:40 p.m.

11) Consideration of Personnel Executive Item(s)

- a) Certified Professional Employee Dismissal – P1718-16
A motion was made by Staci Leavitt and seconded by Don Mitchell to accept the recommendation by Superintendent Layne to dismiss one Certified Professional Employee P1718-16 and direct Superintendent Layne to notify employee by letter. The motion passed by the following:
AYE: Esther Peters
Staci Leavitt
Don Mitchell
Annette Lott
- b) Release from 2017-18 Contract
A motion was made by Staci Leavitt and seconded by Annette Lott to approve the request by one Certified Professional Employee P1718-18 for release from 2017-18 contract contingent on hiring a suitable replacement for the assignment within the 2017-18 school year and direct Superintendent Layne to notify the employee by letter. The motion passed by the following:
AYE: Esther Peters
Staci Leavitt
Don Mitchell
Annette Lott

12) Consideration of Student Executive Item(s)

- a) Declaration of Truancy
A motion was made by Staci Leavitt and seconded by Annette Lott to declare one student, T1718-06 as habitually truant. The motion passed by the following:
AYE: Esther Peters
Staci Leavitt
Don Mitchell
Annette Lott

- b) Student Discipline D1718-06
A motion was made by Staci Leavitt and seconded by Annette Lott to accept the recommendations of the hearing officer and expel Student D1718-06 from Jerome School District schools for the remainder of the 2017-18 school year and student can petition the School Board in July 2018 to re-enroll at Jerome Middle School, provided student enrolls in an online virtual school in January 2018 and shows successful completion of academic courses; and to direct Superintendent Layne to notify student and parents by letter of their decision and a list of online virtual schools available for enrollment. The motion passed by the following:

AYE: Esther Peters
Staci Leavitt
Don Mitchell
Annette Lott

2) Student Discipline D1718-08

A motion was made by Staci Leavitt and seconded by Annette Lott to accept the recommendations of the hearing officer and expel Student D1718-08 from Jerome School District schools for the remainder of the 2017-18 school year and student can petition the School Board in July 2018 to re-enroll at Jerome Middle School, provided student enrolls in an online virtual school in January 2018 and shows successful completion of academic courses; and to direct Superintendent Layne to notify student and parents by letter of their decision and a list of online virtual schools available for enrollment. The motion passed by the following:

AYE: Esther Peters
Staci Leavitt
Don Mitchell
Annette Lott

13) **Adjourn**

There being no other business before the board, a motion was made by Staci Leavitt and seconded by Don Mitchell, the Board unanimously approved to adjourn the meeting at 7:35 p.m.