

**Jerome School District #261**  
**Board of Trustees Agenda**  
**September 24, 2013**  
**6:00 p.m.**  
**Administrative Complex Board Room**

Board of Trustees present: Don Mitchell, Esther Peters, John Crozier, Alice Thibault, Byron Burnham (arrived 6:30 p.m.).  
Others present: Superintendent Dale Layne, Business Manager Brian Bridwell, Clerk Lorri Prescott, Curriculum Director Janet Avery and Jerome High School students: Sammantha Gulliford, Senior Class President, and Ashley Fultz, Senior Class Vice President.

***Educating Today for Tomorrow's World***

**1) Call to Order**

- a) Waive reading of the minutes of the previous board meeting as submitted to each board member.  
The meeting was called to order at 6:05 p.m. by Chairman Don Mitchell.

**2) Motion of Amend Agenda to include one New Business item.**

A motion was made by Esther Peters and seconded by John Crozier to amend the agenda to include one New Business item.  
The motion passed by the following:

AYE: Don Mitchell  
Esther Peters  
John Crozier  
Alice Thibault

**3) Consent Agenda**

- a) Approval of previous minutes
- i) August 27, 2013
  - ii) Special Meeting September 17, 2013
- b) Financial Report
- i) Cash Report
    - (1) Reconciliation
  - ii) Accrual Report
    - (1) Revenue and Expense Summary
    - (2) Balance Sheet
  - iii) Building Financial Reports
    - (1) Jefferson Elementary School
    - (2) Horizon Elementary School
    - (3) Summit Elementary School
    - (4) Jerome Middle School
    - (5) Jerome High School
    - (6) Special Services
- c) Personnel
- i) Retirement
  - ii) Transfers
    - (1) Jerome Middle School Coach Track 8<sup>th</sup> Grade – Andy Nauman
  - iii) Resignations
    - (1) Jerome Middle School Coach Track 8<sup>th</sup> Grade – Connie McDonald
    - (2) Jerome Middle School Coach Track 7<sup>th</sup> Grade – Doug Pease
  - iv) New Hires
    - (1) Horizon Elementary School Teacher Kindergarten .5 FTE – Carmen Plitt
    - (2) Jefferson Elementary School Para Professional Building – Misty Pratt
    - (3) Jerome High School Child Nutrition Cook – Donna Strunk

A motion was made by John Crozier and seconded by Esther Peters to approve the Consent Agenda as presented. The motion passed by the following:

AYE: Don Mitchell  
Esther Peters

John Crozier  
Alice Thibault

4) **Scheduled Visitors**

- a) Janet Avery, Curriculum Director: Ms. Avery presented current information on Idaho Core Curriculum Implementation.
- b) Samantha Gulliford, Jerome High School Senior Class President, and Ashley Fultz, Senior Class Vice President: Miss Gulliford presented details on the Senior Class trip scheduled for October 26, 2013.

5) **Community Comments:** No community comments for September, 2013.

6) **Communications:** No communications for September, 2013.

7) **Approval of Bills**

A motion was made by Byron Burnham and seconded by Esther Peters to approve the bills as presented. The motion passed by the following:

AYE: Don Mitchell  
Esther Peters  
John Crozier  
Alice Thibault  
Byron Burnham

8) **Reports**

- a) Superintendent
  - i) Student Enrollment Update: Comparison of student enrollment with September 2012 and September 2013 shows an overall increase of student enrollment.
  - ii) Jefferson Remodel Update: The security doors have been installed and most of the construction is complete.
  - iii) Teacher Evaluation Update: A committee is reviewing the new requirements for teacher evaluations in Idaho law.
  - iv) Principal Evaluation Update: Options for principal evaluations have been given by the Idaho State Department of Education.
  - v) Superintendent Evaluation: The current superintendent evaluation plan is under review and direction is needed by the Idaho State Department of Education.
  - vi) Jerome High School Ag Teacher for PTE Program: The plan to increase the numbers of instructors in the Ag department has been submitted in the PTE application for the 2014-15 school year.
  - vii) Jerome ISBA Resolutions: Two resolutions were submitted by Jerome School District: 1) Trustee Oath of Office date change was withdrawn by the District; 2) Statewide Student Information System was not recommended by ISBA at this time due to the current developments with ISEE reporting and financial obligations.
  - viii) ISBA Region 4 Meeting: The meeting is scheduled for October 9 at Canyon Ridge High School, Twin Falls.
- b) Curriculum: Idaho Core and Jerome Jt. School District Goals and Professional Development
- c) Jefferson Elementary School
- d) Horizon Elementary School
- e) Summit Elementary School
- f) Jerome Middle School
- g) Jerome High School
- h) Northside Jr/Sr High School
- i) Special Education

9) **Continuing Business**

- a) Facilities Advisory Committee Update: A Steering Committee was formed, comparisons for bond levy rates for surrounding districts reviewed, committee and community members toured Jerome High School and Jefferson Elementary School on September 13. The next meeting is scheduled for October 8.
- b) Policy 3285 Relationship Abuse and Sexual Assault(2<sup>nd</sup> Reading – Action)
- c) Policy 3515 Food Allergy Management (2<sup>nd</sup> Reading – Action)
- d) Policy 3515B Food Allergy Management Background (2<sup>nd</sup> Reading – Action)
- e) Policy 3515P Food Allergy Management Procedure (2<sup>nd</sup> Reading – Action)
- f) Policy 3570P Student Records (2<sup>nd</sup> Reading – Action)
- g) Policy 4420 Sex Offenders (2<sup>nd</sup> Reading – Action)
- h) Policy 4420F1 Sex Offenders Letter to Parents (2<sup>nd</sup> Reading – Action)
- i) Policy 4420F2 Sex Offenders Letter to Vendors and Contractors (2<sup>nd</sup> Reading – Action)

j) Policy 8605 Retention of District Records (2<sup>nd</sup> Reading – Action)

A motion was made by John Crozier and seconded by Byron Burnham to approve Policies 3285, 3515, 3515B, 3515P, 3570P, 4420, 4420F1, 4420F2, and 8605 as presented for second reading. The motion passed by the following:

AYE: Don Mitchell  
Esther Peters  
John Crozier  
Alice Thibault  
Byron Burnham

10) **New Business**

a) Differentiated Pay Plan Approval

A motion was made by Alice Thibault and seconded by Byron Burnham to approve the Jerome School District Differentiated Pay Plan as presented. The motion passed by the following:

AYE: Don Mitchell  
Esther Peters  
John Crozier  
Alice Thibault  
Byron Burnham

b) District and School Dress Code Review: District dress code policy and student handbooks dress codes were reviewed.

c) 2013-14 Audit Engagement Agreement with Ware and Associates Approval

A motion was made by Byron Burnham and seconded by Esther Peters to approve the 2013-14 Annual Audit Engagement Agreement with Ware and Associates. The motion passed by the following:

AYE: Don Mitchell  
Esther Peters  
John Crozier  
Alice Thibault  
Byron Burnham

d) Jerome High School Senior Class Travel Request

A motion was made by John Crozier and seconded by Esther Peters to approve the Jerome High School Senior Class Trip to travel out of state on October 26, 2013. The motion passed by the following:

AYE: Don Mitchell  
Esther Peters  
John Crozier  
Alice Thibault  
Byron Burnham

e) **Health Insurance Discussion**

Health insurance plans from area districts were compared with the current health insurance plan at Jerome School District.

11) **Adjourn**

There being no other business before the board, the meeting was adjourned at 8:55 p.m.