

**Jerome School District #261**  
**Board of Trustees Agenda**  
**June 25, 2013**  
**6:00 p.m.**  
**Administrative Complex Board Room**

Board of Trustees present: Don Mitchell, John Crozier, Alice Thibault, and Byron Burnham. Others present: Superintendent Dale Layne, Business Manager Brian Bridwell, and Clerk Lorri Prescott. Not present: Esther Peters.

***Educating Today for Tomorrow's World***

**1) Call to Order**

- a) Waive reading of the minutes of the previous board meeting as submitted to each board member.
  - b) The board may vote to go into executive session at any time during the meeting.
- The meeting was called to order at 6:10 p.m. by Chairman Don Mitchell.

**2) Motion of Amend Agenda to include five new Consent items and one new Continuing Business item.**

A motion was made by John Crozier and seconded by Byron Burnham to amend the agenda to include Consent Agenda items and Continuing Business item. The motion passed by the following:

AYE: Don Mitchell  
John Crozier  
Alice Thibault  
Byron Burnham

**3) Annual Budget Hearing**

- a) The revised budget for FY13 was presented by Brian Bridwell during the budget hearing.

A motion was made by Alice Thibault and seconded by John Crozier to approve the revised budget for Fiscal Year 2013 as presented. The motion passed by the following:

AYE: Don Mitchell  
John Crozier  
Alice Thibault  
Byron Burnham

- b) The proposed budget for FY14 was presented by Brian Bridwell during the budget hearing.

A motion was made by John Crozier and seconded by Alice Thibault to approve the proposed budget for Fiscal Year 2014 as presented. The motion passed by the following:

AYE: Don Mitchell  
John Crozier  
Alice Thibault  
Byron Burnham

**4) Consent Agenda**

- a) Approval of previous minutes
  - i) May 28, 2013
  - ii) Special Meeting June 11, 2013
- b) Financial Reports
  - i) Cash Report
    - (1) Reconciliation
  - ii) Accrual Report
    - (1) Revenue and Expense Summary
    - (2) Balance Sheet
  - iii) Building Financial Reports
    - (1) Jefferson Elementary School
    - (2) Horizon Elementary School
    - (3) Summit Elementary School
    - (4) Jerome Middle School
    - (5) Jerome High School
    - (6) Special Services
- b) Personnel
  - i) Retirement

ii) Transfers

- (1) Jerome High School Principal – Eric Anderson
- (2) Northside Jr/Sr High School Teacher – Gordon Smith
- (3) Jerome Middle School Teacher Math – Jami Strunk
- (4) Jerome High School Teacher English Language Arts – Aaron Lee
- (5) Summit Elementary School Teacher Physical Education – Connie McDonald
- (6) Summit Elementary School Teacher 4<sup>th</sup> Grade – Amy Johnson
- (7) Summit Elementary School Teacher 5<sup>th</sup> Grade – Julie Kirk
- (8) Jefferson Elementary Teacher 3<sup>rd</sup> Grade – GayLyn Hall
- (9) Jefferson Elementary Teacher 3<sup>rd</sup> Grade – Sindy Black
- (10) Jefferson Elementary Teacher 2<sup>nd</sup> Grade – Carrie Ahrens
- (11) Horizon Elementary School Para Professional Building – Dale Shropshire
- (12) Jerome High School Secretary – Diane Geist
- (13) Jerome Middle School Volleyball Coach 8<sup>th</sup> Grade – Nicole Wolfe

iii) Resignations

- (1) Jerome High School Principal - Ryan Bowman
- (2) Jerome Day Treatment Teacher Secondary – Kathy Johnson
- (3) Jerome High School Teacher Special Education – Lynn Arriaga
- (4) Jerome Middle School Teacher English Language Arts – Bonnie Mahannah
- (5) Jerome Middle School Teacher English Language Arts – Jessica Miller
- (6) Jefferson Elementary School Para Professional Title 1 – Tina Chojnacky
- (7) Jerome High School Secretary Attendance – Erin McCracken
- (8) Jerome High School Wrestling Assistant Coach and Middle School Wrestling Coach – Joshua Skaggs
- (9) Jerome High School Custodian – Jose Chicas
- (10) Jerome High School Food Services Manager – Barbara Munson
- (11) Jerome High School Teacher English Language Arts – Michelle Marquardt

iv) New Hires

- (1) Jerome High School Teacher English Language Arts – Dixie Siegel
- (2) Jerome High School Teacher Mathematics Grade 9-12 – Megan Parrish
- (3) Jerome High School Teacher Drama English Language Arts – Patrick Rexroat
- (4) Jerome High School Counselor – Wendy Stoker
- (5) Jerome Middle School Counselor – Emily Voorhees
- (6) Jerome Middle School Teacher Social Studies – Tyrell Teeter
- (7) Jefferson Elementary School Teacher 3<sup>rd</sup> Grade – Jenny Mussio
- (8) Jefferson Elementary School Teacher 3<sup>rd</sup> Grade – Rhett Larsen
- (9) Jefferson Elementary School Teacher 2<sup>nd</sup> Grade – Tracy Thornton
- (10) Jerome School District Day Treatment Teacher – Jena Bubak
- (11) Horizon Elementary Para Professional Special Education – Lisa Hall
- (12) Horizon Elementary Para Professional JEEP – Maria Jackson
- (13) Horizon Elementary Para Professional Special Education – Linda Titera
- (14) Jerome High School Custodian – Larrell (Mack) McFarland
- (15) Jerome Middle School Custodian – Terry Daniels
- (16) Jerome High School Activities Director (.5 FTE) – Martin Espinoza
- (17) Jerome High School Activities Director (.5 FTE) - Christi Gilmore
- (18) Jerome High School Volleyball Assistant Coach – Keelie Campbell
- (19) Jerome High School Volleyball Assistant Coach – Megan Parrish
- (20) Jerome High School Baseball Assistant Coach – Chris Bragg
- (21) Jerome High School Baseball Assistant Coach – Mike McDonald
- (22) Jerome High School Cheer and Dance Coach – Breanna Chandler

A motion was made by Alice Thibault and seconded by Byron Burnham to approve the Consent Agenda as presented. The motion passed by the following:

AYE: Don Mitchell  
John Crozier  
Alice Thibault  
Byron Burnham

**5) Scheduled Visitors:** No scheduled visitors for June 28, 2013.

**6) Community Comments:** No community comments for June 28, 2013.

## 7) Communications

- a) Jerome High School Choir Competition Results reported by Jerome High School Teacher Karen Palmer. The choir groups placed first in many of the competitions in Utah.
- b) National Association of Agriculture Educators: Letter written by Association Director for recognition of outstanding participation at the national conference by Jerome High School Teacher Nicole Lebsack.

## 8) Approval of Bills

A motion was made by Byron Burnham and seconded by Alice Thibault to approve the bills as presented. The motion passed by the following:

AYE: Don Mitchell  
John Crozier  
Alice Thibault  
Byron Burnham

## 9) Reports

- a) Superintendent
  - v) Jerome High School Graduate: one student completed graduation requirements during June and Superintendent Layne presented her with a diploma.
  - vi) Northside Jr/Sr High School and Alternative School: approval alternative school program for the 2013-14 school year granted by the School Choice Coordinator with the Idaho State Department of Education.
  - vii) Jefferson Remodel Update: Demolition is complete and construction has begun on the project.
- b) Jefferson Elementary School
- c) Horizon Elementary School
- d) Summit Elementary School
- e) Jerome Middle School
- f) Jerome High School
- g) Northside High School
- h) Food Service
- i) Special Education

## 10) Continuing Business

- a) FCCLA Out of State Travel Request

A motion was made by Alice Thibault and seconded by Byron Burnham to approve the FCCLA out of state travel request as presented. The motion passed by the following:

AYE: Don Mitchell  
John Crozier  
Alice Thibault  
Byron Burnham

- b) ISBA Board Training Exercise: Selecting a Board Chair. Information reviewed by Trustees.
- c) Policy 5105 Certificated Personnel Reemployment
- d) Policy 5107 Informal Review

A motion was made by Alice Thibault and seconded by Byron Burnham to approve Policy 5105 Certificated Personnel Reemployment and Policy 5107 Informal Review as presented for second reading. The motion passed by the following:

AYE: Don Mitchell  
John Crozier  
Alice Thibault  
Byron Burnham

- e) **Student Transportation Contract**

A motion was made by Alice Thibault and seconded by Byron Burnham to renew the Student Transportation Contract for five years. The motion passed by the following:

AYE: Don Mitchell  
John Crozier  
Alice Thibault  
Byron Burnham

## 11) New Business

- a) Schedule special meeting in July 2013

A motion was made by Byron Burnham and seconded by John Crozier to schedule a special board meeting on July 1, 2013, at 1:00 p.m. The motion passed by the following:

AYE: Don Mitchell  
John Crozier  
Alice Thibault  
Byron Burnham

- b) Approval for Jefferson Elementary School Remodel Construction Phase Services

A motion was made by Alice Thibault and seconded by Byron Burnham to approve the Jefferson Elementary School Remodel Construction Phase Services as presented by LKV Architects. The motion passed by the following:

AYE: Don Mitchell  
John Crozier  
Alice Thibault  
Byron Burnham

- c) Policy 2440 Online Courses and Alternative Credit Options (1<sup>st</sup> Reading – Information)  
d) Policy 2550 Field Trips, Excursions and Outdoor Education (1<sup>st</sup> Reading – Information)  
e) Policy 2610 Advanced Requirements 9-12 (1<sup>st</sup> Reading – Information)  
f) Policy 2700P High School Graduation Requirements (1<sup>st</sup> Reading – Information)  
g) Policy 4130 Public Access to District Website (1<sup>st</sup> Reading – Information)  
h) Policy 5220 Assignments, Reassignments, Transfers (1<sup>st</sup> Reading – Information)  
i) Policy 5320 Drug and Alcohol Free Workplace (1<sup>st</sup> Reading – Information)  
j) Policy 5340 Evaluation of Certificated Personnel (1<sup>st</sup> Reading – Information)  
k) Policy 5340F Teacher Evaluation Form (1<sup>st</sup> Reading – Information)  
l) Policy 8170P District-Owned Vehicles (1<sup>st</sup> Reading – Information)

m) Academic Policy Letter: discussion on the proposed changes for extra-curricular activities for the Jerome High School and Jerome Middle School for the 2013-14 school year.

## 12) Executive Session

- a) IC 67-2345(1)(b) – Personnel or Student – To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent or public school student.

A motion was made by Byron Burnham and seconded by John Crozier that the Board of Trustees of Jt. Jerome School District #261 recess into executive session in the manner and for the purpose authorized by Section 67-2345(1)(b), Idaho Code, regarding the personnel issue involving certified professional employees of the district. The motion passed by a roll call vote of: AYE: Don Mitchell, John Crozier, Alice Thibault, and Byron Burnham.

The board recessed into executive session at 8:10 p.m.

- i) A motion was made by Byron Burnham and seconded by John Crozier to dismiss two Classified Employees as recommended by program director. The motion passed by the following:

AYE: Don Mitchell  
John Crozier  
Alice Thibault  
Byron Burnham

## 13) Adjourn

There being no other business before the board, the meeting was adjourned at 9:00 p.m.