

Jerome School District #261
Board of Trustees Agenda
October 22, 2019
6:00 p.m.
Administrative Complex Board Room

Board of Trustee presents: Zone 1 Alice Thibault, Zone 2 Esther Peters, Zone 3 Jeff Schroeder, Zone 5 Staci Leavitt. Trustee not present: Zone 4 Annette Lott. Others present: Superintendent Dale Layne, Business Manager Brian Bridwell, Clerk Lorri Prescott; Curriculum Director Janet Avery, Federal Programs Director Kim Lickley, Jerome High School Assistant Principal and Athletic Director Jeremy Munroe and Teacher Colby Baker and family; Falls City Academy Principal Sean Spagnolo; Jerome Middle School Principal Landon Marlor and Custodian Joe Hawk and family; Jefferson Elementary School Principal Angie Brulotte and Teacher Brittany Maikranz and family; Jerome Middle School Teacher Jodi Pavkov and students Megan Bennett, Katelyn Miller, Kaili Sandridge; Benjamin Ware of Ware and Associates, CPA,

Educating Today for Tomorrow's World

1) Call to Order

a) Waive reading of the minutes of the previous board meeting as submitted to each board member
The meeting was called to order at 6:00 p.m. by Chairman Alice Thibault.

2) Jerome School District *Excellence in Education Awards*

Jerome School District Staff Colby Baker, Jerome High School Teacher, Brittany Maikranz, Jefferson Elementary School Teacher, and Joe Hawk, Jerome Middle School Custodian, were recognized by Superintendent Layne as the Jerome School District Excellence in Education Award Recipients for October 2019.

3) Consent Agenda

a) Approval of previous minutes

- i) September 24, 2019
- ii) Special Meeting October 7, 2019

b) Financial Report

- i) Cash Report
 - (1) Reconciliation
- ii) Accrual Report
 - (1) Revenue and Expense Summary
 - (2) Balance Sheet
- i) Building Financial Reports
 - (1) Jefferson Elementary School -- Reconciliation -- Check Register -- Balance Sheet
 - (2) Horizon Elementary School -- Reconciliation -- Check Register -- Balance Sheet
 - (3) Summit Elementary School -- Reconciliation -- Check Register -- Balance Sheet
 - (4) Jerome Middle School -- Reconciliation -- Check Register -- Balance Sheet
 - (5) Jerome High School -- Reconciliation -- Check Register -- Balance Sheet
 - (6) Special Services -- Reconciliation -- Check Register -- Balance Sheet

c) Personnel

- i) Retirement
- ii) Transfers
- iii) Resignations
 - (1) Summit Elementary School Para Professional Special Education – Amy Whitby
 - (2) Summit Elementary School Para Professional Special Education – Keira Walgamott
 - (3) Jerome High School Para Professional Special Education – Teleisa Larsen
 - (4) Jerome Middle School Coach 8th Gr Football – Jorma Fletcher
- iv) New Hires
 - (1) Jerome Middle School Para Professional – Kristy Perez
 - (2) Horizon and Jefferson Elementary School Para Professional – Marie Farfan
 - (3) Jerome High School Assistant Coach Softball – Leonard Horton

A motion was made by Esther Peters and seconded by Jeff Schroeder to approve the Consent Agenda as presented. The motion passed by the following:

AYE: Alice Thibault

Staci Leavitt
Esther Peters
Jeff Schroeder

4) **Scheduled Visitors**

- a) Jerome Middle School Teacher Jodi Pavkov and Students with National Junior Honor Society Request
- b) Ware and Associates Annual Audit: Benjamin Ware presented the Jerome School District 2018-19 Audit Report.

5) **Communications**

- a) Jerome School District Auxiliary Bake Sale Results with all proceeds donated to Jerome County K9 Unit.

6) **Reports:** Items A through J written reports submitted to the Board of Trustees.

- a) Curriculum Director
- b) Federal Program Director
- c) Special Education Director
- d) Jefferson Elementary School
- e) Horizon Elementary School
- f) Summit Elementary School
- g) Jerome Middle School
- h) Jerome High School
 - i) Jerome High School Athletic Director Jeremy Munroe, District IV Conference Update
- i) Falls City Academy
- j) Child Nutrition Director
- k) Superintendent: a draft calendar for the 2020-21 school year presented for review.
 - i) Enrollment Summary: comparison of current month student enrollment with previous years' enrollment.
 - ii) Facilities Update: security vestibules at each school complete with door lock controls hardware installed, software install needed, and raptor security program in place.
 - iii) Master Educator Award Recipients: list of Jerome School Teachers receiving the Master Educator Award from the Idaho State Department of Education presented to the board.
 - iv) Falls City Academy Alternative School Funding Formula
- a) Trustees' Reports – ISBA Training: The Importance of the Business Session at the State Convention

7) **Approval of Bills**

A motion was made by Staci Leavitt and seconded by Esther Peters to approve the bills as presented. The motion passed by the following:

AYE: Alice Thibault
Staci Leavitt
Esther Peters
Jeff Schroeder

8) **Continuing Business**

- a) Bond Committee Meeting Date scheduled for Thursday, November 14, 2019, 6:30 p.m. Jerome High School Library, discussion will be focused on grades configuration.

9) **New Business**

- a) Approve FY2018-19 Annual Audit

A motion was made by Esther Peters and seconded by Staci Leavitt to approve the FY2018-19 Annual Audit Report as presented. The motion passed by the following:

AYE: Alice Thibault
Staci Leavitt
Esther Peters
Jeff Schroeder

- b) Consideration of Change of Meeting Date for December Board Meeting

The Chairman announced the next order business would be to change the schedule and time of the December 24, 2019, regular meeting of the Board of Trustees from December 24th, at 6:00 p.m. to December 17th, 2019, at 6:00 p.m. in the Administrative Offices Board Room. A motion was made by Staci Leavitt and seconded by Esther Peters to reschedule the December meeting of the Board of Trustees as presented. The motion passed by the following:

AYE: Alice Thibault
Staci Leavitt
Esther Peters
Jeff Schroeder

- c) Consideration of Contract for Speech Language Pathologist Services for 2019-20 School Year
A motion was made by Esther Peters and seconded by Staci Leavitt to approve the contract for Speech Language Pathologist Services in Jerome School District schools for the 2019-20 school year. The motion passed by the following:
AYE: Alice Thibault
Staci Leavitt
Esther Peters
Jeff Schroeder
- d) Approve Jerome Middle School request for Student Teacher – Amy Whitby
A motion was made by Staci Leavitt and seconded by Esther Peters to approve the requests made by Jerome School District Administration for student teacher placement of Amy Whitby at Jerome Middle School for the second semester of the 2019-20 school year. The motion passed by the following:
AYE: Alice Thibault
Staci Leavitt
Esther Peters
Jeff Schroeder
- e) Consideration of Out of State Travel Requests
- i) Jerome High School Trio College Tours
 - ii) Jerome High School Wrestling Team Tournament Travel
A motion was made by Staci Leavitt and seconded by Esther Peters to approve the Jerome High School Trio College Tour Group to travel to out of state University visits and the Jerome High School Wrestling Coaches Out of State Travel Request for student athletes and coaches to travel to Utah, for wrestling tournament in November, 2019. The motion passed by the following:
AYE: Alice Thibault
Staci Leavitt
Esther Peters
Jeff Schroeder
- f) Policy 1260 Authorization of Signatures and Electronic Signatures (1st Reading – Information)
- g) Policy 1500 Board Meetings (1st Reading – Information)
- h) Policy 1610 Conflict of Interest (1st Reading – Information)
- i) Policy 3285 Relationship Abuse and Sexual Assault Prevention and Response (Annual Review – Information)
- j) Policy 3290 Sexual Harassment/Intimidation of Students (1st Reading – Information)
- k) Policy 3450F Student Vehicle Parking Application (1st Reading – Information)

10) Executive Session

- a) IC 74-206(1)(a)(b)(j) – Personnel or Student. (Action)
(a)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent or public school student.
- (1) Personnel Issues
 - (2) Student Issues

A motion was made by Esther Peters and seconded by Jeff Schroeder that the Board of Trustees of Jt. Jerome School District #261 recess into executive session in the manner and for the purpose authorized by Section 74-206(1)(a)(b), Idaho Code, regarding personnel issues involving employees or student issues involving students of the district; and property matters. The motion passed by roll call vote:

AYE: Alice Thibault
Staci Leavitt
Esther Peters
Jeff Schroeder

The board recessed into executive session at 9:05 p.m.
The board returned to open session at 9:20 p.m.

11) **Consideration of Personnel Executive Item(s):** No Personnel Executive Items October, 2019.

12) **Consideration of Student Executive Item(s)**

a) Early Graduation Request – Student E1920-01

A motion was made by Esther Peters and seconded by Staci Leavitt to approve the Early Graduation request made by Student E1920-01. The motion passed by the following:

AYE: Alice Thibault

Staci Leavitt

Esther Peters

Jeff Schroeder

b) Request for Extended Suspension for Student D1920-03

A motion was made by Staci Leavitt and seconded by Esther Peters to approve the request by Superintendent Layne that to provide for the health and safety of our students, that an additional temporary suspension of five (5) days be added to the current suspension for Student D1920-03 and that furthermore that the Superintendent has the authority to remove the temporary suspension following a pre-expulsion hearing, if it is determined that the health, welfare or safety of students are not jeopardized, and the board directs Superintendent Layne or his designee to send written notice of the decision. The motion passed by the following:

AYE: Alice Thibault

Staci Leavitt

Esther Peters

Jeff Schroeder

c) Declaration of Truancy

A motion was made by Esther Peters and seconded by Jeff Schroeder to accept the declaration made by Jerome School District Clerk, Lorri Prescott, as designee of the Board of Trustees, for six students, T1920-03, T1920-04, T1920-05, T1920-06, T1920-07 and T1920-08, as Habitually Truant. The motion passed by the following:

AYE: Alice Thibault

Staci Leavitt

Esther Peters

Jeff Schroeder

13) **Adjourn:** There being no other business before the board, a motion was made by Staci Leavitt and seconded by Esther Peters, the Board unanimously approved to adjourn the meeting at 9:25 p.m.