

Jerome School District #261
Board of Trustees Agenda
September 25, 2012
6:00 p.m.
Administrative Complex Board Room

Board of Trustees present: Don Mitchell, Esther Peters, John Crozier, Alice Thibault (left 9:10 p.m.), Byron Burnham
Others present: Superintendent Dale Layne, Business Manager Brian Bridwell, Clerk Lorri Prescott, Federal Programs and Curriculum Director Clark Muscat. Guests: Eric Heringer and Michael Keith from Seattle Northwest Securities, and Stephanie Bonney from Moore, Smith, Boxtton & Turcke, Chartered.

Educating Today for Tomorrow's World

1) Call to Order

- a) Waive reading of the minutes of the previous board meeting as submitted to each board member.
- b) The board may vote to go into executive session at any time during the meeting.
The meeting was called to order at 6:00 p.m. by Chairman Don Mitchell.

2) Motion to Amend the Agenda to include one Communications item and one New Business item.

A motion was made by Byron Burnham and seconded by Esther Peters to amend the agenda to include one Communications item and one New Business item. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
John Crozier
Alice Thibault
Byron Burnham

3) Consent Agenda

- a) Approval of previous minutes
 - i) August 2012
 - ii) Special Meeting September 8, 2012
- b) Financial Report
 - i) Cash Report
 - (1) Reconciliation
 - ii) Accrual Report
 - (1) Revenue and Expense Summary
 - (2) Balance Sheet
 - iii) Building Financial Reports
 - (1) Jefferson
 - (2) Horizon
 - (3) Summit
 - (4) Middle School
 - (5) High School
 - (6) Special Services
- c) Personnel
 - i) Resignations
 - (1) Jerome High School Golf Assistant Coach – Scott Burton
 - (2) Jerome High School Student Council Advisor – Jenna Rade
 - (3) Jerome High School Assistant Volleyball Coach – Whitney Clark
 - (4) Horizon Elementary School Custodian – Drae Andrus
 - ii) Transfers
 - (1) Jerome Middle School Cook – Darla Page
 - (2) Summit Elementary School Cook – Laura Hays
 - iii) New Hires
 - (1) Jerome High School Soccer Boys Assistant Coach – Chase Garey
 - (2) Jerome High School Drama Assistant Coach – Jenna Rade
 - (3) Jerome High School Student Council Advisor - Wendy Wright
 - (4) Jerome High School Debate Coach – Laura Swenson

- (5) Jerome High School Wrestling Assistant Coach – Wade Bennett
- (6) Jerome High School Volleyball Assistant Coach – Christi Gilmore
- (7) Jerome Middle School Cook – Brianna Luper
- (8) Horizon Elementary School Custodian – Yolanda Pulido

A motion was made by Alice Thibault and seconded by Esther Peters to approve the Consent Agenda as presented. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
John Crozier
Alice Thibault
Byron Burnham

4) Scheduled Visitors

a) Seattle Northwest Securities: Bond Refunding

i) Bond Refunding Resolution

A motion was made by Alice Thibault and seconded by Byron Burnham to approve the Resolution to Authorize the Sale of Bonds as presented. The motion pass by a roll call vote of:

AYE: Don Mitchell
Esther Peters
John Crozier
Alice Thibault
Byron Burnham

ii) Bond Council Documents: Documents for the sale of bonds was presented for Board signatures.

b) Clark Muscat, Curriculum and Federal Programs Director: An overview and timeline of implementation of Common Core State Standards in Idaho was presented.

5) Community Comments: No community comments for September 2012.

6) Communications

- a) FCCLA National Leadership Conference Report
- b) Education Jobs Request Review

7) Approval of Bills

A motion was made by Byron Burnham and seconded by Esther Peters to approve the bills as presented. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
John Crozier
Alice Thibault
Byron Burnham

8) Reports

a) Superintendent

- i) Student's Come First: Graduation requirements and dual credit policy are in review, also administrator and teacher evaluations will be updated.
- ii) Building Projects: The construction portion of the maintenance building is complete, the new freezer is waiting on inspection and the city plans to resurface the sidewalk on the south side of the district office this fall.
- iii) Facilities Planning: A review of facility upgrades will be conducted at each school.
- iv) Enrollment: Current student enrollment for 2012-13 was presented and compared to previous years.

- b) Jefferson Elementary
- c) Horizon Elementary
- d) Summit Elementary
- e) Jerome Middle School
- f) Jerome High School
- g) Food Service

h) Special Education

9) **Continuing Business**

a) Strategic Plan Approval

A motion was made by Alice Thibault and seconded by John Crozier to approve the updated Strategic Plan as presented. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
John Crozier
Alice Thibault
Byron Burnham

10) **New Business**

a) Fun Run sponsored by local business

b) ISBA Annual Convention and Region IV Fall Meeting

i) ISBA Resolutions

c) Additional Leave Days Request by Certificated Personnel

i) E. Rogers Request

A motion was made by Byron Burnham and seconded by John Crozier to approve the request for sick leave days without pay if needed but no personal days will be approved. If leave is accrued while working during preps that time must be used first for sick leave requests. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
John Crozier
Byron Burnham

d) School Counselor Practicum Placement Approval

A motion was made by Byron Burnham and seconded by Esther Peters to approve placement of the School Counselor Practicum Student at Jerome Middle School. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
John Crozier
Byron Burnham

e) Jerome High School Early Graduation Requests Approval

A motion was made by Byron Burnham and seconded by Esther Peters to approve the Jerome High School early graduation requests by students. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
John Crozier
Byron Burnham

f) Policy 1402 School Board Use of Electronic Mail (1st Reading – Information)

g) Policy 1520 Public Participation in Board Meeting (1st Reading – Information)

h) Policy 5100 Hiring Process and Criteria (1st Reading – Information)

i) Policy 5100F1 Authorization for Release of Information on Employment with Schools (1st Reading – Information)

j) Policy 5100P Procedures for Obtaining Personnel Records for Applicants (1st Reading – Information)

k) Policy 5340 Evaluation of Certificated Personnel (1st Reading – Information)

l) Policy 5500 Personnel Files (1st Reading – Information)

m) Policy 5500P Procedures for Releasing Personnel Records to Hiring School Districts (1st Reading – Information)

n) Policy 7430 Travel Allowances and Expenses (1st Reading – Information)

o) **Declaration of Truancy**

A motion was made by Byron Burnham and seconded by Esther Peters to declare one student as habitually truant. The motion passed by the following:

AYE: Don Mitchell
Esther Peters
John Crozier

Byron Burnham

11) **Executive Session**

12) **Adjourn**

There being no other business before the board, the meeting was adjourned at 9:25 p.m.