

Jerome School District #261
Board of Trustees Agenda
December 20, 2016
6:00 p.m.
Administrative Complex Board Room

Board of Trustees present: Esther Peters, Alice Thibault, Don Mitchell, Staci Leavitt. Others present: Superintendent Dale Layne, Business Manager Brian Bridwell, Clerk Lorri Prescott, Curriculum Director Janet Avery, Federal Programs Director Kim Lickley, Special Education Director Kindel Mason, Jefferson Elementary School Principal Angela Brulotte, Horizon Elementary School Principal Terri Fisher, Summit Elementary School Principal Eva Meyerhoeffer, Jerome High School Principal Nathan Tracy, Summit Elementary School Teacher Maggie Stump, Jerome Middle School Teacher Brant Hagen, Community Member Byron Burnham.

Educating Today for Tomorrow's World

1) Call to Order

- a) Waive reading of the minutes of the previous board meeting as submitted to each board member.
The meeting was called to order at 6:00 p.m. by Chairman Esther Peters.

2) Jerome Middle School *Students of the Month*

Award recipients for Jerome Middle School Students of the Month for December 2016 will be recognized in January 2017.

3) Jerome School District *Excellence in Teaching Awards*

Award recipients, Maggie Stump, Summit Elementary School Teacher, and Brant Hagen, Jerome Middle School Teacher, were recognized by Superintendent Layne as the Jerome School District Excellence in Teaching Award Recipients for December 2016.

4) Motion to Amend Agenda to add two Consent items, remove one Scheduled Visitor item and add one New Business item.

A motion was made by Alice Thibault and seconded by Staci Leavitt to amend the agenda to add two Consent items, remove one Scheduled Visitor item and add one New Business item. The motion passed by the following:

AYE: Esther Peters
Alice Thibault
Don Mitchell
Staci Leavitt

5) Consent Agenda

- a) Approval of previous minutes
- i) November 22, 2016
 - ii) Special Meeting November 17, 2016
- b) Financial Report
- i) Cash Report
 - (1) Reconciliation
 - ii) Accrual Report
 - (1) Revenue and Expense Summary
 - (2) Balance Sheet
 - iii) Building Financial Reports
 - (1) Jefferson Elementary School
 - (2) Horizon Elementary School
 - (3) Summit Elementary School
 - (4) Jerome Middle School
 - (5) Jerome High School
 - (6) Special Services
- c) Personnel
- i) Retirement
 - ii) Transfers
 - (1) Jerome Middle School Boys 8th Grade Basketball Coach – McKinsey Rodriguez
 - iii) Resignations
 - (1) Jerome Middle School Principal (SY 2017-18) - Ryan Ellsworth
 - (2) Horizon Elementary School Child Nutrition Cashier – Marla Ballensky
 - (3) Summit Elementary School Para Professional Special Education – Dina Rosales
 - (4) Jerome High School Softball Assistant Coach – Aimee Mangum
 - (5) Jerome High School Softball Assistant Coach - Sierra Loveland
 - iv) New Hires

- (1) Jerome Middle School Boys 7th Grade Basketball Coach – Chase Wright
- (2) Jerome High School Mathematics Teacher – Colby Baker
- (3) Horizon and Jefferson Elementary Para Professional Special Education – Jill Dean

A motion was made by Staci Leavitt and seconded by Alice Thibault to approve the Consent Agenda as presented.

The motion passed by the following:

AYE: Esther Peters
Alice Thibault
Don Mitchell
Staci Leavitt

6) **Scheduled Visitors:**

- a) Mr. Nelson, College of Southern Idaho Trustee, plans to attend the February 28, 2017 meeting.

7) **Community Comments:** No community comments for December, 2016.

8) **Communications:**

- a) Jerome High School Ag Program recipient of Idaho Quality Program Standards Incentive Grant

9) **Reports:** Items A through K written reports submitted to the Board of Trustees.

- a) Curriculum Director
- b) Federal Program Director
- c) Special Education Director
- d) Jefferson Elementary School
- e) Horizon Elementary School
- f) Summit Elementary School
- g) Jerome Middle School
- h) Jerome High School
- i) Northside Jr/Sr High School
- j) Child Nutrition Director
- k) District Nurse
- l) Superintendent: update on Jerome High School Senior Trip 2017 to Tamarack Resort: the trip has been cancelled due to low number of paid deposits, seniors will propose a spring trip for board consideration.
 - i) Enrollment Summary: Comparison by total enrollment and grades with previous school year enrollment reviewed.
 - ii) Facilities Update: issues with snow blowing through roof vents and continued problems with fire sprinkler system at Horizon Elementary School reported; Jerome Middle School has two classrooms complete and will be used second semester; Jerome High School Auditorium is completed with old office area remodel under construction and hallway floor tiles will be replaced during Christmas break.
 - (1) Horizon Fence and Walking Path: current placement of fence between walking path and road discussed.
 - (2) Idaho Power Continuous Energy Efficiency Improvement Cohort for Schools Program: consists of education of district staff with energy efficiency in the work place and incentives to save energy.
 - (3) Jerome Chamber of Commerce Beautification Award: recipients will receive the award in January 2017.
 - iii) Teacher Evaluations: review of district policy for completing teacher evaluations conducted.
- m) Trustees' Reports
 - i) 26th Annual Idaho Education Law Seminar, April 24-25, 2016, registration for seminar will be sent January, 2017.

10) **Approval of Bills**

A motion was made by Alice Thibault and seconded by Staci Leavitt to approve the bills as presented. The motion passed by the following:

AYE: Esther Peters
Alice Thibault
Don Mitchell
Staci Leavitt

11) **Continuing Business**

- a) Construction - Change Orders

A motion was made by Staci Leavitt and seconded by Alice Thibault to approve the Jerome High School construction change orders as presented. The motion passed by the following:

AYE: Esther Peters
Alice Thibault
Don Mitchell
Staci Leavitt

b) Appointment of Zone 4 Trustee

The board reviewed the Letter of Interest from Annette Lott for the Zone 4 Trustee Vacancy. A motion was made by Alice Thibault and seconded by Staci Leavitt to approve the appointment of Annette Lott as Zone 4 Trustee for the remainder of the current term. The motion passed by the following:

Aye: Esther Peters
Alice Thibault
Don Mitchell
Staci Leavitt

12) **New Business**

a) Approval for Emergency Closure, December 9 and 15, 2016, due to Weather

A motion was made by Alice Thibault and seconded by Staci Leavitt to declare an emergency school closure due to weather on December 9 and 15, 2016. The motion passed by the following:

AYE: Esther Peters
Alice Thibault
Don Mitchell
Staci Leavitt

b) Policy 2210P School Closure : Discussion and review of district policy concerning emergency school closures due to weather.

c) School Days Late Start/Delayed: Discussion of use of late or delayed start of school day caused by weather emergencies and possible issues with student attendance, kindergarten hours, parent notification and school bell schedules.

d) Policy 1315 District Planning (1st Reading – Information)

e) Policy 2340F Request for Reconsideration of Library or Instructional Materials (1st Reading – Information)

f) Policy 2700 High School Graduation Requirements (1st Reading – Information)

g) Policy 2700P Publication of Graduation Requirements (1st Reading – Information)

h) Policy 2710 Alternative Measure to the Idaho Standards Achievement Tests – Remove (1st Reading – Information)

i) Policy 5270 Personal Conduct (1st Reading – Information)

j) Policy 7700 Bond Account (1st Reading – Information)

k) Policy 7710 Bond Continuing Disclosure and Certification Requirements (1st Reading – Information)

l) Consideration of Student Teacher Placement Request for Spring Semester 2016-17 School Year

i) Jennifer Mandis – Jefferson Elementary School

A motion was made by Alice Thibault and seconded by Staci Leavitt to approve the request by Idaho State University for placement of Student Teacher Jennifer Mandis at Jefferson Elementary School for the second semester of the 2016-17 school year. The motion passed by the following:

AYE: Esther Peters
Alice Thibault
Don Mitchell
Staci Leavitt

m) Consideration of Jerome School District's School Libraries Materials

A motion was made by Alice Thibault and seconded by Staci Leavitt to accept the recommendation of the Jerome School District Questionable Content Review Committee and remove the graphic novel, Magi, Vol. 15, The Labyrinth of Magic, from the Jerome Middle School Library. The motion passed by the following:

AYE: Esther Peters
Alice Thibault
Don Mitchell
Staci Leavitt

n) Consideration of Design Services Proposal of Jerome High School and Jefferson Elementary School Building Reroof Projects

A motion was made by Alice Thibault and seconded by Staci Leavitt to approve the Design Services Proposal of Jerome High School Building Reroof Project for a fee of 5% of the final construction cost, not including the project CM fee, and Jefferson Elementary School Building Reroof Project for a fee of 5.5% of the final construction cost, not including the project CM fee, both as submitted by Leatham Krohn VanOcker Architects. The motion passed by the following:

AYE: Esther Peters
Alice Thibault
Don Mitchell
Staci Leavitt

13) Executive Session

- a) IC 74-206(1)(a)(b) – Personnel or Student
 - (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent or public school student.
 - (1) Personnel Issues
 - (2) Student Issues

A motion was made by Alice Thibault and seconded by Staci Leavitt that the Board of Trustees of Jt. Jerome School District #261 recess into executive session in the manner and for the purpose authorized by Section 74-206(1)(a)(b), Idaho Code, regarding personnel and student issues involving students of the district. The motion passed by roll call vote: AYE: Esther Peters, Alice Thibault, Don Mitchell, Staci Leavitt

The board recessed into executive session at 8:55 p.m.

The board returned to open session at 9:20 p.m.

14) Consideration of Personnel Executive Item(s)

- a) Consideration of Certified Professional Employees P1617-07 Additional Leave Request

A motion was made by Alice Thibault and seconded by Staci Leavitt to approve the request by Certified Professional Employee, P1617-07, for additional leave days without pay and direct Superintendent Layne to send written notice to employee. The motion passed by the following:
AYE: Esther Peters
Alice Thibault
Don Mitchell
Staci Leavitt
- b) Consideration of Certified Professional Employees P1617-08, P1617-09 Additional Leave Requests

A motion was made by Alice Thibault and seconded by Staci Leavitt to approve the requests by Certified Professional Employees, P1617-08 and P1617-09, for three additional leave days without pay and direct Superintendent Layne to send written notice to employees. The motion passed by the following:
AYE: Esther Peters
Don Mitchell
Byron Burnham
Staci Leavitt

15) Consideration of Student Executive Item(s)

- a) Student Discipline D1617-05

A motion was made by Alice Thibault and seconded by Staci Leavitt to accept the recommendations of the hearing officer and give Student D1617-05 a change of placement to the Northside Jr/Sr High School for one full calendar year beginning the second semester of the 2016-17 school year. After successful completion of the required classes at the Northside Jr/Sr High School, student may return to Jerome High School for the second semester of the 2017-18 school year, but must contact Jerome High School Administration to enroll at that time and the board directs Superintendent Layne to notify student and parents by letter. The motion passed by the following:
AYE: Esther Peters
Alice Thibault
Don Mitchell
Staci Leavitt
- b) Declaration of Truancy

A motion was made by Alice Thibault and seconded by Staci Leavitt to declare seven students, T1617-07, T1617-08, T1617-09, T1617-10, T1617-11, T1617-12 and T1617-13, as habitually truant. The motion passed by the following:
AYE: Esther Peters
Alice Thibault
Don Mitchell
Byron Burnham
Staci Leavitt

16) Adjourn

There being no other business before the board, a motion was made by Staci Leavitt and seconded by Alice Thibault, the Board unanimously approved to adjourn the meeting at 9:25 p.m.