

Jerome School District #261
Board of Trustees Agenda
November 27, 2012
6:00 p.m.
Administrative Complex Board Room

Board of Trustees present: Don Mitchell, Esther Peters, John Crozier, Byron Burnham. Not Present: Alice Thibault.
Others present: Superintendent Dale Layne, Business Manager Brian Bridwell, Clerk Lorri Prescott, Jerome High School Teacher Wendi Tolman, and Priscilla Malone.

Educating Today for Tomorrow's World

1) Call to Order

- a) Waive reading of the minutes of the previous board meeting as submitted to each board member.
- b) The board may vote to go into executive session at any time during the meeting.

The meeting was called to order at 6:00 p.m. by Chairman Don Mitchell.

2) Motion of Amend Agenda: to include an additional New Business item under Student Truancy

A motion was made by Esther Peters and seconded by Byron Burnham to amend the agenda to include one New Business item. The motion passed by the following:

AYE: Don Mitchell

Esther Peters

John Crozier

Byron Burnham

3) Consent Agenda (Action)

- a) Approval of previous minutes
 - i) October 2012
 - ii) Special Meeting November 6, 2012
- b) Financial Report
 - i) Cash Report
 - (1) Reconciliation
 - ii) Accrual Report
 - (1) Revenue and Expense Summary
 - (2) Balance Sheet
 - iii) Building Financial Reports
 - (1) Jefferson Elementary School
 - (2) Horizon Elementary School
 - (3) Summit Elementary School
 - (4) Jerome Middle School
 - (5) Jerome High School
 - (6) Special Services
- c) Personnel
 - i) Resignations
 - (1) Jerome High School Track Assistant Coach – Stacy Burnham
 - (2) Horizon Elementary School Special Education Para-Professional – Christy Dick
 - ii) Transfers
 - (1) Jerome School District Behavior Specialist – Christy Dick
 - iii) New Hires
 - (1) Jerome High School Track Assistant Coach – Molly Reid
 - (2) Jerome Middle School Wrestling Coach – Francisco Borraro
 - (3) Horizon Elementary School Special Education Para-Professional – Jessie Dennis
 - (4) Summit Elementary School Building Para-Professional – Katherine Dethlefs

A motion was made by John Crozier and seconded by Esther Peters to approve the Consent Agenda as presented. The motion passed by the following:

AYE: Don Mitchell

Esther Peters

John Crozier
Byron Burnham

- 4) **Scheduled Visitors:** No visitors for November 27, 2012
- 5) **Community Comments:** No community comments for November 27, 2012
- 6) **Communications** (Information)
 - a) Bond Refinance Article
 - b) Diehl Family Thankyou
- 7) **Approval of Bills** (Action)

A motion was made by Esther Peters and seconded by Byron Burnham to approve the bills as presented. The motion passed by the following:
AYE: Don Mitchell
Esther Peters
John Crozier
Byron Burnham
- 8) **Reports** (Information)
 - a) Superintendent: Workshops at the ISBA convention attended by trustees were reviewed.
 - i) Student's Come First: Updating policies impacted by Student's Come First are on hold pending new legislation.
 - ii) Goals/Direction: Future needs for schools were identified and discussed.
 - iii) RLISP – Rural and Low Income Schools Program: Funds received from the first year of the grant provide full day kindergarten for students and tutoring for students to help with the credit system at Jerome Middle School, the second year grant funds will be used to continue the full day kindergarten program and to add intervention help at Summit Elementary School.
 - iv) Enrollment Trends and Attendance: Comparisons on student attendance for several years conducted.
 - v) Personal Property Tax: Changes to personal property tax may impact market values and property taxes.
 - vi) District Office Complex Facility: Plans to update facility for energy savings discussed.
 - (1) Day Treatment, Alternative School, Gym
 - vii) Possible Reduction in State Funding: Projections of funding changes by State Department of Education reviewed.
 - b) Jefferson Elementary School
 - c) Horizon Elementary School
 - d) Summit Elementary School
 - e) Jerome Middle School
 - f) Jerome High School
 - g) Northside High School
 - h) Food Service
 - i) Special Education
- 9) **Continuing Business**
 - a) Policy 5400 Sick and Bereavement Leave (2nd Reading – Action)

A motion was made by John Crozier and seconded by Esther Peters to approve Policy 5400 as presented for second reading. The motion passed by the following:
AYE: Don Mitchell
Esther Peters
John Crozier
Byron Burnham
 - b) Policy 7500 Payroll Deduction Vendors (2nd Reading – Action)

A motion was made by Esther Peters and seconded by Byron Burnham to approve Policy 7500 as presented for second reading. The motion passed by the following:
AYE: Don Mitchell
Esther Peters
John Crozier
Byron Burnham

- c) City Tennis Court Partnership (Discussion)
Additional entities may be added to help defray the costs of restoring the city tennis courts for use by citizens.
- d) Class Action Complaint for Declaratory Judgment, Refund of Fees Paid, and other Relief (Update)
Legal representation will review fees structure in every school district in Idaho.

10) **New Business**

a) December Board Meeting Date Change (Action)

The Chairman announced the next order business would be the change of the schedule of the December regular meeting of the Board of Trustees from December 25th to December 18th at 6:00 p.m. in the Administrative Offices Board Room. A motion was made by Byron Burnham and seconded by Esther Peters to reschedule the December meeting of the Board of Trustees as presented. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
John Crozier
Byron Burnham

b) Supplemental Levy (Discussion)

Timelines for supplemental levy election in March 2013 were discussed.

- c) Policy 1530 Records Available to Public (1st Reading – Information)
- d) Policy 2340 Controversial Issues and Academic Freedom (1st Reading – Information)
- e) Policy 3060 Education of Homeless Children (1st Reading – Information)
- f) Policy 3505 Concussion Guidelines (1st Reading – Information)
- g) Policy 4150 Accommodating Individuals with Disabilities (1st Reading – Information)
- h) Policy 5210 Work Day (1st Reading – Information)
- i) Policy 5290 Political Activity – Staff Participation (1st Reading – Information)
- J) Policy 7010 Equivalence in Instructional Staff and Materials (1st Reading – Information)
- K) Policy 7235 Fiscal Accountability and IDEA Part B Funds (1st Reading – Information)
- l) Policy 8140 Student Conduct on Buses (1st Reading – Information)
- m) Policy 8610 Health Insurance Portability and Accountability Act (1st Reading – Information)

n) Student Teacher Placement Request (Action)

a. Tawnya Garey at Jerome High School

A motion was made by Byron Burnham and seconded by John Crozier to approve placement of the Student Teacher at Jerome High School. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
John Crozier
Byron Burnham

o) High School Student Testing Week (Discussion/Action)

A motion was made by Byron Burnham and seconded by John Crozier to approve the Student Testing Schedule at Jerome High School for April 15-19, 2012, as presented. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
John Crozier
Byron Burnham

p) Declaration of Truancy (Action)

A motion was made by John Crozier and seconded by Byron Burnham to declare two students as habitually truant. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
John Crozier
Byron Burnham

q) Additional Leave Days Request by Certificated Personnel (Action)

A motion was made by Byron Burnham and seconded by Esther Peters to approve the request for sick leave days without pay if needed. The motion passed by the following:

AYE: Don Mitchell

Esther Peters

John Crozier

Byron Burnham

r) Jerome School District Job Descriptions Review – Administration (Action)

A motion was made by Byron Burnham and seconded by Esther Peters to approve the Jerome School District Job Descriptions for Administration as presented. The motion passed by the following:

AYE: Don Mitchell

Esther Peters

John Crozier

Byron Burnham

s) ISBA Boardsmanship Awards (Information)

Award information for leadership and training by Idaho School Boards Association for school trustees reviewed.

11) **Adjourn**

There being no other business before the board, the meeting was adjourned at 9:00 p.m.