

Jerome School District #261
Board of Trustees Agenda
January 22, 2013
6:00 p.m.
Administrative Complex Board Room

Board of Trustees present: Esther Peters, John Crozier, Alice Thibault , Byron Burnham. Not Present: Don Mitchell.
Others present: Superintendent Dale Layne, Business Manager Brian Bridwell, Clerk Lorri Prescott, Tom Clifton, Nicole Lebsack and Karen Palmer, Jerome High School Teachers, Jim Wilson, College of Southern Idaho Teacher and Beth Mower.

Educating Today for Tomorrow's World

1) Call to Order

- a) Waive reading of the minutes of the previous board meeting as submitted to each board member.
- b) The board may vote to go into executive session at any time during the meeting.
The meeting was called to order at 6:00 p.m. by Vice Chairperson Esther Peters.

2) Motion of Amend Agenda to include three New Business items.

A motion was made by Alice Thibault and seconded by John Crozier to amend the Agenda to include three New Business items. The motion passed by the following:

AYE: Esther Peters
John Crozier
Alice Thibault
Byron Burnham

3) Consent Agenda

- a) Approval of previous minutes
 - i) December 2012
 - ii) Special Meeting January 8, 2013
- b) Financial Report
 - i) Cash Report
 - (1) Reconciliation
 - ii) Accrual Report
 - (1) Revenue and Expense Summary
 - (2) Balance Sheet
 - iii) Building Financial Reports
 - (1) Jefferson Elementary School
 - (2) Horizon Elementary School
 - (3) Summit Elementary School
 - (4) Jerome Middle School
 - (5) Jerome High School
 - (6) Special Services
- c) Personnel
 - i) Retirement
 - (1) Payroll Clerk – Marsha Capps
 - (2) Special Services Speech and Language Therapy Para Professional – Marilee King
 - (3) Jerome Middle School Custodian – Max Coy
 - ii) Resignations
 - iii) Transfers
 - iv) New Hires
 - (1) Jerome Middle School Resource Para-Professional – Cindy Miller

A motion was made by Alice Thibault and seconded by Byron Burnham to approve the Consent Agenda as presented. The motion passed by the following:

AYE: Esther Peters
John Crozier
Alice Thibault
Byron Burnham

4) **Scheduled Visitors**

- a) Karen Palmer, Jerome High School Choir Teacher: Mrs. Palmer requested approval for an out-of-state trip for the Jerome High School Choir to attend a competition in May, she reported that JHS Choirs participating last year took first place in several divisions.
- b) Tom Clifton and Nicole Lebsack, Jerome High School Ag Department and Jim Wilson, College of Southern Idaho: The Ag department teachers presented plans to expand the current curriculum to include Animal Science Pathway curriculum.

5) **Community Comments:** Discussion with parent about plans to improve safety and security at all schools.

6) **Communications:** No communications for January 22, 2013

7) **Approval of Bills**

A motion was made by John Crozier and seconded by Alice Thibault to approve the bills as presented. The motion passed by the following:

AYE: Esther Peters

John Crozier

Alice Thibault

Byron Burnham

8) **Reports**

- a) Superintendent
 - i) Salary Comparisons: Salaries for Principals and Assistant Principals compared with other Idaho schools salaries.
 - ii) CCSS History: A brief overview of the history Idaho Common Core Studies Plan given to the board.
 - iii) March 1 – IA and CCSS Training: Professional development plans for March 1st reviewed for staff training.
 - iv) Additional Payroll Deductions, FICA, PERSI: An increase in payroll deductions for all personnel: FICA 2% in January and PERSI .5% in July.
 - v) Facilities: Updated list of facility needs and repairs reviewed by board.
- b) Jefferson Elementary School
- c) Horizon Elementary School
- d) Summit Elementary School
- e) Jerome Middle School
- f) Jerome High School
- g) Northside High School
- h) Food Service
- i) Special Education

9) **Continuing Business**

a) Jerome School District Job Descriptions Review

i) Maintenance Department

A motion was made by Alice Thibault and seconded by John Crozier to approve the Jerome School District Job Descriptions for Maintenance Personnel as presented. The motion passed by the following:

AYE: Esther Peters

John Crozier

Alice Thibault

Byron Burnham

b) ISBA Board Training Exercise – School Board Self-Assessment

School Board Self-Assessment exercise was reviewed by all board members.

c) Jerome High School Travel Request

A motion was made by Alice Thibault and seconded by Byron Burnham to approve the Jerome High School Choir out-of-state travel as requested. The motion passed by the following:

AYE: Esther Peters

John Crozier

Alice Thibault

Byron Burnham

- d) Policy 3260 Student Dress
A motion was made by John Crozier and seconded by Alice Thibault to approve Policy 3260 Student Dress, as presented for second reading. The motion passed by the following:
AYE: Esther Peters
John Crozier
Alice Thibault
Byron Burnham
- e) Status Report on Student Fees Law Suit
Communication from Anderson Julian and Hull, LLP, with updated status on Student Fees Law Suit.

10) **New Business**

- a) Emergency Closure due to Weather Approval
A motion was made by Alice Thibault and seconded by Byron Burnham to declare an emergency school closure due to weather on January 11, 2013. The motion passed by the following:
AYE: Esther Peters
John Crozier
Alice Thibault
Byron Burnham
- b) Day on the Hill
Agenda for Day on the Hill was reviewed by the Board.
- c) 2013 Trustee Elections
 - i) Trustee Election Timeline
 - ii) Trustee Election Resolutions
A motion was made by Alice Thibault and seconded by Byron Burnham to approve the Trustee Election Resolution for Trustee in Zone 1 and Trustee in Zone 2. The motion passed by the following:
AYE: Esther Peters
John Crozier
Alice Thibault
Byron Burnham
- d) Superintendent Evaluation
The board will complete the superintendent evaluation in the February meeting.
- e) Policy 1600 Code of Ethics for School Board Members (1st Reading – Information)
- f) Policy 2800 Curriculum and Instruction Objectives (1st Reading – Information)
- g) Policy 3030 Part-Time Attendance/Dual Enrollment (1st Reading – Information)
- h) Policy 3060 Education of Homeless Children (1st Reading – Information)
- i) Declaration of Truancy
A motion was made by John Crozier and seconded by Byron Burnham to declare five students as habitually truant. The motion passed by the following:
AYE: Esther Peters
John Crozier
Alice Thibault
Byron Burnham
- j) Approve Bus Route and Driver
A motion was made by Byron Burnham and seconded by Alice Thibault to approve the addition of bus route #32 and driver. The motion passed by the following:
AYE: Esther Peters
John Crozier
Alice Thibault
Byron Burnham

11) **Executive Session**

- a) Personnel - IC 67-2345(1)(b) - Personnel (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent or public school student.

A motion was made by John Crozier and seconded by Byron Burnham that the Board of Trustees of Jt. Jerome School District #261 recess into executive session in the manner and for the purpose authorized by Section 67-2345(1)(b), Idaho Code, regarding the personnel issue involving public school students of the district. The motion passed by a roll call vote of: AYE: Esther Peters, John Crozier, Alice Thibault, and Byron Burnham.

The board recessed into executive session at 8:00 p.m.

The board returned to open session at 8:45 p.m.

12) **Adjourn**

There being no other business before the board, the meeting was adjourned at 8:50 p.m.