

Jerome School District #261
Board of Trustees Agenda
October 28, 2014
6:00 p.m.
Administrative Complex Board Room

Board of Trustees present: Don Mitchell, Esther Peters, John Crozier, Alice Thibault, Byron Burnham. Others present: Superintendent Dale Layne, Business Manager Brian Bridwell, Clerk Lorri Prescott, Curriculum Director Janet Avery, Jerome Middle School Principal Ryan Ellsworth, Summit Elementary School Principal Eva Meyerhoeffer, Summit Elementary School Assistant Principal Jill Taylor, Jerome High School Teachers Laura Lee Carlisle and Paige Vickery, Jerome Middle School Teacher Shari Blom, Horizon Elementary Para Professional Bernice Davis, Jerome School District students D1415-1 and D1415-2; Jerome High School students: Haley Meredith and Yolanda Martinez; Jerome Middle School students with their parents: Fatima Robles, Jillion Young; and Erin Coppin, Megan Williams, Karen Franklin, Zane Ostler.

Educating Today for Tomorrow's World

1) Call to Order

- a) Waive reading of the minutes of the previous board meeting as submitted to each board member.
The meeting was called to order at 6:05 p.m. by Chairman Don Mitchell. *A moment of silence was held by the Trustees for the families of Alvin Chojnacky, former School Board Trustee, Sylvia Dill, former Horizon Elementary School Teacher and Braiden Korom, former Jerome Middle School student.*

2) Consent Agenda

- a) Approval of previous minutes
 - i) September 2014
 - ii) Special Meeting October 13, 2014
- b) Financial Report
 - i) Cash Report
 - i) Reconciliation
 - ii) Accrual Report
 - i) Revenue and Expense Summary
 - ii) Balance Sheet
 - iii) Building Financial Reports
 - (1) Jefferson Elementary School
 - (2) Horizon Elementary School
 - (3) Summit Elementary School
 - (4) Jerome Middle School
 - (5) Jerome High School
 - (6) Special Services
- c) Personnel
 - i) Retirement
 - ii) Transfers
 - i) Horizon Elementary School Secretary – Hilda Limon
 - iii) Resignations
 - i) Horizon Elementary School Secretary – Jan Ganguet
 - ii) Summit Elementary School Head Custodian – Linda Wilkinson
 - iv) New Hires
 - i) Horizon Elementary School Para Professional Special Education – Dawn Salisbury
A motion was made by Esther Peters and seconded by John Crozier to approve the Consent Agenda as presented. The motion passed by the following:
AYE: Don Mitchell
Esther Peters
Alice Thibault
John Crozier
Byron Burnham

3) Scheduled Visitors (Information)

- a) Jerome Middle School “Students of the Month”: Award recipients were recognized by Principal Ellsworth.

- b) Haley Meredith and Yolanda Martinez, Jerome High School Health Occupation Students of America: Presentation of Nationals conference activities and awards earned by students in attendance.
 - c) Erin Coppin and Megan Williams, Dual Immersion: Program outlined and benefits to students presented.
 - d) Eva Meyerhoeffer, Summit Elementary School Principal: Review of student achievement and goals for school year.
 - e) Janet Avery, Curriculum Director: Instructional and professional development plans for staff outlined.
- 4) **Community Comments:** No community comments for October, 2014.
- 5) **Communications**
- a) Jerome High School Family, Career and Community Leaders of America (FCCLA) Nationals Report.
- 6) **Approval of Bills**
- A motion was made by Byron Burnham and seconded by Esther Peters to approve the bills as presented. The motion passed by the following:
- AYE: Don Mitchell
 Esther Peters
 Alice Thibault
 John Crozier
 Byron Burnham
- 7) **Reports**
- a) Superintendent: Winter board meeting scheduled dates reviewed.
 - i) 2014-14 Enrollment Update: Comparison with enrollment from previous years reviewed.
 - ii) Facilities Update: Construction crews are on schedule with paving parking lots and roads at three schools.
 - iii) Jerome School District Foundation: The second Friday of each month set as Foundation Board meeting day.
 - iv) Idaho School District Graduation/Completion Rates: Comparison of all school districts graduation rates reviewed.
 - b) Curriculum Director
 - c) Federal Programs Director
 - d) Special Services Director
 - e) Child Nutrition Director
 - f) Jefferson Elementary School
 - g) Horizon Elementary School
 - h) Summit Elementary School
 - i) Jerome Middle School
 - j) Jerome High School
 - k) Northside Jr/Sr High School
- 8) **Continuing Business**
- a) ISBA Annual Convention
 November 12-14, 2014, in Boise, agenda and workshop list reviewed.
 - b) Policy 1610 Conflict of Interest
 - c) Policy 1615 Trustee Spouse Employment
 - d) Policy 2375 Homebound, Hospital and Home Instruction
 - e) Policy 2380 Elementary and Secondary Education Act Waiver
 - f) Policy 3585 Relations with Non-Custodial Parents
 - g) Policy 4130 Public Access to District Website
 - h) Policy 5110 Criminal History / Background Checks
 - i) Policy 5281 Professional Standards Commission PSC Code of Ethics
 - j) Policy 5340 Evaluation of Certificated Personnel
 - k) Policy 5430 Insurance Benefits for Employees / Trustees
 - l) Policy 5485 Salary Schedule, Placement and Supplemental Contract for Classified Employees
 - m) Policy 5800 Classified Employment, Assignment and Grievance
 - n) Policy 5800P Classified Grievance Procedure
- A motion was made by Alice Thibault and seconded by Esther Peters to approve Policies 1610, 1615, 2375, 2380, 3585, 4130, 5110, 5281, 5340, 5430, 5485, 5800 and 5800P as presented for second reading. The motion passed by the following:
- AYE: Don Mitchell

Esther Peters
Alice Thibault
John Crozier
Byron Burnham

9) **New Business**

- a) Supplemental Levy Timeline
Next election is scheduled for March 10, 2015.
- b) Jerome High School New Club Request – Swim Team
A motion was made by Alice Thibault and seconded by Byron Burnham to approved the Jerome High School’s request for a Swim Club to be added to the schools clubs and activities for students. The motion passed by the following:
AYE: Don Mitchell
Esther Peters
John Crozier
Alice Thibault
Byron Burnham
- c) Cell Tower Proposal
Discussion was held on placing a cell phone tower on district property.
- d) Student Teacher Placement Request for 2014-2015 School Year
i) Courtney Day at Horizon Elementary School
A motion was made by Alice Thibault and seconded by Byron Burnham to approve the Student Teacher Placement request at Horizon Elementary School. The motion passed by the following:
AYE: Don Mitchell
Esther Peters
John Crozier
Alice Thibault
Byron Burnham
- e) School Improvement Plans Approval
i) Horizon Elementary School and AMO Goal
ii) Jefferson Elementary School
iii) Summit Elementary School
iv) Jerome Middle School
v) Jerome High School and Accreditation Report
A motion was made by Alice Thibault and seconded by Byron Burnham to approve the School Improvement Plans for Horizon Elementary, Jefferson Elementary, Summit Elementary, Jerome Middle and Jerome High Schools for the 2014-15 school year. The motion passed by the following:
AYE: Don Mitchell
Esther Peters
John Crozier
Alice Thibault
Byron Burnham

10) **Executive Session**

- a) IC 67-2345(1)(b)(c) – Personnel or Student
(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent or public school student.
i) Personnel Issue
ii) Student Issue

A motion was made by Byron Burnham and seconded by Alice Thibault that the Board of Trustees of Jt. Jerome School District #261 recess into executive session in the manner and for the purpose authorized by Section 67-2345 (1)(b), Idaho Code, regarding personnel issues involving classified employees of the district and public school student issues. The motion passed by roll call vote:
AYE: Don Mitchell

Esther Peters
Alice Thibault
John Crozier
Byron Burnham

The board recessed into executive session at 8:50 p.m.

The board returned to open session at 10:05 p.m.

i) Classified Employee Salary Step Placement Request

A motion was made by Byron Burnham and seconded by Alice Thibault to approve the salary placement for one Classified Personnel as requested by the administrator. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
John Crozier
Alice Thibault
Byron Burnham

ii) Student

(a) Early Graduation Request

A motion was made by Byron Burnham and seconded by Esther Peters to approve the Jerome High School early graduation request by two students. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
John Crozier
Alice Thibault
Byron Burnham

(b) Student Discipline

A motion was made by Byron Burnham and seconded by Alice Thibault to accept the recommendations of the hearing officer and expel student D1415-1 from Jerome Middle School for the remainder of the 2014-15 school year from Jerome School District schools and to expel student D1415-2 from Jerome High School for the remainder of the first trimester of the 2014-15 school year from Jerome School District schools. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
Alice Thibault
Byron Burnham
John Crozier

11) **Adjourn**

There being no other business before the board, the meeting was adjourned at 10:10 p.m.