

**Jerome School District #261**  
**Board of Trustees Agenda**  
**December 18, 2018**  
**5:00 p.m.**  
**Administrative Complex Board Room**

Board of Trustees present: Esther Peters, Staci Leavitt, Alice Thibault, Don Mitchell, Annette Lott. Others present: Superintendent Dale Layne, Business Manager Brian Bridwell, Clerk Lorri Prescott; Curriculum Director Janet Avery, Federal Programs Director Kim Lickley, Special Services Director Kindel Mason, Jerome High School Principal Nathan Tracy, and Assistant Principal Ryan Evans, Jerome Middle School Principal Landon Marlor, Summit Elementary School Principal Eva Meyerhoeffer, Jefferson Elementary School Principal Angie Brulotte, Horizon Elementary School Principal Wendy Ohlensehlen, Jerome Middle School Teacher Eric Hopkins, Summit Elementary School Teacher Diana Wright and family, Jerome High School Counselor Kim Green, Jerome School District Social Worker Rachel DelValle, and Jerome High School Student D1819-03 and Parent.

***Educating Today for Tomorrow's World***

**1) Call to Order**

- a) Waive reading of the minutes of the previous board meeting as submitted to each board member. The meeting was called to order at 5:00 p.m. by Chairman Esther Peters.

**2) Executive Session**

- a) IC 74-206(1)(a)(b)(c) – Personnel or Student; Property. (Action)
  - (a)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent or public school student; (c) to acquire an interest in real property which is not owned by a public agency.
    - i) Personnel Issues
    - ii) Student Issues
    - iii) Property

A motion was made by Staci Leavitt and seconded by Annette Lott that the Board of Trustees of Jt. Jerome School District #261 recess into executive session in the manner and for the purpose authorized by Section 74-206(1)(a)(b)(c), Idaho Code, regarding personnel issues involving employees or student issues involving students of the district; and property matters. The motion passed by roll call vote:

AYE: Esther Peters

Staci Leavitt

Alice Thibault

Don Mitchell

Annette Lott

The board recessed into executive session at 5:05 p.m.

The board returned to open session at 6:00 p.m.

**3) Jerome School District *Excellence in Education Awards***

Jerome School District Staff: Diana Wright, Summit Elementary School Teacher, Eric Hopkins, Jerome Middle School Teacher and Yolanda Vergara, Summit Elementary School Para Professional, were recognized by Superintendent Layne as the Jerome School District Excellence in Education Award Recipients for December 2018. The award was presented to Diana Wright and Eric Hopkins during the meeting and Yolanda Vergara was awarded during a school staff meeting.

**4) Consent Agenda**

- a) Approval of previous minutes
  - i) November 27, 2018
  - ii) Special Meeting December 17, 2018
- b) Financial Report
  - i) Cash Report
    - (1) Reconciliation
  - ii) Accrual Report
    - (1) Revenue and Expense Summary
    - (2) Balance Sheet
  - iii) Building Financial Reports

- (1) Jefferson Elementary School -- Reconciliation -- Check Register -- Balance Sheet
- (2) Horizon Elementary School -- Reconciliation -- Check Register -- Balance Sheet
- (3) Summit Elementary School -- Reconciliation -- Check Register -- Balance Sheet
- (4) Jerome Middle School -- Reconciliation -- Check Register -- Balance Sheet
- (5) Jerome High School -- Reconciliation -- Check Register -- Balance Sheet
- (6) Special Services -- Reconciliation -- Check Register -- Balance Sheet

c) Personnel

i) Retirement

ii) Transfers

- (1) Jefferson Elementary School Para Professional Building (.5 FTE) – Deloris Argyle

iii) Resignations

- (1) Jerome Middle School Para Professional Special Education – Sarah Wilson

iv) New Hires

- (1) Jerome Middle School Child Nutrition Cook – Kandise Barnes
- (2) Jerome Middle School Child Nutrition Cook – Emilee Ann Rose
- (3) Summit Elementary School Child Nutrition Cook – Dana Lage
- (4) Jefferson Elementary School Para Professional Building – Lourdes Padilla
- (5) Jerome Middle School Para Professional Special Education – Alicin Weaver

A motion was made by Staci Leavitt and seconded by Alice Thibault to approve the Consent Agenda as presented. The motion passed by the following:

AYE: Esther Peters  
 Staci Leavitt  
 Alice Thibault  
 Don Mitchell  
 Annette Lott

5) **Scheduled Visitors:** No Scheduled Visitors for December, 2018.

6) **Communications:** No Communications for December, 2018.

7) **Reports:** Items A through I written reports submitted to the Board of Trustees.

- a) Curriculum Director
- b) Federal Program Director
- c) Special Education Director
- d) Jefferson Elementary School
- e) Horizon Elementary School
- f) Summit Elementary School
- g) Jerome Middle School
- h) Jerome High School
- i) Child Nutrition Director
- j) Superintendent: Jerome High School Student Resource Officer presented student projects report for review.
  - i) Enrollment Summary: Comparison of current student enrollment with Year 17-18 December enrollment.
  - ii) Facilities Update: Administration offices will be cleaned over the Holiday break.
  - iii) Meeting with First Responders: Jerome City Policy Department and First Responders plan to develop school and student safety plans with district administrators and staff.
  - iv) Alternative School: Students educational and classroom needs discussed.
  - v) Gear Up: College Awareness Program implemented at Jerome Middle School during 2018-19 school year.
- k) Trustees' Reports - Idaho School Board Association Training Exercise – Annual Campaign Financial Disclosure Reports Annual Campaign Financial Disclosure reports completed by Trustees for year 2018.

8) **Approval of Bills**

A motion was made by Alice Thibault and seconded by Staci Leavitt to approve the bills as presented. The motion passed by the following:

AYE: Esther Peters  
 Staci Leavitt  
 Alice Thibault  
 Don Mitchell  
 Annette Lott

9) **Continuing Business**

- a) Jerome School District Alternative School Planning: Discussion on future Alternative School needs included funding, location, student education and staffing.
  
- b) Consideration of Supplemental Levy Resolution  
A motion was made by Alice Thibault and seconded by Staci Leavitt to approve a supplemental levy resolution in the amount of \$800,000.00 each year for two years for an election to be held, on March 12, 2019. The motion passed by the following:  
AYE: Esther Peters  
Staci Leavitt  
Alice Thibault  
Don Mitchell  
Annette Lott
  
- c) Long-Range Planning for New School and Real Estate Acquisition: Continued discussion on school placement concept and property acquisition.
  
- d) Policy 3010F2 Residency Verification Form
- e) Policy 3560 Video Surveillance  
A motion was made by Alice Thibault and seconded by Staci Leavitt to approve Policy 3010F2 and Policy 3560 as presented. The motion passed by the following:  
AYE: Esther Peters  
Staci Leavitt  
Alice Thibault  
Don Mitchell  
Annette Lott

10) **New Business**

- a) Approve Bus Drivers 2018-19 School Year  
A motion was made by Alice Thibault and seconded by Staci Leavitt to approve the bus drivers hired for the 2018-19 school year as presented by North Side Bus Company. The motion passed by the following:  
AYE: Esther Peters  
Staci Leavitt  
Alice Thibault  
Don Mitchell  
Annette Lott
  
- b) Declaration that an area of need exists for the 2018-19 school year in the schools and departments as listed:
  - i) Jefferson Elementary School Dual Immersion Department – Felipe Navarro
  - ii) Jerome High School Science Department – Nancy Ryan  
A motion was made by Staci Leavitt and seconded by Alice Thibault to declare that an area of need exists for the 2018-19 school year in the schools and departments as listed. The motion passed by the following:  
AYE: Esther Peters  
Staci Leavitt  
Alice Thibault  
Don Mitchell  
Annette Lott

11) **Consideration of Personnel Executive Item(s):** No Actions Items for December, 2018.

12) **Consideration of Student Executive Item(s)**

- a) Request for Extended Suspension for Students D1819-08  
A motion was made by Staci Leavitt and seconded by Don Mitchell to approve the request by Superintendent Layne that to provide for the health and safety of our students, that an additional temporary suspension of five (5) days be added to the current suspension for Students D1819-08 and that furthermore that the Superintendent has the

authority to remove the temporary suspension following a pre-expulsion hearing, if it is determined that the health, welfare or safety of students are not jeopardized, and the board directs Superintendent Layne or his designee to send written notice of the decision. The motion passed by the following:

AYE: Esther Peters  
Staci Leavitt  
Alice Thibault  
Don Mitchell  
Annette Lott

b) Student Discipline – Expulsion

i) Student D1819-01

A motion was made by Staci Leavitt and seconded by Alice Thibault to accept the recommendations made by the Hearing Officer and to expel Student D1819-01 for one full calendar year from Jerome High School, and student be given an opportunity to attend an alternative school setting if possible through Jerome School District for the first semester of the 2019-20 school year, if not possible, then return to Jerome High School in January 2020; assistance from school administration will be given to student to complete his education and obtain high school diploma or GED and English Classes through the College of Southern Idaho; and direct Superintendent Layne and/or designee to notify the student and guardians by letter. The motion passed by the following:

AYE: Esther Peters  
Staci Leavitt  
Alice Thibault  
Don Mitchell  
Annette Lott

ii) Student D1819-02

A motion was made by Staci Leavitt and seconded by Alice Thibault to accept the recommendations made by the Hearing Officer and to expel Student D1819-02 for the remainder of the first semester of the 2018-19 school year, and that student be given a limited expulsion for the second semester of the 2018-19 school year and the school allow for student to complete IDLA classes at home and return to school for the 2019 summer school session and enroll at Jerome High School for the first semester of the 2019-20 school year; and that student complete anger management counseling and have counseling sessions at school in regards to coping with peer conflict; and direct Superintendent Layne and/or designee to notify the student and guardians by letter. The motion passed by the following:

AYE: Esther Peters  
Staci Leavitt  
Alice Thibault  
Don Mitchell  
Annette Lott

iii) Student D1819-03

A motion was made by Staci Leavitt and seconded by Alice Thibault to accept the recommendations made by the Hearing Officer and to expel Student D1819-03 for one full calendar year from Jerome High School, and that student be allowed to return to Jerome schools in January 2020 and that the school administration send student information on options for obtaining high school diploma or GED; and direct Superintendent Layne and/or designee to notify the student and guardians by letter. The motion passed by the following:

AYE: Esther Peters  
Staci Leavitt  
Alice Thibault  
Don Mitchell  
NO: Annette Lott

13) **Consideration of Property Executive Item(s):** No decisions came before the board.

14) **Adjourn:** There being no other business before the board, a motion was made by Annette Lott and seconded by Don Mitchell, the Board unanimously approved to adjourn the meeting at 8:35 p.m.