

Jerome School District #261
Board of Trustees Agenda
October 22, 2013
6:00 p.m.
Administrative Complex Board Room

Board of Trustees present: Don Mitchell, Esther Peters, John Crozier, Alice Thibault, Byron Burnham.
Others present: Superintendent Dale Layne, Business Manager Brian Bridwell, Clerk Lorri Prescott; Maintenance Director James Fultz, Special Education Director Kindel Mason, Jerome Middle School Principal Ryan Ellsworth, Jerome High School Athletic Director Des Case, Day Treatment Teachers Jena Bubak and Tony Harbaugh, Jerome School District Social Worker Rachel DelValle; Beth Mower, Cindy Morgado and Chris Bragg, Co-Chairmen of the Jerome School District Facilities Improvement Committee; Heather Fultz and Lydia Jackson, members of the Jerome School District Facilities Improvement Committee; Eric Heringer Managing Director of Piper Jaffray, Amber Van Ocker and Wayne Thowless of LKV Architects.

Educating Today for Tomorrow's World

1) Call to Order

- a) Waive reading of the minutes of the previous board meeting as submitted to each board member.
The meeting was called to order at 6:05 p.m. by Chairman Don Mitchell.

2) Motion of Amend Agenda to include one New Business item.

A motion was made by John Crozier and seconded by Esther Peters to amend the agenda to include one New Business item.
The motion passed by the following:

AYE: Don Mitchell
Esther Peters
John Crozier
Alice Thibault
Byron Burnham

3) Consent Agenda

- a) Approval of previous minutes
- i) September 2013
 - ii) Special Meeting October 8, 2013
- b) Financial Report
- i) Cash Report
 - (1) Reconciliation
 - ii) Accrual Report
 - (1) Revenue and Expense Summary
 - (2) Balance Sheet
 - iii) Building Financial Reports
 - (1) Jefferson Elementary School
 - (2) Horizon Elementary School
 - (3) Summit Elementary School
 - (4) Jerome Middle School
 - (5) Jerome High School
 - (6) Special Services
- c) Personnel
- i) Retirement
 - (1) Summit Elementary School Head Custodian - Jannie Walgamott
 - ii) Transfers
 - iii) Resignations
 - iv) New Hires
 - (1) Jerome School District Instructional Coach – Jennie Gibson
 - (2) Jerome High School Custodian – Cindy Pearce
 - (3) Jerome High School Custodian – Koleen Drain
 - (4) Jefferson Elementary School Cook – Carolyn Krohn
 - (5) Jefferson Elementary School Para Professional Special Education – Jennifer Thomas
 - (6) Jerome Middle School Para Professional Computer – Daniel Blackburn

(7) Jerome Middle School Coach Wrestling – Tyrell Teeter

A motion was made by Esther Peters and seconded by John Crozier to approve the Consent Agenda as presented. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
John Crozier
Alice Thibault
Byron Burnham

4) **Scheduled Visitors**

- a) Beth Mower, Cindy Morgado and Chris Bragg, Co-Chairmen of the Facilities Improvement Committee: A presentation showing an assessment of needs for Jerome School District facilities, detailing areas of concern for student safety, overcrowding and deterioration in each building.
- b) Eric Heringer, Piper Jaffray: Bond planning analysis information was presented by Mr. Heringer.
- c) Wayne Thowless, LKV Architects: A review of renovation plans for facilities was given by Mr. Thowless.
- d) Ryan Ellsworth, Jerome Middle School Principal: Key Performance Indicators presentation and review of the Jerome Middle School Student Handbook.
- e) Kindel Mason, Jerome School District Special Services Director: A review of Special Education Department goals and information on the Implementation of Positive Behavior Supports for all district students.

5) **Community Comments:** No community comments for October, 2013.

6) **Communications**

- a) Thank you letter from Jefferson Parent for completion of the office renovation at Jefferson Elementary School.

7) **Approval of Bills**

A motion was made by John Crozier and seconded by Alice Thibault to approve the bills as presented. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
John Crozier
Alice Thibault
Byron Burnham

8) **Reports**

- a) Superintendent: Ebooks will be ordered by schools' libraries and available for student checkout.
 - i) Enrollment Update: Current student enrollment has increased since last school year.
 - ii) Schools' Fire Sprinkler Systems: Fire sprinkler repair in process at Horizon Elementary School.
 - iii) Alternate Route 10th Graders: An alternate route to graduation for the students currently in 10th grade has been developed by the district with the transition of student testing from ISAT to SBAC testing.
- b) Curriculum Director
- c) Federal Programs Director
- d) Jefferson Elementary School
- e) Horizon Elementary School
- f) Summit Elementary School
- g) Jerome Middle School
- h) Jerome High School
- i) Northside Jr/Sr High School
- j) Food Service
- k) Special Education

9) **Continuing Business**

- a) Health Insurance: Results of comparison of Jerome School District's health insurance policy coverage and costs with other local school district's policies presented.
- b) Jerome School District Teacher Evaluation Plan Approval
A motion was made by Alice Thibault and seconded by Byron Burnham to approve the Jerome School District Teacher Evaluation Plan as presented. The motion passed by the following:
AYE: Don Mitchell

Esther Peters
John Crozier
Alice Thibault
Byron Burnham

c) Facilities Advisory Committee Update: Chris Bragg, Co-Chairman of the Jerome School District Facilities Improvement Committee presented a recommendation to the Trustees for a bond election in March for school facilities renovations and improvements. The board accepted the recommendation and a formal resolution will be presented at November's regularly scheduled meeting.

10) **New Business**

- a) November and December, 2013, and March, 2014, Board Meeting Date Change
The Chairman announced the next order business would be the change of the schedule of the December, 2013, regular meeting of the Board of Trustees from December 24th to December 17th, 2013, at 6:00 p.m. and the March, 2014, regular meeting from March 25th to March 18th, 2014, at 6:00 p.m. in the Administrative Offices Board Room. A motion was made by Byron Burnham and seconded by Alice Thibault to reschedule the December and March meetings of the Board of Trustees as presented. The motion passed by the following:
AYE: Don Mitchell
Esther Peters
John Crozier
Alice Thibault
Byron Burnham
- b) Jerome Middle School Student Handbook Review
A motion was made by Esther Peters and seconded by Alice Thibault to approve the Jerome Middle School Student Handbook as presented. The motion passed by the following:
AYE: Don Mitchell
Esther Peters
John Crozier
Alice Thibault
Byron Burnham
- c) ISBA Resolutions and By-Laws Changes
- d) ISBA 10 Minute Training on The importance of the Business Session
ISBA Resolutions and By-Law Changes were reviewed in preparation for the ISBA State Convention, November, 2013.
- e) Policy 2700P Publication of Graduation Requirements (1st Reading – Information)
- f) Policy 5460 Workers' Compensation Benefits (1st Reading – Information)
- g) Safe School Staff Training Program
Online modules of training information from Safe Schools will be made available to staff as professional development during the school year by the District' Human Resources Department.
- h) Declaration of Truancy
A motion was made by Alice Thibault and seconded by Byron Burnham to declare one student as habitually truant. The motion passed by the following:
AYE: Don Mitchell
Esther Peters
John Crozier
Alice Thibault
Byron Burnham
- i) CPE Extra Curricular Stipend Request
The request to approve change in a CPE Extra Curricular Stipend was denied by the Jerome School District Board of Trustees. The board did request that the entire Extra Curricular Stipend Salary Schedule be reviewed for the 2014-2015 school year.

j) Alternate Graduation Plans for Jerome High School Class of 2016 Approval

A motion was made by Alice Thibault and seconded by Byron Burnham to approve the Alternate Graduation Plans for Jerome High School Class of 2016 as presented. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
John Crozier
Alice Thibault
Byron Burnham

k) **Classified Employee Salary Schedule Placement Approval**

A motion was made by Esther Peters and seconded by John Crozier to approve the salary placement for one Classified Personnel as requested by administrators. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
John Crozier
Alice Thibault
Byron Burnham

11) Executive Session

a) IC 67-2345(1)(b) – Personnel or Student

(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent or public school student.

1) Personnel

A motion was made by Byron Burnham and seconded by Esther Peters that the Board of Trustees of Jt. Jerome School District #261 recess into executive session in the manner and for the purpose authorized by Section 67-2345(1)(b), Idaho Code, regarding the personnel issue involving classified employees of the district. The motion passed by a roll call vote of: AYE: Don Mitchell, Esther Peters, John Crozier, Alice Thibault, Byron Burnham.
The board recessed into executive session at 10:05 p.m.

The board returned to open session at 10:25 p.m.

i) Classified Employee on Unpaid Leave

A motion was made by Esther Peters and seconded by John Crozier to accept the recommendation of Superintendent Layne to place a classified employee on unpaid leave. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
John Crozier
Alice Thibault
Byron Burnham

12) Adjourn

There being no other business before the board, the meeting was adjourned at 10:35 p.m.