

Jerome School District #261
Board of Trustees Agenda
April 23, 2013
6:00 p.m.
Administrative Complex Board Room

Board of Trustees present: Don Mitchell, John Crozier, Alice Thibault, Byron Burnham. Board Members absent: Esther Peters. Others present: Superintendent Dale Layne, Business Manager Brian Bridwell, Clerk Lorri Prescott, Jerome High School Principal Ryan Bowman, Jerome High School Assistant Principal Victor Arreaga and guests from the City of Jerome: Zoe Monahan, Community Development Director, and Gilbert Sanchez, Wastewater Superintendent,

Educating Today for Tomorrow's World

1) Call to Order

- a) Waive reading of the minutes of the previous board meeting as submitted to each board member.
- b) The board may vote to go into executive session at any time during the meeting.
The meeting was called to order at 6:05 p.m. by Chairman Don Mitchell.

2) Permission Given to Clerk – One Candidate Declared Elected for Trustee Zone 2 (Action)

- a) Certificate of Election
A motion was made by John Crozier and seconded by Alice Thibault granting permission to the Jerome School District Clerk to declare one candidate elected for Trustee Zone 2. The motion passed by the following:
AYE: Don Mitchell
John Crozier
Alice Thibault
Byron Burnham

3) Motion of Amend Agenda to remove one Scheduled Visitors item and include two new Consent items, one new Report item and two New Business items.

A motion was made by John Crozier and seconded by Byron Burnham to amend the Agenda to remove scheduled visitor and include two new Consent items, one new Report item, and two New Business items. The motion passed by the following:

- AYE: Don Mitchell
John Crozier
Alice Thibault
Byron Burnham

4) Consent Agenda

- a) Approval of previous minutes
 - i) March 2013
- b) Financial Report
 - i) Cash Report
 - (1) Reconciliation
 - ii) Accrual Report
 - (1) Revenue and Expense Summary
 - (2) Balance Sheet
 - iii) Building Financial Reports
 - (1) Jefferson Elementary School
 - (2) Horizon Elementary School
 - (3) Summit Elementary School
 - (4) Jerome Middle School
 - (5) Jerome High School
 - (6) Special Services
- c) Personnel
 - i) Retirement
 - ii) Transfers
 - (1) Curriculum Director – Janet Avery

iii) Resignations

- (1) Jerome High School French Teacher – Wendi Tolman
- (2) Jerome Middle School English Language Arts Teacher – Elizabeth Claire James
- (3) Jerome Middle School Social Studies Teacher – Kenneth James
- (4) Jerome High School Baseball Assistant Coach – Kenneth James
- (5) Jerome School District School Psychologist – Angela Kulm

iv) New Hires

- (1) Jerome Middle School Special Education Teacher – Whitney Retter
Jerome High School Math Teacher – Richard Stock

A motion was made by John Crozier and seconded by Byron Burnham to approve the Consent Agenda as presented. The motion passed by the following:

AYE: Don Mitchell
John Crozier
Alice Thibault
Byron Burnham

5) **Scheduled Visitors**

- a) Zoe Monahan, Community Development Director, City of Jerome: Plans to upgrade the Jerome City Wastewater System by the City were presented by Ms. Monahan and Gilbert Sanchez, Wastewater Superintendent. A bond election is scheduled in May to cover the cost of the upgrades.
- b) Ryan Bowman, Jerome High School Principal, and Victor Arreaga, Jerome High School Assistant Principal: A discussion of the 2013 prom was conducted.

6) **Community Comments:** No community comments for April 23, 2013

7) **Communications:** No communications for April 23, 2013

8) **Approval of Bills**

A motion was made by Alice Thibault and seconded by Byron Burnham to approve the bills as presented. The motion passed by the following:

AYE: Don Mitchell
John Crozier
Alice Thibault
Byron Burnham

9) **Reports**

- a) Superintendent
 - i) Graduation Ceremony, May 29, at CSI Gymnasium: all trustees plan to attend the ceremony.
 - ii) Region 4 ISBA Meeting, May 16, 7:00 p.m. Gooding High School
- b) Jefferson Elementary School
- c) Horizon Elementary School
- d) Summit Elementary School
- e) Jerome Middle School
- f) Jerome High School
- g) Northside High School
- h) Food Service
- i) Special Education

10) **Continuing Business**

a) Jerome School District Job Descriptions Review

- i) Food Service Personnel, Curriculum Director, Federal Programs Director, Grant Writer and Special Projects Coordinator, Computer Technician, Copier Technician

A motion was made by Alice Thibault and seconded by John Crozier to approve the Job Descriptions as presented.

The motion passed by the following:

AYE: Don Mitchell
John Crozier
Alice Thibault
Byron Burnham

- b) ISBA Board Training Exercise – What Counts?
Training exercise was tabled until the May meeting.
- c) Policy 3360 Discipline for Students with Disabilities
A motion was made by Byron Burnham and seconded by John Crozier to approve Policy 3360 as presented for second reading. The motion passed by the following:
AYE: Don Mitchell
John Crozier
Alice Thibault
Byron Burnham
- d) Jerome High School Cheer and Dance Class
This matter was tabled until the May meeting.

11) **New Business**

- a) Certificated Personnel Contract Renewals
 - i) 1 – 3 Category Teacher Contracts
A motion was made by Alice Thibault and seconded by John Crozier to approve the Category 2 Teacher Contracts and Category 3 Teacher Contracts for the 2013-14 academic year as presented. Category 1 Teacher Contracts will be used for certificated personnel hired after August 1st of the school year. The motion passed by the following:
AYE: Don Mitchell
John Crozier
Alice Thibault
Byron Burnham
 - ii) R - Renewable Teacher Contracts
A motion was made by Alice Thibault and seconded by John Crozier to approve the Renewable Teacher Contracts for the 2013-14 academic year as presented. The motion passed by the following:
AYE: Don Mitchell
John Crozier
Alice Thibault
Byron Burnham
- b) Alternate Route Graduation Approvals
 - i) List of students
 - ii) Policy 2710
A motion was made by Alice Thibault and seconded by Byron Burnham to approve the Alternate Route to Graduation for 27 students as requested. The motion passed by the following:
AYE: Don Mitchell
John Crozier
Alice Thibault
Byron Burnham
- c) Elementary and Alternative Summer School Approval
A motion was made by Alice Thibault and seconded by Byron Burnham to approve the Elementary and Alternative Summer School Plans for 2013 summer as presented. The motion passed by the following:
AYE: Don Mitchell
John Crozier
Alice Thibault
Byron Burnham
- d) Special Meeting Date (Action)
A motion was made by John Crozier and seconded by Byron Burnham to schedule a Special Board Meeting on Thursday, May 2, 2013, at 1:00 p.m. The motion passed by the following:
AYE: Don Mitchell
John Crozier
Alice Thibault
Byron Burnham

- e) Declaration of Truancy
A motion was made by Alice Thibault and seconded by Byron Burnham to declare nine students as habitually truant. The motion passed by the following:
AYE: Don Mitchell
John Crozier
Alice Thibault
Byron Burnham
- f) Jerome High School Skills USA 3D Animation Team State Competition Results
The 3D Animation Team received the gold medal at the SkillsUSA State Leadership Conference held in Nampa on April, 10-12, 2013.
- g) Jerome High School Family Career Community Leaders of America travel request
This matter was tabled until the May meeting.

12) Executive Session

- a) IC 67-2345(1)(b) – Personnel – to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.
- b) IC 67-2345 (1)(c) – Negotiations – to conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency.

A motion was made by Byron Burnham and seconded by Alice Thibault that the Board of Trustees of Jt. Jerome School District #261 recess into executive session in the manner and for the purpose authorized by Section 67-2345(1)(b), Idaho Code, regarding the personnel issue involving certified professional employees of the district and Section 67-2345(1)(c) to conduct deliberations concerning labor negotiations. The motion passed by a roll call vote of: AYE: Don Mitchell, John Crozier, Alice Thibault, Byron Burnham. The board recessed into executive session at 8:10 p.m.

The board returned to open session at 9:35 p.m.

i) Personnel – CPE Request

A motion was made by Alice Thibault and seconded by Byron Burnham approve the request to reduce a certified staff member's contract to 3/5 for the 2013-14 academic year. The motion passed by the following:

AYE: Don Mitchell
John Crozier
Alice Thibault
Byron Burnham

ii) CPE on Administrative Leave

A motion was made by Alice Thibault and seconded by Byron Burnham to accept the recommendation of Superintendent Layne to place a certified staff member on administrative leave. The motion passed by the following:

AYE: Don Mitchell
John Crozier
Alice Thibault
Byron Burnham

ii) Non-Renewal of Contract for CPE

A motion was made by Byron Burnham and seconded by John Crozier to accept the recommendation of Superintendent Layne and not renew a certified staff member's contract for the 2013-14 academic year. The motion passed by the following:

AYE: Don Mitchell
John Crozier
Alice Thibault
Byron Burnham

13) Adjourn

There being no other business before the board, the meeting was adjourned at 9:40 p.m.