

Jerome School District #261
Board of Trustees Minutes
August 23, 2016
6:00 p.m.
Administrative Complex Board Room

Board of Trustees present: Esther Peters, Alice Thibault, Don Mitchell, Byron Burnham, Staci Leavitt. Others present: Superintendent Dale Layne, Business Manager Brian Bridwell, Clerk Lorri Prescott, Curriculum Director Janet Avery, District Instructional Coach Liz Schroeder, Special Education Director Kindel Mason, Jerome High School Principal Nathan Tracy, Jerome Middle School Principal Ryan Ellsworth, Summit Elementary School Principal Eva Meyerhoeffer, Horizon Elementary School Principal Terri Fisher, Jefferson Elementary School Principal Angela Brulotte, Summit Elementary and Jerome Middle School Assistant Principal Jill Taylor, Horizon Elementary and Jefferson Elementary School Assistant Principal Toni Harbaugh, Jerome Middle School Teachers and Jerome Education Association Co-Presidents Dr. Jolene Dockstader and Brant Hagen, Northside Bus Company Owner Jerome Fiscus, Community Members: Lisa and Landon Driscoll, Katie Glassett, Myan Hansen.

Educating Today for Tomorrow's World

1) Call to Order

- a) Waive reading of the minutes of the previous board meeting as submitted to each board member.
The meeting was called to order at 6:00 p.m. by Chairman Esther Peters.

2) Motion to Amend Agenda to add two Consent Items, one Report Item and three New Business Items.

A motion was made by Staci Leavitt and seconded by Alice Thibault to amend the agenda to add two Consent Items, one Report Item and three new Business Items. The motion passed by the following:

AYE: Esther Peters

Alice Thibault

Don Mitchell

Byron Burnham

Staci Leavitt

3) Consent Agenda

- a) Approval of previous minutes
 - i) July 26, 2016
 - ii) Special Meeting August 18, 2016
- b) Financial Report
 - i) Cash Report
 - (1) Reconciliation
 - ii) Accrual Report
 - (1) Revenue and Expense Summary
 - (2) Balance Sheet
 - iii) Building Financial Reports
 - (1) Jefferson Elementary School
 - (2) Horizon Elementary School
 - (3) Summit Elementary School
 - (4) Jerome Middle School
 - (5) Jerome High School
 - (6) Special Services
- c) Personnel
 - i) Retirement
 - ii) Transfers
 - (1) Jefferson Elementary School Child Nutrition Kitchen Manager – Crystal Taylor
 - (2) Jefferson Elementary School Child Nutrition Cook – Dusti Pierson
 - (3) Jerome High School Child Nutrition Cook – Nicole Kasimatis
 - (4) Jerome Middle School Coach 8th Grade Volleyball – Jeanette Hanni
 - iii) Resignations
 - (1) Jerome Middle School Teacher English Language Arts – Cheryl Farnsworth
 - (2) Jerome Middle School Teacher English Language Arts – Debra Touchette
 - (3) Summit Elementary School Para Professional Computer – Shaylee Strikwerda
 - (4) Jerome High School Para Professional Special Education – Todd Jaynes
 - (5) Jerome High School Head Coach Boys Track – Jeremy Munroe

- (6) Jerome Middle School Coach 7th Grade Girls Basketball – Brad Myers
- (7) Jerome High School Assistant Coach Baseball – James Davis
- (8) Jerome High School Assistant Coach Baseball – Brad Myers
- iv) New Hires
 - (1) Jerome High School Teacher Social Studies – Dallin Peterson
 - (2) Jerome High School Teacher Social Studies – Clay Shineberg
 - (3) Jerome High School Teacher Family Consumer Sciences – Vanessa Cadad
 - (4) Jerome High School Head Coach Bowling – Benjamin Carlisle
 - (5) Jerome High School Assistant Coach Cross Country – JanaLee Hope
 - (6) Jerome High School Assistant Coach Boys Basketball – Larell Patterson
 - (7) Jerome High School Assistant Coach Boys Basketball – Kevin Williams
 - (8) Jerome High School Assistant Coach Boys Track – Eli Andersen
 - (9) Jerome High School Head Coach Wrestling – Josh Wright
 - (10) Jerome High School BPA Advisor – Susan Fullen
 - (11) Jerome High School Custodian – Alma Martinez
 - (12) Jerome High School and Jefferson Elementary School Custodian – Connie Kingsland
 - (13) Jerome Middle School Teacher English Language Arts – Deborah Cole
 - (14) Jerome Middle School Teacher English Language Arts – Joseph Manuel
 - (15) Jerome Middle School Teacher Math Interventionist – Eric Hopkins
 - (16) Jerome Middle School Teacher Social Studies – Larell Patterson
 - (17) Jerome Middle School Teacher Vocational Technology – Colby Argyle
 - (18) Jerome Middle School Coach 7th/8th Grade Girls Soccer – Noemi Valadez
 - (19) Jerome Middle School Coach 7th Grade Volleyball – Heather Webb
 - (20) Jerome Middle School Coach 7th Grade Track – Chelsea Brubaker
 - (21) Jerome Middle School Assistant Coach 7th Grade Football – Jon Cook
 - (22) Jerome Middle School Para Professional Special Education – Angela Hagen
 - (23) Summit Elementary School Para Professional Building – Jasmeen Rosales
 - (24) Summit Elementary School Para Professional Building – Karina Guerrero-Love
 - (25) Summit Elementary School Para Professional Building – Jennifer Hartgrave
 - (26) Summit Elementary School Para Professional Special Education Extended – Carol Garcia-Guzman
 - (27) Jefferson Elementary School Para Professional Computer – Elara Smith
 - (28) Horizon Elementary School Child Nutrition Cook – Maricris Blakley
 - (29) Horizon Elementary School Child Nutrition Cook – Shailee Pitts
 - (30) Jefferson Elementary School Child Nutrition Cashier – Guillermina Pascual
 - (31) Horizon Elementary School Child Nutrition Cashier – Marla Ballensky
 - (32) Summit Elementary School Child Nutrition Cashier – Michelle Turner
 - (33) Jerome Middle School Child Nutrition Cook – Sandi Smith
 - (34) Jerome High School Teacher Health/PE – Jonathan Sheen
 - (35) Jerome High School Para Professional Special Education – Catherine Leedom

A motion was made by Alice Thibault and seconded by Staci Leavitt to approve the Consent Agenda as presented. The motion passed by the following:

AYE: Esther Peters
 Alice Thibault
 Don Mitchell
 Byron Burnham
 Staci Leavitt

4) Scheduled Visitors

- a) Jolene Dockstader and Brant Hagen, Jerome Middle School Teachers and Jerome Education Association Co-Presidents JEA presentation of negotiation authorizations were at 80% by district certified staff for the 2016 negotiations. JEA Co-Presidents also presented plans for fundraising to contribute to the Idaho Education Association Children’s Fund: conduct raffle with prize of one day substitute teacher donation by District Administration and Trustees; also requested approval for JEA members to wear shirts on specific days during school year to promote member engagement.

- 5) Community Comments:** Members of the community presented concerns with the bus transportation for students to and from schools in Jerome and asked for a taskforce to be organized to address the concerns.

6) **Communications:** No Communications for August 2016.

7) **Reports (Information)**

a) Superintendent: ENA lawsuit update.

- i) Facilities Update: building construction projects are all proceeding on schedule, Jerome High School open house schedule discussed.
- ii) 2016-17 Beginning of Year Activities: review of activities for all staff to begin 2016-17 school year.
- iii) Audit of 2015-16 School Year: completed for 2015-16 school year and report will be presented in September.
- iv) 2016-17 Professional Development Staff Report: information presented on professional development and training opportunities for all staff with comments made by staff included.

b) Trustees' Reports

c) Curriculum Director

d) Child Nutrition Director

e) Special Services Director

f) Jefferson Elementary School

g) Horizon Elementary School

h) Summit Elementary School

i) Jerome Middle School

j) Jerome High School

k) Northside Jr/Sr High School

Administrators presented oral reports to the board with information from their program or schools, which included review of new staff, registration of new students, update on number of students enrolled, dual enrollment of secondary students, meet your teacher attendance, semester transition and scheduling classes.

8) **Approval of Bills**

A motion was made by Byron Burnham and seconded by Staci Leavitt to approve the bills as presented. The motion passed by the following:

AYE: Esther Peters

Alice Thibault

Don Mitchell

Byron Burnham

Staci Burnham

9) **Continuing Business**

a) Construction - Change Orders

A motion was made by Staci Leavitt and seconded by Byron Burnham to approve the construction change orders as presented. The motion passed by the following:

AYE: Esther Peters

Alice Thibault

Don Mitchell

Byron Burnham

Staci Leavitt

b) Policy 2440 Alternative Credit Options

A motion was made by Alice Thibault and seconded by Staci Leavitt to approve Policy 2440 as presented for a second reading. The motion passed by the following:

AYE: Esther Peters

Alice Thibault

Don Mitchell

Staci Leavitt

10) **New Business**

a) Schedule Special Meeting in September for Enrollment Update

The board determined that no special meeting would be necessary to review the enrollment and attendance during September.

b) Declaration that an area of need exists for the 2016-2017 school year in the schools and departments as listed (Action):

- i) Jefferson Elementary School Grade 1, Dual Immersion Kindergarten and Special Education Teachers

- ii) Horizon Elementary School Grade 1 and Early Education Program Teachers
- iii) Summit Elementary School Grade 4 and Grade 5 Teachers
- iv) Jerome Middle School English Language Arts, Science and Vocational Technology Department
- v) Jerome High School Mathematics, Special Education, Vocational Food Production, Foreign Language and Counseling Departments
- vi) Jerome School District Day Treatment Special Education Department

A motion was made by Alice Thibault and seconded by Byron Burnham to declare that an area of need exists for the 2016-17 school year in the schools and departments as listed. The motion passed by the following:

AYE: Esther Peters
Alice Thibault
Don Mitchell
Byron Burnham
Staci Leavitt

- c) Approve Bus Drivers 2016-17
- d) Approve Bus Routes 2016-17
- e) Approve Safety Bus Routes 1 thru 5 for 2016-17 School Year

A motion was made by Alice Thibault and seconded by Byron Burnham to approve 2016-17 Bus Drivers, Bus Routes and Safety Bus Routes 1, 2, 3, 4 and 5 as presented. The motion passed by the following:

AYE: Esther Peters
Alice Thibault
Don Mitchell
Byron Burnham
Staci Leavitt

- f) Consideration of School Resource Officers and Body Worn Cameras Policy

Information by the City of Jerome presented to Trustees concerning body cameras worn by police officers.

- g) Consideration of Memorandum of Agreement with College of Southern Idaho Adult Basic Education Program

A motion was made by Byron Burnham and seconded by Staci Leavitt to approve the Memorandum of Agreement with CSI for the Adult Basic Education Program for the 2016-17 school year. The motion passed by the following:

AYE: Esther Peters
Alice Thibault
Don Mitchell
Staci Leavitt
Byron Burnham

- h) Consideration of Classified Employee Step Placement Request

A motion was made by Alice Thibault and seconded by Byron Burnham to approve the salary placement for Classified Personnel, P1617-3, as requested by administration for the 2016-17 school year. The motion passed by the following:

AYE: Esther Peters
Alice Thibault
Don Mitchell
Staci Leavitt
Byron Burnham

- i) Jerome School District and State Department of Education Healthy Schools Nurse Program Agreement

A review of the Healthy Schools Nurse Program Agreement for the 2016-17 school year as presented.

- j) Review Summit Elementary School Student Handbook 2016-17

A motion was made by Staci Leavitt and seconded by Byron Burnham to approve the Summit Elementary School Student Handbook for school year 2016-17 as presented. The motion passed by the following:

AYE: Esther Peters
Alice Thibault
Don Mitchell
Byron Burnham
Staci Leavitt

- k) Consideration of request of Administrative Internship for Paula Mason at Horizon Elementary School with Principal Fisher.

A motion was made by Alice Thibault and seconded by Staci Leavitt to approve the request for Administrative Internship for Paula Mason at Horizon Elementary School for the 2016-17 school year. The motion passed by the following:

AYE: Esther Peters
Alice Thibault
Don Mitchell
Byron Burnham
Staci Leavitt

11) Executive Session

- a) IC 74-206(1)(a)(b) – Personnel or Student
 - (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent or public school student.
 - i) Personnel Issues

A motion was made by Byron Burnham and seconded by Staci Leavitt that the Board of Trustees of Jt. Jerome School District #261 recess into executive session in the manner and for the purpose authorized by Section 74-206(1)(a)(b), Idaho Code, regarding personnel and student issues involving classified employees and students of the district. The motion passed by roll call vote:

AYE: Esther Peters
Alice Thibault
Don Mitchell
Byron Burnham
Staci Leavitt

The board recessed into executive session at 9:30 p.m.

The board returned to open session at 9:50 p.m.

12) Consideration of Personnel Executive Item(s)

- a) Certified Professional Employee P1617-4 Resignation
 - A motion was made by Staci Leavitt and seconded by Byron Burnham to accept the resignation of Certified Professional Employee P1617-4 and release employee from the 2016-17 contract and direct Superintendent Layne to send written notice to employee. The motion passed by the following:
 - AYE: Esther Peters
Alice Thibault
Don Mitchell
Byron Burnham
Staci Leavitt

13) Adjourn

There being no other business before the board, a motion was made by Alice Thibault and seconded by Staci Leavitt, the Board unanimously approved to adjourn the meeting at 10:00 p.m.