

Jerome School District #261
Board of Trustees Agenda
December 18, 2012
6:00 p.m.
Administrative Complex Board Room

Board of Trustees present: Don Mitchell, Esther Peters, John Crozier, Alice Thibault (departed 7:30 pm) , Byron Burnham.
Others present: Superintendent Dale Layne, Business Manager Brian Bridwell, Clerk Lorri Prescott, Jerome High School Principal Ryan Bowman, Dawn Fernandez, Nickolas Fernandez, Karla Bankhead, Mike Bankhead, Colton Bankhead, Maryann Crofts, Bill Crofts, Beth Mower and Sandra Cooley.

Educating Today for Tomorrow's World

1) **Call to Order**

- a) Waive reading of the minutes of the previous board meeting as submitted to each board member.
- b) The board may vote to go into executive session at any time during the meeting.
The meeting was called to order at 6:00 p.m. by Chairman Don Mitchell. *A moment of silence was held by the Trustees for the families of Sandy Hook Elementary School, Newtown, Connecticut.*

2) **Executive Session**

- a) Personnel – IC 67-2345 (1)(b) – Personnel – to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

A motion was made by Esther Peters and seconded by John Crozier that the Board of Trustees of Jt. Jerome School District #261 recess into executive session in the manner and for the purpose authorized by Section 67-2345(1)(b), Idaho Code, regarding the personnel issue involving public school students of the district. The motion passed by a roll call vote of: AYE: Don Mitchell, Esther Peters, John Crozier, Alice Thibault, and Byron Burnham.

The board recessed into executive session at 6:05 p.m.

The board returned to open session at 7:25 p.m.

3) **Consent Agenda**

- a) Approval of previous minutes
 - i) November 2012
- b) Financial Report
 - i) Cash Report
 - (1) Reconciliation
 - ii) Accrual Report
 - (1) Revenue and Expense Summary
 - (2) Balance Sheet
 - iii) Building Financial Reports
 - (1) Jefferson Elementary School
 - (2) Horizon Elementary School
 - (3) Summit Elementary School
 - (4) Jerome Middle School
 - (5) Jerome High School
 - (6) Special Services
- c) Personnel
 - i) Resignations
 - (1) Jerome Middle School Resource Para-Professional – Shari Myers
 - ii) Transfers
 - iii) New Hires

A motion was made by Byron Burnham and seconded by John Crozier to approve the Consent Agenda as presented. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
John Crozier
Alice Thibault
Byron Burnham

- 4) **Scheduled Visitors:** Parents of Jefferson Elementary School students addressed the board about prioritizing the need for a new entrance and locks on classroom doors at Jefferson Elementary School. The board recognizes the need for upgrades on security measures at all district schools for the safety of all students.
- 5) **Community Comments:** No community comments for December 18, 2012
- 6) **Communications:** No communications for December 18, 2012
- 7) **Approval of Bills**

A motion was made by Esther Peters and seconded by Byron Burnham to approve the bills as presented. The motion passed by the following:
AYE: Don Mitchell
Esther Peters
John Crozier
Byron Burnham
- 8) **Reports (Information)**
 - a) Superintendent: A proposal from JHS Agriculture Department to increase program was shared with the board.
 - i) JHS Athletic Academic Policy: a preliminary presentation of proposed policy was given to JHS coaches.
 - ii) Salary Comparisons: Principals, teachers and other certified staff salaries were compared to area districts.
 - iii) Northside High School Graduate: a diploma was presented to one student by Eric Anderson, Assistant Principal.
 - iv) Attendance and Enrollment: several years of student enrollment and attendance were compared and reviewed.
 - v) Kindel Mason, Outstanding Special Education Director of the Year: Mr. Mason was chosen by IASEA for this award. Terry Waitley, Jerome High School Teacher, was chosen as the VFW Teacher of the Year.
 - b) Jefferson Elementary School
 - c) Horizon Elementary School
 - d) Summit Elementary School
 - e) Jerome Middle School
 - f) Jerome High School
 - g) Northside High School
 - h) Food Service
 - i) Special Education
- 9) **Continuing Business**
 - a) Supplemental Levy
 - i) Timeline
 - ii) Resolution

A motion was made by John Crozier and seconded by Esther Peters to approve a supplemental levy resolution in the amount of \$650,000.00 each year for two years for an election to be held, on March 12, 2013. The motion passed by the following:
AYE: Don Mitchell
Esther Peters
John Crozier
Byron Burnham
 - b) ISBA Training on Superintendent Evaluation: dates were considered to schedule this training with ISBA.
 - c) Jerome School District Job Descriptions Review
 - i) Certified Personnel

A motion was made by Esther Peters and seconded by John Crozier to approve the Jerome School District Job Descriptions for Certified Personnel as presented. The motion passed by the following:
AYE: Don Mitchell
Esther Peters
John Crozier
Byron Burnham
 - d) Policy 1530 Records Available to Public (2nd Reading – Action)
 - e) Policy 2340 Controversial Issues and Academic Freedom (2nd Reading – Action)

- f) Policy 3505 Concussion Guidelines (2nd Reading – Action)
- g) Policy 4150 Accommodating Individuals with Disabilities (2nd Reading – Action)
- h) Policy 5210 Work Day (2nd Reading – Action)
- i) Policy 5290 Political Activity – Staff Participation (2nd Reading – Action)
- j) Policy 7010 Equivalence in Instructional Staff and Materials (2nd Reading – Action)
- k) Policy 7235 Fiscal Accountability and IDEA Part B Funds (2nd Reading – Action)
- l) Policy 8140 Student Conduct on Buses (2nd Reading – Action)
- m) Policy 8610 Health Insurance Portability and Accountability Act (2nd Reading – Action)

A motion was made by Esther Peters and seconded by Byron Burnham to approve Policies 1530, 2340, 3505, 4150, 5210, 5290, 7010, 7235, 8140 and 8610 as presented for second reading. The motion passed by the following:

AYE: Don Mitchell
 Esther Peters
 John Crozier
 Byron Burnham

- n) ISBA Board Training Exercise – Updating Policies: training exercise was viewed by Trustees.

10) **New Business**

- a) Jerome High School Travel Request
 Item tabled until January 2013 meeting.
- b) Policy 3260 Student Dress (1st Reading – Information)
- c) Approval of Amended Bond Resolution for Refunded 2005 Series
 A motion was made by Byron Burnham and seconded by Esther Peters to approve the Amended Bond Resolution for Refunded 2005 Series as presented. The motion passed by the following:
 AYE: Don Mitchell
 Esther Peters
 John Crozier
 Byron Burnham
- d) Proposal on Building Improvements
 A motion was made by John Crozier and seconded by Byron Burnham to approve completing the proposal of phase I energy analysis and design plans for district building improvements. The motion passed by the following:
 AYE: Don Mitchell
 Esther Peters
 John Crozier
 Byron Burnham
- e) Student Teacher Placement Request
 - i) Anita McClure at Summit Elementary School
 A motion was made by Byron Burnham and seconded by John Crozier to approve placement of the Student Teacher at Summit Elementary School. The motion passed by the following:
 AYE: Don Mitchell
 Esther Peters
 John Crozier
 Byron Burnham
- f) Declaration of Truancy
 A motion was made by John Crozier and seconded by Esther Peters to declare four students as habitually truant. The motion passed by the following:
 AYE: Don Mitchell
 Esther Peters
 John Crozier
 Byron Burnham

11) **Adjourn**

There being no other business before the board, the meeting was adjourned at 10:10 p.m.